

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

[www.mass.gov/ago/openmeeting](http://www.mass.gov/ago/openmeeting)

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Housing Authority Board of Commissioners

FILED BY: Brian Boggia, Executive Director

DATE OF MEETING: 12/14/17

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Bent Park, 12 Bent Avenue, Wayland, MA

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**Regular Meeting Agenda**

- 7:30 1 Call to order Regular Meeting by Chair
  - Review Agenda for the Public, Announcements
- 7:40 2 Public Comment
- 7:50 3 Tenant Comment
- 8:00 4 Minutes **11/16/17**
- 8:10 5 Bill Warrant **November 2017**
- 8:20 6 Debit/Credit Card Warrant **November 2017**
- 8:30 7 Executive Director's Report
  - Overview of Operations
  - Public Housing
    - Administration
    - Operating Budget Comparatives
    - Tenant Account Receivables
    - Vacancy Ledger
    - Evictions and Terminations
    - Maintenance
  - Section Eight Housing Choice Voucher Program
    - Administration
    - Operating Budget Comparatives
    - Voucher Utilization Rate and Funding
  - Family Self-Sufficiency
- 8:40 8 Executive Director Evaluation
- 8:50 9 Management Plan
- 8:40 10 Capital Fund Program Improvements

- HUD Capital Fund Program Grant
  - o CVA Stove Replacement
- 9:00 11 Utility Allowance Schedule
- 9:10 12 Emergency Evacuation Plan-Cochituate Village Apartments.
- 9:20 13 Chapter 40B Affordable Housing Update
  - Chapter 40B Monitoring Services Proposal for the Town
    - Town of Wayland, WHA, and RHSO
  - Resales and Rentals
  - Municipal Affordable Housing Trust Housing Proposal
    - 11 Hammond Road
- 9:30 14 General Correspondence
- 9:40 15 Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting,  
If Any  
Next Meeting  
Adjourn

**NOTE: Times are approximate. Items may be taken out of order.**

NOTE: Per changes to the Open Meeting Law, notice of any meeting of a public body shall include “A listing of topics that the chair reasonably anticipates will be discussed at the meeting”. AG’s Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.