

**WAYLAND HOUSING AUTHORITY**

**Board of Commissioners Meeting**

**April 28, 2016**

**Wayland Town Building, 41 Cochituate Road, Wayland, MA**

**Regular Meeting Minutes**

Commissioners Present: Mary Antes, Russell Ashton, Jackie Ducharme, Kevin Goodwin, Susan Weinstein

Absent: None

WHA Staff Present: Brian Boggia, Lynn Poisson

Others Present: Pamela Grant

Chair Goodwin called the annual meeting to order at 7:08 p.m.

**Election of Officers**

J. Ducharme moved to nominate the current slate of WHA officers to continue to serve for another term, S. Weinstein seconded, and the motion passed unanimously. (2016.19)

S. Weinstein moved to adjourn the Annual Meeting and convene the regular meeting, M. Antes seconded, and the motion passed unanimously. (2016.20)

Chair Goodwin adjourned the Annual Meeting at 7:09 p.m. with the intent of convening the Regular Meeting.

Chair Goodwin called the Regular Meeting to order at 7:09 p.m.

**Public Comment**

There was no public comment.

**Tenant Comment**

There was no tenant comment.

**Minutes**

S. Weinstein moved to approve the minutes of 3/23/16 as amended, R. Ashton seconded, and the motion passed unanimously. (2016.21)

**Bill Warrant**

M. Antes moved to approve the Bill Warrant of March 2016 in the amount of \$43,486.56, S. Weinstein seconded, and the motion passed unanimously. (2016.22)

**Executive Director's Report**

The Board reviewed the Executive Director's report including the CVA annual lease renewals, Wayland High School Service Day, water consumption, HUD Capital Fund Annual Contributions Contract, staff training, Meet the Director Meeting notes, Section 8 Voucher utilization rate and shortfall funding, operating budget reports and cost comparatives.

**CVA Fire Sprinkler Installation**

B. Boggia updated the Board on the progress of the Phase I CVA fire sprinkler installation and the schedule for Phase II sprinkler installation.

**Integrated Pest Management**

The Board reviewed the draft Integrated Pest Management policy as amended by S. Weinstein. S. Weinstein moved to approve the Integrated Pest Management Policy as amended, M. Antes seconded, and the motion passed unanimously. (2016. 23)

**HUD Income Limits**

S. Weinstein moved to approve the HUD 2016 Income Limits, M. Antes seconded, and the motion passed unanimously. (2016.24)

#### Chapter 40B

The Board discussed the status of affordable housing developments at Covered Bridge, Willowbrook, River's Edge, and Commonwealth Residences as well as the Housing Partnership Housing Summit, Housing Production Plan, Municipal Affordable Housing Trust and affordable housing proposal at the Mahoney's site.

#### CVA Fence

CVA abutter Pamela Grant addressed the Board. She would like to be notified and have a say on screen to be installed in front of her orange fence because she wants to make sure it won't kill her foliage. She thinks the WHA should reinstall the fence she removed from her property on WHA property. She did not make a commitment on removing the orange fence but wants a barrier to keep tenants and debris off her property. The Board believes there is no need for a fence.

#### Correspondence

The Board reviewed the general correspondence folder.

#### Other Business

There was no other business.

#### Next Meetings

The next regular Board of Commissioners meeting was scheduled for 7:00 p.m. on May 19, 2016 at the Cochituate Village Apartments and June 16, 2016 at Bent Park.

#### Adjourn

S. Weinstein moved to adjourn, R. Ashton seconded, and the motion was approved unanimously. (2016.18)

K. Goodwin adjourned the meeting at 8:34 p.m.

Attested: \_\_\_\_\_  
Brian Boggia, Executive Director