

WAYLAND HOUSING AUTHORITY
Board of Commissioners Meeting
April 20, 2017
Wayland Town Building, 41 Cochituate Road, 106 Main Street, Wayland, MA

Annual Meeting Minutes

Commissioners Present: Mary Antes, Russell Ashton, Jackie Ducharme, Kevin Goodwin
Absent: Susan Weinstein
WHA Staff Present: Brian Boggia, Lynn Poisson
Tenants Present: None
Others Present: None

The Chair K. Goodwin called the annual meeting to order at 7:35 P.M. with the intent of convening the regular meeting immediately after.

Election of Officers

M. Antes moved to nominate S. Weinstein as Chair, R. Ashton seconded and the motion passed unanimously. (2017.25)

M. Antes moved to nominate K. Goodwin as Vice-Chair, R. Ashton seconded and the motion passed unanimously. (2017.26)

M. Antes moved to nominate R. Ashton as Treasurer, K. Goodwin seconded and the motion passed unanimously. (2017.27)

M. Antes moved to nominate Jennifer Steel as the WHA representative to the Wayland Housing Partnership Committee, R. Ashton seconded and the motion passed unanimously. (2017.27)

M. Antes moved to nominate S. Weinstein as the WHA representative to the Wayland Municipal Affordable Housing Trust, R. Ashton seconded and the motion passed unanimously. (2017.28)

R. Ashton moved to adjourn the Annual meeting and convene the regular meeting, K. Goodwin seconded, and the motion passed unanimously. (2017.29)

Vice Chair K. Goodwin adjourned the annual meeting at 7:43 P.M.

Vice Chair K. Goodwin convened the regular meeting at 7:43 P.M.

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Regular Meeting Minutes

Commissioners Present: Mary Antes, Russell Ashton, Jackie Ducharme, Kevin Goodwin
Absent: Susan Weinstein
WHA Staff Present: Brian Boggia, Lynn Poisson
Tenants Present: None
Others Present: None

Public Comment

There was no Public Comment.

Tenant Comment

There was no Tenant Comment.

Minutes

M. Antes moved to approve the minutes of 3/23/17 as amended, R. Ashton seconded, and the motion passed unanimously. (2017.30)

M. Antes moved to approve the minutes of 4/5/17 as amended, R. Ashton seconded, and the motion passed unanimously. (2017.31)

Bill Warrant

M. Antes moved to approve the Bill Warrant for March 2017 in the amount of \$61,194.81, R. Ashton seconded, and the motion passed unanimously. (2017.32)

Credit Card Warrant

M. Antes moved to approve the Credit Card Warrant for March 2017 in the amount of \$628.00 R. Ashton seconded, and the motion passed unanimously. (2017.33)

Executive Director's Report.

The Board reviewed the Executive Director's Report including the PHAS score report, Bent Park renovations, Section 8 Voucher program, and the recent Habitat open house.

Public Housing Assessment (PHAS)

The Board congratulated the WHA staff for the FY 2016 HUD PHAS Score report and designation as a HUD High Performer.

Credit Card Policy

M. Antes moved to table the Credit Card Policy, K. Goodwin seconded, and the motion passed unanimously. (2017.34)

Violence Against Women Act (VAWA) Emergency Transfer Plan

M. Antes moved to approve the VAWA Emergency Transfer Plan as amended, J. Ducharme seconded, and the motion passed unanimously. (2017.35)

Affordable Housing Proposal

B. Boggia had no update from HUD on the proposal to add additional housing units to WHA scattered sites.

Affordable Housing Update

The Board thanked M. Antes for the final completion of the Habitat units on Stonebridge Road.

Other Business

K. Goodwin moved to recognize J. Ducharme for her service to the WHA Board of Commissioners, R. Ashton seconded, and the motion passed unanimously. (2017.36)

Topics Not Reasonably Anticipated by the Chair 48 Hours in advance of the meeting, if any.

None.

Next Meeting

The next regular Board of Commissioners meeting is scheduled for 7:30 p.m. on May 11 at the Cochituate Village Apartments.

Adjourn

J. Ducharme moved to adjourn, M. Antes seconded, and the motion was approved unanimously. (2017.37)

Vice Chair K. Goodwin adjourned the meeting at 8:49 P.M.

List of Documents Reviewed at the Meeting:

- Meeting Packet
- VAWA Emergency Transfer Plan
- HUD PHAS Report
- WHP memo on Windsor Place

Attested: _____

Brian Boggia, Executive Director