

**WAYLAND HOUSING AUTHORITY**  
**Board of Commissioners Meeting**  
**September 18, 2014**  
**Cochituate Village Apartments, 106 Main Street, Wayland, MA**

**Regular Meeting Minutes**

Commissioners Present: Mary Antes, Russell Ashton, Jackie Ducharme, Kevin Goodwin  
Absent: Susan Weinstein  
WHA Staff Present: Executive Director Brian Boggia

Chair K. Goodwin called the meeting to order at 7:00 p.m.

**Public Comment**

There was no public comment.

**Tenant Comment**

There was no tenant comment.

**Minutes**

M. Antes moved to approve the minutes of 8/21/14 as amended, J. Ducharme seconded and the motion passed unanimously. (2014.57)

**Bill Warrant**

The Board reviewed the Bill Warrant. M. Antes moved to approve the Bill Warrant of August 2014 in the amount of \$33,162.44, J. Ducharme seconded, and the motion passed unanimously. (2014.58)

**Executive Director's Report**

The Board reviewed the Executive Director's report including the Local Housing Authority Act of 2014, Section 8 Voucher utilization, and street drainage at Bradford Street, CVA fire suppression system, Chapter 40B unit resales and rentals.

**CVA Fire Suppression System**

B. Boggia updated the Board on the progress of the CVA Fire Suppression System. The WHA and the Town are working of a RFP for designer selection that complies with all town and HUD requirements.

**Annual Report to the Town of Wayland**

The Board reviewed a draft annual report. R. Ashton moved to approve the draft report with amendments and pending a review by S. Weinstein, J. Ducharme seconded and the motion passed unanimously. S. Weinstein will have the Board review the report if she makes substantive changes to the draft. (2014.59)

**Chapter 40B Affordable Housing**

M. Antes read a letter from Rachael Bratt to the Planning Board regarding the newest affordable housing proposal by Devens Hamlen for Covered Bridge. The Board discussed the proposal to build the affordable units off-site and the number of units required. The Board feels that the current proposal is not suitable. M. Antes will draft a letter to the Planning Board. The Board will meet on October 9 to make a decision on a recommendation to the Planning Board.

The Board discussed the Regulatory Agreement for Craftsman Village and noted the error in the number of affordable units in the document.

The Board also discussed the Wayland Wastewater Management District order of betterment assessment which will cost all homeowners approximately \$14,000 and its impact on the affordable homeowners.

Other Business

J. Ducharme requested that M. Antes submit her memo to appointing her WHA liaison to the Planning Board.

Next Meetings

The next meeting is scheduled for 7:30 a.m. on October 9 at the Cochituate Village Apartments and 7:00 p.m. on October 16, 2014 at Bent Park.

Adjourn

K. Goodwin moved to adjourn meeting, M. Antes seconded, and the motion was approved unanimously. (2014.60)

K. Goodwin adjourned the meeting at 8:50 p.m.

Attested: \_\_\_\_\_  
Brian Boggia, Executive Director