

**Wayland Free Public Library  
Library Planning Committee  
Minutes of Meeting on March 21, 2016  
Raytheon Room, Wayland Public Library**

**Present:** Lynne Cavanaugh, Christine Cipriani, Tom Fay, Aida Gennis, Neil Gordon, Jen Gorke, Anne Heller, Sarah Hubbell, Ann Knight, Lynne Lipcon, Daryl Mark, Tim Marsters, Betty Salzberg, Barbara Scolnick, Rachel Sideman-Kurtz, Thomas White.

**Call to Order** at 6:23 p.m. by Tom Fay, chair of the Library Planning Committee

**Public comment** There was no public comment.

**Minutes of Previous Meeting**

The minutes of the meeting of February 9, 2016 were approved

**Update regarding the grant application process.**

Mr. White gave a summary of progress so far in the grant application process. An Owner's Project Manager has been hired. He is John Sayre-Scibona of Design Technique, Inc. An RFQ (request for qualifications) was sent out to architectural firms with the help of Mr. Sayre-Scibona.

On March 2, 2016 there was a meeting at the Library for architects and designers interested in our Planning and Design Study. Subsequent to this meeting, proposals were received by nine architectural firms. Several members of the Permanent Municipal Building Committee were delegated to review and rank the proposals (Suzanne Woodruff, Thomas White, Aida Gennis [ex officio], Ann Knight [ex officio] and a permanent member (to be named) of the PMBC.) All nine firms presented very good and impressive proposals. The four top ranked firms will be interviewed by several members of the PMBC on Wednesday March 23. These interviews are not public.

**Long Range Planning Discussions**

There will be two Public Long Range Planning Discussions, one directly following this meeting, at 7 p.m. and a second one on Saturday, March 26, at 10 a.m. The new Long Range Plan resulting from this process should aid the architectural firm in making proposed designs incorporating suggestions for the future of the library.

**Future Steps—Upcoming Town Meeting Articles**

Ms. Gennis explained some of the future steps leading to the grant application. There are three articles submitted for the April 2016 Town Meeting, which starts on Thursday April 7.

Article 17 authorizes the transfer of 207, 195 and 193 Main Street (the former DPW headquarters) to the Library Trustees, Recreation Commission, and School Committee. Article 18 authorizes the transfer of 202 Old Connecticut Path (an undeveloped part of Greenways, part of the former Paine Estate, under Selectmen's control) to the Library Trustees. These two articles are important for the State grant application process. The Library Trustees will not request a transfer of any part of these parcels if they

are not selected for a grant application as a site for a new library building, and the Library Trustees would have no say in further use or transfer of these addresses.

Article 19 concerns connecting the current building at 5 Concord Road to the town-owned wastewater (sewage) treatment plant. This is needed to have available land upon which the library at 5 Concord Road can be expanded. If the library connects to the wastewater plant, the current aging septic system can be excavated and that land could then be used to enlarge the footprint of the library. Even if the library is not expanded, it is anticipated a new septic will soon be required as the current one is 29 years old.

In addition to the Town Meeting articles, meetings will be held with town boards and committees to inquire about permits and concerns of these boards. Even if an application is submitted to the State and a grant awarded, and the Town ends up funding the balance, there is a concern that the project could fail if permitting by local boards for a given design is not achieved. Should the project fail at that point in the future, any state grant monies spent to that date (typically 20% of the grant) would be required to be returned to the State.

### **Next Meeting**

The next meeting will be on Wednesday, April 27, at 7 p.m. at a location to be announced.

Meeting adjourned at 6:50 p.m.

Respectfully submitted by Betty Salzberg.

### Documents distributed:

Agenda

February 9, 2016 minutes