

**TOWN OF WAYLAND**  
**LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)**  
**MEETING: DECEMBER 2, 2014 @ 08:00AM**  
**PUBLIC SAFETY BUILDING**  
**MEETING MINUTES (Approved 04/16/2015)**

Members Present:

Jay Abelli (Building), Nan Balmer (Town Adm), Brendan Decker (GIS), Deputy Chief Dave Houghton (WFD), Ben Keefe (Dir. Facilities), Chief Robert Irving (WPD), Julia Junghanns (BOH), Stubby Kadlick (DPW), John Senchyshyn (Asst. TA), Chief Vinnie Smith (WFD), Supt. Paul Stein (Schools), Leisha Simon (IT Director), Lt. Patrick Swanick (WPD), Doug Leard (LEPC Chair)

Members Absent:

Alf Berry (Survey), Julie Secord (COA).

Other Town Employees Present:

Mike Lindeman (DPW), Brian Boggia (Housing),

Guests:

JoAnne O'Leary (NStar), George Popovici (NStar Sr. Safety Engineer)

08:05 AM...Doug Leard, LEPC Chairman called the meeting to order and thanked the members for attending.

Public Comment: None

08:10AM...LEPC meeting minutes of June 24, 2014 were approved unanimously. (Motion by Chief Irving, Seconded by Chief Smith).

08:12AM...LEPC Chair, Doug presented a brief updated on the following topics:

**A.L.I.C.E.:** On 10/28/14 A.L.I.C.E. (Alert-Lockdown-Inform-Counter-Evacuate) training was conducted at Wayland High School. Chief Irving noted that after the training in our schools A.L.I.C.E. will be introduced to the town office building. Doug expressed his appreciation that ALL town building staff become familiar with such training and procedures.

**Energy Initiatives Committee:** Doug sent a letter to this committee, on behalf of the LEPC, in support of the committee's efforts to provide an energy alternative to our Middle School shelter. The committee has been awarded grant money to pursue technical assistance for the purpose of researching options of linking a solar PV system to the existing diesel generator.

**COA/Community Center needs:** Doug noted that he replied to an email request to provide input on a proposed new COA/Community Center. Doug's suggestions dealt

more with building design as it relates to emergency preparedness, components discussed in a recent A.L.I.C.E. training program, and the potential for use as a shelter.

**Multihazard Emergency Planning for Schools:** Doug has assembled a “team” to attend a program offered at the Emergency Management Institute in Emmitsburg, MD. The “team” includes: Youth Officer Shane Bowles, Asst; Principal Scott Parseghian, Deputy Fire Chief Dave Houghton and Doug Leard, LEPC Chair. This four-day program is open to “teams” from across the country. IT Director Leisha Simon encouraged us to learn how other schools across the country deal with the issues of “communications/systems” in the classroom.

08:20AM...Doug introduced JoAnne O’Leary, Community Relations & Economic Development Specialist for NStar (Northeast Utilities). JoAnne talked about NStar’s Emergency Response Plan (ERP) which classifies incidents from the most minor (Level 1) to the most severe (Level 5).

Dispatching is done from both Dorchester and Southborough. NStar has recently established designated teams to respond to local community issues. These teams are called “Task Forces.”

JoAnne briefly discussed “critical facilities” and NStar’s response to such facilities in order to address the emergency power needs of these designated “critical facilities”.

800-592-2000 is the telephone the public should call when attempting to reach NStar.

George Popovici, NStar’s Sr. Safety Engineer spoke briefly. Doug asked if NStar has a safety video that communities could give to local cable TV companies to broadcast. Joanne will look into this possibility.

JoAnne briefly mentioned the current energy capacity concerns facing our nation today and that communities should be aware of “planned power outages.” Chief Irving asked if NStar would be able to give communities advanced notice of such a planned power outage. Such a notice to designated municipal leaders would give the community an opportunity to pre-warn its residents and business owners.

09:00AM...Doug thanked JoAnne and NStar for their information update.

In conclusion, Doug encouraged LEPC members to think of any particularly interesting topics they would like to see presented at future meetings.

09:05AM The meeting was adjourned. Next meeting TBD.