

**WAYLAND HOUSING AUTHORITY**  
**Board of Commissioners Meeting**  
**July 16, 2015**  
**Bent Park Community Room, 12 Bent Avenue, Wayland, MA**

Regular Meeting Minutes

Commissioners Present: Russell Ashton, Jackie Ducharme, Kevin Goodwin (via Phone), Susan Weinstein  
Absent: Mary Antes  
WHA Staff Present: Brian Boggia, Lynn Poisson  
Tenants Present: Denise Fortin, Rita Soulia, Vickie Paine, Stephanie Lynch

Chair K. Goodwin convened the Regular Meeting at 7:00 PM.

Public Comment

There was no tenant comment.

Tenant Comment

V. Paine requested a AED device installed in the Community Room and more capacity for the raised garden beds. Residents praised the work of the landscape contractor at Bent Park.

Minutes

J. Ducharme moved to accept the regular meeting minutes of 6/18/15 as amended, K. Goodwin seconded, and the motion passed with two abstentions. (2015.39)

Bill Warrant

S. Weinstein moved to accept the Bill Warrant for June 1, 2015 through June 30, 2015 in the amount of \$81,584.24, J. Ducharme seconded, and the motion passed unanimously. (2015.40)

Executive Director's Report

The Board reviewed the Executive Director's report including the additional HUD Section 8 Set-Aside funding, annual financial audit, evictions, repairs to CVA apartment #114, and WHA Budget Comparatives.

Fire Alarm Contracts

S. Weinstein moved to accept WHA Technical Assistant A. Kyriakides' recommendation to award the contract for CVA fire alarms panel and notification devices upgrade as described to Jupiter Electric in the amount of \$163,000, R. Ashton seconded, and the motion passed unanimously. (2015.41)

J. Ducharme moved to accept WHA Technical Assistant A. Kyriakides' recommendation to award the contract for CVA fire alarm panel as described to Harrison Electric in the amount of \$14,600, S. Weinstein seconded and the motion passed unanimously. (2015.42)

Community Preservation Fund Request

J. Ducharme moved to submit an application to the Wayland Community Preservation Committee for an additional \$500,000 to fund the CVA fire suppression system, S. Weinstein seconded, and the motion passed unanimously. (2015.43)

Chapter 40B Affordable Housing Update

J. Ducharme and S. Weinstein updated the Board on the activities of the Municipal Affordable Housing Trust Fund Committee. The Committee has been researching and fact finding to see how other towns are utilizing their funds and what affordable housing assistance is needed in Wayland.

Next Meetings

The next regular Board of Commissioners meetings were scheduled for 7:00 p.m. on August 20 at Town Building, and September 17 at the Cochrane Village Apartments.

Adjourn

S. Weinstein moved to adjourn meeting, J. Ducharme seconded, and the motion was approved unanimously.  
(2015.44)

K. Goodwin adjourned the meeting at 7:52 p.m.

Attested: \_\_\_\_\_  
Brian Boggia, Executive Director