

WAYLAND HOUSING AUTHORITY
Board of Commissioners Meeting
March 17, 2011
Wayland Town Building, Wayland, MA

Regular Meeting Minutes

Present: Commissioners M. Antes, R. Ashton , B. Francis, C. Raskin, S. Weinstein
Absent: None
Executive Director B. Boggia
Others Present: Betsy Roszko

Chairman Antes convened the meeting at 7:03 P.M.

Public Comment

There was no public comment.

WHA Personnel

B. Boggia introduced Betsy Roszko recently hired as the WHA Bookkeeper. The Board welcomed Ms. Roszko to the WHA.

Minutes

R. Ashton moved to approve the minutes of 2/17/2011 as amended and was seconded by S. Weinstein. Vote: 4-0-1 (2011-09)

Bill Warrant

S. Weinstein moved to approve the Bill Warrant for February 2011 and was seconded by B. Francis. Vote: 5-0-0 (2011-10)

Executive Director's Report

The Board reviewed the Executive Director's report. The following topics were discussed: WHA staffing and Rebekah Carter's status, Bent Park emergency lighting and fire sprinklers systems for the CVA as requested by the Town, implementation of the non-smoking policy, the state audit, Bent Park federalization, annual town meeting, Habitat For Humanity, budget comparatives, Wayland Housing Associates, Inc., and FSS update. The Board also discussed the upcoming meeting with the Board of Selectmen to discuss the PILOT payment and fire safety at Bent Park and CVA. B. Boggia will invite the WHA Architect to attend the meeting.

Admissions and Continued Occupancy Plan (ACOP)

S. Weinstein moved to table the ACOP and was seconded by R. Ashton. Vote: 5-0-0 (2011-11)

Employee Guide

S. Weinstein moved to accept the WHA Employee Guide Fraud Policy and was seconded by B. Francis. Vote: 5-0-0 (2011-12)

Section Eight Management Assessment Program (SEMAP)

S. Weinstein moved to accept the SEMAP certification for 2010 and was seconded by R. Ashton. Vote: 5-0-0 (2011-12)

Tenant Handbooks

S. Weinstein moved to table the Tenant Handbooks and was seconded by R. Ashton. Vote: 5-0-0 (2011-12)

Dudley Area Committee

R. Ashton gave an update on the Dudley Road development proposal.

Wayland Housing Associates (WHAI).

S. Weinstein gave an update on the WHAI.

Other Business

M. Antes noted that the next Dudley Pond neighborhood meeting is scheduled for 7 PM on 2/28/11.

Next Meeting

The next meeting was scheduled for 7:00 PM on 4/21/11 at 106 Main Street.

Adjourn

B. Francis moved to adjourn and was seconded by R. Ashton. Vote: 4-0-0 (2011.12)

M. Antes adjourned the meeting at 9:30 PM.

Attested: _____
Brian E. Boggia, Secretary to the Board