

WAYLAND HOUSING AUTHORITY
Board of Commissioners Meeting
June 15, 2017
Bent Park, 12 Bent Avenue, Wayland, MA

Regular Meeting Minutes

Commissioners Present: Mary Antes, Russell Ashton, Kevin Goodwin, Susan Weinstein,
Absent: None
WHA Staff Present: Brian Boggia, Lynn Poisson, Katherine Provost
Tenants Present: Miriam Andrews
Others Present: None

The Chair S. Weinstein called the regular meeting to order at 7:37 P.M. and reviewed the agenda for the public.

Public Comment

There was no Public Comment.

Tenant Comment

M. Andrews suggested the formation of a welcoming committee to help new tenants adjust to their new living situations.

Minutes

M. Antes moved to approve the minutes of 4/5/17 and 4/20/2017, K. Goodwin seconded, and the motion passed unanimously. (2017.44)

M. Antes moved to approve the minutes of 4/20/2017, K. Goodwin seconded, and the motion passed unanimously. (2017.45)

M. Antes moved to approve the minutes of 5/25/17, K. Goodwin seconded, and the motion passed unanimously. (2017.46)

Bill Warrant

K. Goodwin moved to approve the Bill Warrant for May 2017 in the amount of \$56,263.36, M. Antes seconded, and the motion passed unanimously. (2017.47)

Credit Card Warrant

M. Antes moved to approve the Credit Card Warrant for May 2017 in the amount of \$594.89, K. Goodwin seconded, and the motion passed unanimously. (2017.48)

Executive Director's Report.

The Board reviewed the Executive Director's Report including budget comparatives, vacancy ledger, evictions and terminations, work orders, Bent Park renovations, and Section 8 Voucher program funding. S. Weinstein requested that asset balance statements be included with the budget comparatives.

CVA Fire Sprinklers

B. Boggia reported that he is working on closing out the project and is processing two outstanding change orders.

Capital Improvements

B. Boggia reported that Bent Park walkway renovations are underway. Bent Park stair tread replacements are expected to begin in early August. M. Antes moved to approve Change Order #1 not to exceed \$15,775 as part of the Bent Park walkway renovation contract, K. Goodwin seconded, and the motion passed unanimously. (2017.49)

Board Vacancies and Committee Appointments

The Board will meet with the Board of Selectmen to consider appointing CVA Resident Miriam Andrews to the WHA Board.

Drug and Alcohol Workplace Policy

K. Goodwin moved to table the Drug and Alcohol Workplace Policy pending a review of the reasonable accommodation section, R. Ashton Seconded, and the motion passed unanimously. (2017.50)

Affordable Housing Update

B. Boggia updated the Board on two upcoming affordable resales at the Oxbow Meadows/Nike site.

Correspondence

The Board reviewed General Correspondence.

Other Business

M. Antes reported her attendance at a recent MassHousing Institute Conference.

Topics Not Reasonably Anticipated by the Chair 48 Hours in advance of the meeting, if any.

None

Next Meeting

There will be no meeting in July. The next regular Board of Commissioners meeting is scheduled for 7:30 p.m. on August 3 at the Wayland Town Building.

Adjourn

R. Ashton moved to adjourn, K. Goodwin seconded, and the motion was approved unanimously. (2017.51)

S. Weinstein adjourned the meeting at 9:00 P.M.

List of Documents Reviewed at the Meeting:

- Meeting Packet
- Bent Park Walkways Change Order
- Draft Drug and Alcohol Workplace Policy

Attested: _____
Brian Boggia, Executive Director