

DRAFT  
Historic District Commission Meeting  
December 22, 2014

HDC members present: Gretchen Schuler (presiding), Margery Baston, Kevin Crowley, Desmond McAuley, Kathie Steinberg

Others present: Woody Baston

Public Comment - There was none.

Minutes of November 20, 2014 were approved as written.

Meeting of December 18. Gretchen explained that there was not a meeting on December 18 because there wasn't a quorum. Gretchen had known ahead there would not be a quorum -- and she was advised by the Town Attorney that on December 18 she could "continue" the hearing for 11 Cochituate Road until December 22.

7:35 pm - Heard-Lovell House, 11 Cochituate Road. Continuation of public hearing from December 18, 2014 for the installation of a heat pump on the exterior north facing wall of house. Margery recused herself from this hearing; and Kathie took the minutes of the hearing.

Design Review Guidelines. Gretchen distributed hard copies of the Design Review Guidelines. Desmond suggested the use of an architectural spec section as an organizational device for the guidelines. It would be a transparent thing -- but just a way of organizing it. It would go from large scale to small scale and outside to inside, and grouping things that were similar. Desmond offered to give Gretchen a one-page outline of the categories and subcategories sometime between Christmas and New Years. Desmond spoke of starting with the organizational and then the content.

Margery referred to a memo she had written about the guidelines in some instances becoming too narrow and restrictive, particularly with regard to shutters, siding, signs, gutters and downspouts.

The meeting adjourned at 8:30 pm.

Respectfully submitted,

Margery Baston