

TOWN OF WAYLAND – TOWN CLERK’S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Wayland Historic District Commission

FILED BY: Gretchen G. Schuler

DATE OF MEETING: July 18, 2013

TIME OF MEETING: 7:30 PM

PLACE OF MEETING: Wayland Town Building

Note: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerks business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AMENDED AGENDA – 7-18-13

WAYLAND HISTORIC DISTRICT COMMISSION

- 1) Public Comment**
- 2) Minutes of June 6, 2013 Meeting**
- 3) 7:45 PM PUBLIC HEARING – 9 Bow Road.** New front door, casing, threshold, new storm/screen door.
- 4) First Parish Church** – discussion of future work.
- 5) Mass Memory Application Letter of Support**
- 6) Sign Design Guidelines** –Review online versions –Wayland Design Review Board; Concord; Acton – POSTPONE TO LATER DATE
- 7) First Parish Church** –Changes to approved work program – window on east side of “stairhall” addition and landing outside connector doors on west side.
- 8) Other**



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778
www.wayland.ma.us

WAYLAND HISTORIC DISTRICT COMMISSION APPLICATION FOR CERTIFICATES OF APPROPRIATENESS NON-APPLICABILITY OR HARDSHIP

Date: June 26th, 2013

The undersigned applies to the Commission for: *(Please check one)*

Certificate of Appropriateness Certificate of Non-applicability Certificate of Hardship

I. **Address of Property:** 9 Bow Road Wayland

Description of Work

(State the scope of work including the specific information about extent of work, dimensions, style, materials, and colors. Please provide photographs of existing conditions and plans of proposed changes, if applicable.)

Replace existing metal door and threshold (which is too short and lets water behind the kickplate) with a wooden door with 4 – 6 lites across the top, to be painted black, and a wooden threshold, to be painted as well (black to match the door or white to match the house, color TBD). Install a wooden storm/screen combo, to be painted black. The house at one point had a metal storm/screen combo door which we found in the garage but it is missing parts and we prefer to install a wooden one.

Work will be done in conjunction with repairs around the door that were mentioned in our previous application to add a gutter and address water damage around and under the current door. Depending on extent of damage we may end up having to replace some trim around the door with like material.

II. **Application includes** (check applicable documentation)

Photographs Site Plan Sketches
 Building plans, elevations, sections Historical Information
 Product /Material information (samples, specs, brochures, photographs)

III. **Name of Property Owner** Frank and Jen Gorke

Mailing Address: 9 Bow Road, Wayland, MA 01778

Telephone: 617 620 9869

E-Mail: frankjgorke@gmail.com

Signature of Property Owner (Required): /s/ Frank J. Gorke

IV. **Name of Applicant if not owner:** _____

Mailing Address: _____

Telephone: _____ E-Mail: _____

For Commission Use Only

Assessor's Map #: _____

Date Completed Application Received: _____ Date of Hearing: _____
Date of Decision: _____ Commission Signature: _____

Certificate of Appropriateness Certificate of Non-applicability Certificate of Hardship

See attached Record of Action

Instructions for Completing and Filing an Application

If you live in or own property in one of Wayland's Local Historic Districts, a Certificate is required before you obtain a building permit and before you proceed with alteration/construction projects that affect any exterior feature of the property. Return a completed application to the Selectmen's Office. The Commission must advertise the hearing date at least 14 days in advance of the hearing; therefore an application must be received at least 21 days before a regular meeting date to allow time for adequate advertising for a hearing. The Commission's regularly scheduled meeting time is the third Thursday of each month. Special meetings may be called at the discretion of the Chair and other members of the Commission.

Please attend the hearing at which your case will be heard or have your architect or contractor attend. In the event that you are unable to attend, please contact the Chair.

Materials that support your application will vary depending upon the size and scope of your project. Photographs of existing conditions are requested for all applications.

Changes Requiring Review

1. Application must be made for all changes to *exterior architectural features* which are portions of the exterior of a building or structure, open to view from a public street, public way, public park or public body of water, including but not limited to the architectural style and general arrangement and setting, the kind, color and texture of exterior building materials, the color of paint or other materials applied to exterior surfaces and the type and style of windows, doors, lights, signs (excluding real estate signs) and other appurtenant exterior fixtures. For the purposes of the Wayland Historic District:

(a) A *building* is a combination of materials forming a shelter for persons, animals or property.

(b) A *structure* is a combination of materials other than a building, including a sign, fence, wall, terrace, walk or driveway.

Changes Not Requiring Review

1. The commission shall not consider interior arrangements or architectural features not subject to public view.

2. The Commission shall not regulate or prevent landscaping with plants, trees or shrubs.

3. The Commission shall not regulate ordinary maintenance, repair or replacement of any exterior architectural feature within a district which does not involve a change in design, material, color or the outward appearance.

Certificates

A *Certificate of Appropriateness* is issued when the Commission determines that the proposed work is appropriate to and compatible with the preservation of the district. A *Certificate of Non-Applicability* is issued when an application does not involve an exterior feature that is subject to the Commission's review. A *Certificate of Hardship* is issued when failure to approve an otherwise inappropriate project would involve substantial hardship to the applicant **and** the Commission determines that the project can be carried out without substantial detriment to the rest of the district.