

**WAYLAND HOUSING AUTHORITY**  
**Board of Commissioners Meeting**  
**May 19, 2016**  
**Cochituate Village Apartments, 106 Main Street, Wayland, MA**

**Regular Meeting Minutes**

Commissioners Present: Mary Antes, Jackie Ducharme, Kevin Goodwin,  
Absent: Russell Ashton, Susan Weinstein  
WHA Staff Present: Brian Boggia  
CVA Residents Present: Bonnie MacGillivray, Pat Nelson, Mary Jane Doherty

Chair Goodwin called the meeting to order at 7:35 p.m.

**Public Comment**

There was no public comment.

**Tenant Comment**

M. J. Doherty stated that a tenant was using human urine in the community garden. She also commented on the proposed location of the smoking shed in the front of the building and the need for foreign language translators.

**Minutes**

M. Antes moved to approve the minutes of 4/28/16 as amended, J. Ducharme seconded, and the motion passed unanimously. (2016.22)

**Bill Warrant**

M. Antes moved to approve the Bill Warrant of April 2016 in the amount of \$49,350, J. Ducharme seconded, and the motion passed unanimously. (2016.23)

**Executive Director's Report**

The Board reviewed the Executive Director's report including Bent Park annual rent recertifications and lease renewals, water consumption, HUD criminal records guidance, Capital Fund Program work schedules, operating budget reports and cost comparatives. The board also reviewed HUD Section 8 monthly payment subsidies, the HUD Two Year Forecasting Tool, and Katherine Provost's update memo on the FSS program

**CVA Fire Sprinkler Installation**

B. Boggia updated the Board on the progress of the Phase I CVA fire sprinkler installation. The WHA Engineer is working on bid documents for Phase II which will be ready for July 1.

**CVA No Smoking Policy**

The Board discussed the upcoming ZBA hearing to locate the smoking shed in the front of the CVA building and smoking compliance.

**CVA Property Line**

The consensus of the Board was to install a fence where a neighbor has installed an orange fence.

**Chapter 40B**

The Board discussed the status of affordable housing developments at Covered Bridge and Commonwealth Residences. The Board also discussed the minutes of the May 3, 2016 Housing Meeting #3.

**Correspondence**

The Board reviewed the general correspondence folder.

**Other Business**

There was no other business.

Next Meetings

The next regular Board of Commissioners meeting was scheduled for 7:00 p.m. on June 16, 2016 at the Cochituate Village Apartments.

Adjourn

K. Goodwin moved to adjourn, J. Ducharme seconded, and the motion was approved unanimously. (2016.24)

K. Goodwin adjourned the meeting at 8:30 p.m.

Attested: \_\_\_\_\_  
Brian Boggia, Executive Director