



Town of Wayland Massachusetts

Finance Committee

Steven Correia
Jen Gorke
Carol Martin (Vice Chair)
Klaus Shigley
William Steinberg
George Uveges
Dave Watkins (Chair)

FINANCE COMMITTEE Minutes Tuesday, October 10, 2017 Wayland Town Building 6:30pm

Attendance: D. Watkins, K. Shigley, C. Martin, S. Correia, W. Steinberg, J. Gorke, G. Uveges and Finance Director Brian Keveny.

Call to Order: The meeting was called to order at 6:30pm by Vice Chair C. Martin in the large Hearing Room at the Town Building. C. Martin announced the meeting was being taped by WayCam and reviewed the agenda.

Joint meeting with Board of Selectmen to Hear Collins Center Presentation: C. Martin announced the FinCom would leave its meeting to join the Board of Selectmen (BoS) meeting for the Collings draft report, the details of which will be reported in the BoS minutes. She added the Committee expected to return to open session in approximately 30 minutes.

FinCom returned at 7:23pm and resumed open session.

Announcements Public Comment: None

Members' Response to Public Comment: N/A

Discuss and vote to approve request for Reserve Fund Transfer to address and remove asbestos containing material from 484 – 490 Boston Post Road: Chair D. Watkins welcomed Town Administrator N. Balmer and Town Engineer P. Brinkman who discussed a \$70,00 Reserve Fund Transfer to address and remove asbestos containing material from 484-490 Boston Post Road. The request is related to the River's Edge project. P. Brinkman explained the issue and process and answered Committee questions. He stressed the urgency of the request. G. Uveges and C. Martin stated they were not sure the reserve fund is the right source of funds and suggested this request be considered at the upcoming STM as a current year transfer. P. Brinkman and N. Balmer reiterated the urgency of the advising DEP of the Town's plan to address this issue, adding the Town is the one ultimately responsible for addressing this issue and overseeing the process.

K. Shigley moved to approve a Reserve Fund Transfer of \$70,000 for costs associated with the reporting, cleanup, management, transport, and disposal of asbestos wastes found on 484-490 Boston Post Road, also known as Rivers Edge. Seconded by G. Uveges. Motion passed 7-0-0.

Overlay Release Discussion with Assessors: D. Watkins invited Board of Assessors (BoA) Chair S. Rufo and Director of Assessing E. Brideau to discuss Overlay. S. Rufo stated that the BoA starts the process of estimating the overlay for the next Fiscal Year on September 15th, and regularly reviews Overlay to determine what can be released to Surplus, but does not adhere to a specific timetable regarding timing of Overlay release. She also discussed the upcoming STM Circuit Breaker Article.

Finance Director B. Keveny stated if the BoA is not able to approve an Overlay release by early February as the FinCom finalizes its budget recommendation, if the BoA could give the FinCom a sense of anticipated Overlay release for the current fiscal year, that would give the FinCom some capital spending flexibility. S. Rufo and E. Brideau agreed to look at that for FY19.

Report of the Finance Director's Report on CIP results B. Keveny announced he has received all the CIP's except for the Recreation Dept. He added the 40 FY19 capital requests total \$46.8M including \$29M for a new Library. B. Keveny further advised the Committee that in addition to the \$47M for FY19, there are \$53M of additional capital requests in years 2-5 of the 5-year capital plan for a total of \$100M.

B. Keveny then asked FinCom how they would like him to distribute the capital budget information, describing how he's done it in the past and proposing for FY19 the Committee work off one page for the lead schedule instead of resending the Excel document each week. The Committee opted for the later. Department heads will come in and present as usual.

Discussion and Possible Vote on STM Articles, Candidates Include:

Current Year Transfers: G. Uveges discussed the changes to Article B related to the septage fund. He stated this copy is being pulled from the article, the totals adjusted accordingly and the Committee needed to re vote the article. C. Martin moved the FinCom recommend "Current Year Transfers." Seconded by W. Steinberg. Motion passed 7-0-0.

Accept Gifts of Land at Town Center: S. Correia stated he just received updated changes and distributed an updated copy of the article write up. He then gave an overview of the article. After a brief discussion, the Committee decided to defer further review and possible vote on to next meeting.

Change Filing Deadline for Circuit Breaker Match Program: G. Uveges presented this the article which streamlines the filing deadline. W. Steinberg moved to recommend Article D. Seconded by J. Gorke. Motion passed 7-0-0.

Compensation for Town Clerk: S. Correia briefly presented this article. After a brief discussion that included minor edits, C. Martin moved that FinCom recommend approval of Article E. Seconded by G. Uveges. Motion passed 7-0-0.

School Union Collective Bargaining Agreements 2017-2020: C. Martin advised the Committee the title of this Article is going to change to "Transfer of funds for School Department contracts." She stated the article is asking for a transfer from the reserve funds to the school department budget to fund 2017 wage increases. After a brief discussion, C. Martin moved to recommend Article H. Seconded by S. Correia. Motion passed 7-0-0.

Construct New Library at 195 Main Street: J. Gorke stated the Library has received an extension for funding approval. The Library Trustees have requested the BoS pull this library. It will be submitted for consideration at the 2017 ATM.

High School Stadium Complex Renovation Design Fees: K. Shigley described the project and discussed the pro and con arguments regarding grass and turf fields since the request states the design will be for either a grass or turf field, but School Committee has not yet taken that vote. A discussion ensued. W. Steinberg offered suggestions to simplify the arguments. D. Watkins said he would prefer to wait until the School Committee made its recommendation on field surface or at a minimum, the design should provide alternative surface options as stated in the design request and their associated costs.

G. Uveges suggested K. Shigley put in the total cost. C. Martin said the reason why this article is going to Spring Town Meeting and can't wait for Spring Town Meeting should be in the write up as well as the comments. The Committee decided to defer further discussion and possible vote to the next meeting.

Synthetic Turf Field at Loker Conservation and Recreation Area: W. Steinberg presented this article, particularly the pro and con arguments that focus on the turf field material which has yet to be determined. The Committee noted that while crumb rubber is being considered, the Board of Health is opposed to the use of crumb rubber. W. Steinberg said he would add an explanation as to why the

article is going forward at Fall Town Meeting instead of the spring ATM. D. Watkins said he would prefer to wait until the Recreation Commission made its recommendation on field surface or at a minimum, the design should provide alternative surface options and their associated costs. The Committee deferred further discussion and possible vote to the next meeting.

107 Old Sudbury Road Demolition: C. Martin reviewed the sentences requested by the Committee regarding the asbestos in the building that was not noted at the time of purchase. Minor edits were added to the final write up.

Appropriate Funds to Install Weston Aqueduct Pedestrian Crossings: S. Correia said they are still looking into if this article is going to be pulled or not, whether it belongs to the DPW budget or should be a DPW capital project and would report back at the next meeting. The Committee concurred, adding it felt this project should be presented to the CPC for consideration.

Non-Medical/Recreational Marijuana Six Month Moratorium – Zoning Bylaw Amendment: S. Correia described what this article, noting many neighboring communities have voted a moratorium except for Weston who has banned Marijuana sales completely. During the ensuing discussion, it was suggested the write up state the town did vote on at the 2016 Annual Town Meeting and it did not pass. S. Correia distributed a copy of proposed marijuana moratorium zoning by-law amendment will be presented at STM. W. Steinberg moved to recommend approval of Article N. Seconded by J. Gorke. Motion passed 7-0-0.

Appropriate Funds to Restore/Preserve Stone Pillars at Castle Gate Road and West Plain Street: C. Martin stated that not only was this article already voted on, the write up has been submitted for inclusion in the warrant.

Appropriate Funds for Design of Part 2 of the High School Athletic Preferred Improvement Plan: K. Shigley discussed this article, stating funding will be from the Community Preservation Fund. D. Watkins said he would also like this article to mention something about the safety issue. After a brief discussion, the Committee decided to defer taking a position on this article until they voted on Article J.

J. Gorke left the meeting at 10:00pm.

Review Schedule: D. Watkins advised the Committee, the Spring ATM schedule is out and that he incorporate it into the FinCom's master schedule. He noted the schedule is available in the drop box

Discuss Chair and Vice Chair's Update STM Report of the Finance Committee Results of BOS Presentation: D. Watkins stated based on feedback received, he felt the debt presentation to the BoS went well. He then distributed a draft copy of the Finance Committee's report for the Special Town Meeting Warrant. He gave the Committee a brief overview of the report. The Committee made suggestions. Chair Watkins will update for review at a future meeting.

Members' Reports, Liaison Assignments, Concerns, and Topics and Schedule for Future Meetings C. Martin reported as a follow up to prior Committee questions concerning DPW and Wastewater's current and future relationship, the DPW is lending administrative and engineering services to the Wastewater Commission. It isn't an issue at the moment, but the Board of Public Works (BoPW) is monitoring this diversion of its resources to ensure it does not adversely affect its own workflow. She added she is not aware of any concrete discussions regarding a future co-relationship.

Review Headcount Model – Correia: Tabled to a future meeting.

Topics Not Reasonably Anticipated by the Chair 48 Hours in Advance of the Meeting, If Any: None.

Meeting Minutes - Review and Vote to Approve: 9/5, 9/14, 9/26: C. Martin moved to approve the minutes of 9/5/2017 as written. Seconded by G. Uveges. Motion passed 5-0-1 with G. Uveges abstaining.

After a brief discussion, G. Uveges volunteered to complete the financial advisor section for the 9/14/17 minutes. C. Martin stated she is working on the minutes of 9/26/17.

Executive Session: Chair Watkins advised the Committee that the agenda did not cite the appropriate section of Mass General Laws for the FinCom to conduct an Executive Session. Based on that information, the Committee elected to defer Executive Session.

11.) Public Session to Potentially Vote to Release of Executive Session Meeting Minutes:
Tabled to a future meeting.

12.) Adjourn Meeting: C. Martin moved to adjourn meeting at 10:30 p.m. Seconded by D. Watkins. Motion passed 6-0-0.

Respectfully Submitted,

Katelyn O'Brien

Documents:

Source: B. Keveny: Reserve Fund Transfer Request

Source: D. Watkins: STM Warrant Report of Finance Committee

Source: S. Correia: Planning Board Report: Article N