TOWN OF WAYLAND - TOWN CLERK'S OFFICE NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS Posted in accordance with the provisions of the Open Meeting Law

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM:	Temporary Policy Committee, Historical Commission
FILED BY:	Sheila Carel
DATE OF MEETING:	December 3, 2012
TIME OF MEETING:	<u>11:00 AM</u>
PLACE OF MEETING:	Wayland Town Building

<u>NOTE:</u> Notices and agendas are to be posted at least 48 hours in advance of the meetings <u>excluding</u> Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

<u>AGENDA</u>

- 1. Public Comment
- 2. Continued work on a draft policy requesting Town Boards to consult with the Historical Commission when planning ground-altering projects on Town-owned land.
- 3. Topics not reasonably anticipated by the chair 48 hours in advance of meeting.

<u>NOTE:</u> Per changes to the Open Meeting Law, notice of any meeting of a public body shall include "A listing of topics that the chair reasonably anticipates will be discussed at the meeting". AG's Office guidelines state that the list of topics shall have sufficient specificity to reasonably advise the public of the issue to be discussed. Please list those topics on the above agenda.

Revised Meeting Notice/June 23, 2010