

WAYLAND HOUSING AUTHORITY
Board of Commissioners Meeting
February 19, 2015
Wayland Town Building, Wayland, MA

Regular Meeting Minutes

Commissioners Present: Mary Antes, Russell Ashton, Jackie Ducharme, Kevin Goodwin Susan Weinstein
Absent: None
WHA Staff Present: Brian Boggia and Lynn Poisson
Bent Park Residents: None

Chair K. Goodwin called the meeting to order at 7:02 p.m.

Public Comment

There was no public comment.

Tenant Comment

There was no tenant comment.

Minutes

M. Antes moved to approve the minutes of 1/15/2015 as amended, S. Weinstein seconded, and the motion passed unanimously. (2015.07)

S. Weinstein moved to approve the minutes of 1/20/2015 as amended, M. Antes seconded, and the motion passed with two abstentions. (2015.08)

Bill Warrant

S. Weinstein moved to approve the Bill Warrant of January 2015 in the amount of \$79,008.30, M. Antes seconded, and the motion passed unanimously. (2015.09)

Executive Director's Report

The Board reviewed the Executive Director's report including the upcoming HUD Quality Assurance Division Voucher Management System review, the upcoming HUD REAC inspection, Section 8 voucher issuance, CVA fire sprinkler system engineering, operating budget comparatives, extraordinary expenditures, and the smoking policy.

CVA Fire Suppression System

The Board reviewed B. Boggia's revised memo on the scoring and the selection of engineering firm by the Designer Selection Committee. The Board asked for further clarification on the contract award scoring and reference checks.

Executive Director Performance

The Board reviewed the Executive Director's performance review. M. Antes moved to approve a 3% raise for 2015, J. Ducharme seconded and the motion passed unanimously. (2015.10)

Section Eight Management Assessment Program

M. Antes moved to approve the SEMAP certification for 2014, J. Ducharme seconded, and the motion passed unanimously. (2015.11)

HUD Capital Fund Program

M. Antes moved to execute the HUD Annual Contributions Contract which awards \$141,788 in 2015 Capital Funds to the WHA, and the HUD 50075.1 Annual Budget Statement, J. Ducharme seconded and the motion passed unanimously. (2015.12)

Chapter 40B Affordable Housing Update

The Board reviewed the notes from the January 20, 2015 Housing Summit. Members were assigned to the working groups.

Other Business

There was no other business.

Next Meetings

The next regular Board of Commissioners meeting was scheduled for 7:00 p.m. on March 26, 2015 at the Cochituate Village Apartments.

Adjourn

S. Weinstein moved to adjourn meeting, R. Ashton seconded, and the motion was approved unanimously. (2015.13)

K. Goodwin adjourned the meeting at 9:19 p.m.

Attested: _____
Brian Boggia, Executive Director