

**Wayland Free Public Library
Library Planning Committee
Minutes of Meeting on July 30, 2015
Raytheon Room, Wayland Public Library**

Present: Christine Cipriani, Gretchen Dresens, Tom Fay, Aida Gennis, Judy Hoyer, Sarah Hubbell, Ann Knight, Vicki LaFarge, Lynne Lipcon, Sandy Raymond, Betty Salzberg, Thom White.

Call to Order at 7:15 p.m. by Tom Fay, chair of the Library Planning Committee.

Public comment

There was no public comment.

Minutes of Previous Meeting

Minutes of July 27, 2015 were not ready for approval.

Detailed Review and Discussion of the First Draft of the Committee's Report to the Library Trustees

The draft report, which had been distributed at the previous meeting (July 27), was studied page by page and all were invited to comment. The group writing the report will revise it in accordance to some of the comments. The revised draft will be put on the Library website for a week in August and will also be circulated to the Committee for comments at our next meeting conforming to the open meeting law.

A formal vote on the final draft will take place at the meeting on August 27. Mr. Fay will poll the members to assure that there will be a quorum at the August 27 meeting.

The Trustees will meet probably in the second week of September and will discuss the Report. The Trustees will use the Report to help them decide whether or not to apply for a state construction grant.

Next Meeting

Thursday, August 27, at 7:00 p.m.in the Raytheon Room of the Library.

Meeting adjourned at 9:10 p.m.

Respectfully submitted by Betty Salzberg.

Documents distributed: none