



Town of Wayland Massachusetts

Finance Committee

David Watkins (Chair)

Gordon Cliff

Nancy Funkhouser

Jen Gorke

Carol Martin

Klaus Shigley

George Uveges

Finance Committee

Final Minutes

November 21, 2016

Attendance: D. Watkins, K. Shigley, C. Martin, G. Cliff, J. Gorke, N. Funkhouser, George Uveges, and Finance Director Brian Keveny.

Call To Order:

The meeting was called to order by Mr. Watkins in the Senior Center Meeting Room at the Town Building at 7:00pm. Mr. Watkins announced the meeting was being taped by WayCam. He then reviewed the agenda for the meeting.

Public Comment and Committee Members' Response

Anette Lewis, Claypit Hill Road, stated that she was troubled by a DPW representative's statement at a prior FinCom meeting that prior years' capital appropriations for water meter replacement had been held but not spent so they could be used to help fund this year's CIP Request for wireless water meters. She feels there needs to be a policy that money is either spent for the purpose it was appropriated and in the first year or soon thereafter or turned back to prevent such actions from occurring.

Finance Director's Report:

Brian Keveny, Finance Director, reported:

- The audit process for our 2016 financial statement is in good shape and meetings with the Audit Committee and then with the Board of Selectmen to complete the process are being scheduled
- He is working on reestablishing production of the "crystal reports" that have been unavailable since last year as a result of moving to a cloud-based version of MUNIS
- The tax recap will be reviewed by the Board of Selectmen and submitted to the state.
- He distributed a hand-out on funding sources for the Town Administrator's proposed 2018 capital budget (see attachments). He provided a notebook summarizing department submissions for the 2018 operating budget. (see attachments). He provided an overview of the contents.

CIP Discussion:

Mr. Watkins invited Jessica Brodie and Asa Foster representing Recreation to present their CIP proposals. Ms. Brodie distributed a document to help focus the discussion (see attachments). She provided an overview of the MOU with Recreation, DPW, and Facilities. Recreation takes the lead in terms of establishing the need for changes/new things. DPW maintains assets and does redevelopment work when needed. Facilities handles major recreation assets like stadiums.

Jessica summarized the objectives of the strategic plan that was approved at Special Town Meeting and how it will help clarify needs, but Recreation is confident that it isn't expected to alter the need for most of the items proposed. Mr. Foster explained that the strategic plan will be helpful in establishing priorities and sequencing. Focused discussion on particular Recreation CIP requests included:

- Greenways site feasibility study. Roughly 10 acres of the land at Greeways belongs to Recreation and the purpose of the study is to evaluate whether part of that land could be used for playing fields. Mr. Cliff mentioned that he frequently uses the trails there and asked for clarification as to whether new recreation fields would require eliminating walking trails that currently exist.
- Oxbow Meadows is construction for a multi-purpose field (design funds were approved at 2015 Annual Town Meeting). Mr. Watkins asked whether maintenance was included in the DPW capital or operating budget. Mr. Cliff asked why the maintenance costs shouldn't be built into the fees charged for using the field. A discussion ensued about that benefits vs. challenges of implementing that approach. Ms. Brodie clarified that the need for new fields is driven by town resident demand not rental of fields to outside organizations. The position of the Recreation Commission is that the Recreation Revolving Fund should not be charged for maintenance but instead user fees should be used to fund significant field renovation projects.
- Dudley Woods – funding to complete the construction of paved trails. A discussion occurred whether the paved trails would be available for use in the wintertime and that maintenance cost needed to be included.
- Middle School Field – a design project for replacing the current grass field behind the Middle School with an artificial turf field. While the existing fields need work, most of the expenditure for an artificial turf field would probably be incremental to what would be required for a renovated grass field. The Board of Health has said they could be supportive of a turf field with bamboo as the filler. Mr. Watkins stated that it would be important to get votes from the boards involved including Schools, DPW, and Board of Health.
- Alpine Field – design to convert a currently unused t-ball field so it can be used for needed purposes.
- CIP Requests for 2019-22 were also discussed. A building is being contemplated at the Loker Recreation location. There was discussion about what type of facility the amount proposed would allow for. Mr. Uveges mentioned that there will be concern from neighbors on any project that might involve moving any dirt. Mr. Cliff asked whether Old Connecticut Path might be a better location for a major active indoor recreation center. Details on other proposed projects were discussed.

Mr. Watkins asked about the strategic plan and whether some items should be held for a year until the results from the strategic plan are available. A discussion occurred about the benefits and potential costs of doing so. Ms. Brodie pointed out that some of the items proposed for 2018 are being funded from the Recreation Stabilization Fund.

CIP prioritization discussion -

Mr. Watkins provided an update on IT. He mentioned some concerns about whether the 2018 request should be established as a #1 priority. Other FinCom members agreed. Mr. Shigley asked that we list our concerns and ask IT for a response.

Mr. Watkins handed out a document on the 5 year CIP that reflected the information that was received from FinCom members.

- Mr. Cliff indicated that he thought the transfer station road mitigation should be classified as a #1 Priority. After discussion, the consensus was that it should be. There was discussion about whether the water meter replacement project should be a Priority 1 and the consensus was that it should be. There was discussion about whether funds that had been appropriated in the prior years for water meter replacement should be returned rather than used to fund this project. Mr. Cliff noted that the DPW replacement schedule needs to be revisited as to whether some of the items in the later years will have been deferred too long. Mr. Cliff also stated that he was concerned that many of the improvement projects at the current library building should be rated Priority 1 because they will need to be done even if the town votes for a new library.
- Ms. Martin stated that she feels we need to raise the School Bus parking lot to a Priority 1 because the School Committee has listed it as their highest priority item. After discussion, the consensus was to make it a Priority 1 item.
- Mr. Watkins noted that we have a plan and have established relative priorities but that we are probably less certain of the last 3 years than we are of the first 2. He asked FinCom members how much further work we should do given then information we already have and can expect to get. Mr. Cliff wondered if we should be more clear about using Priority 3 (or some designation) to indicate items that FinCom was doubtful whether they would occur at all. Ms. Martin suggested that for her 3s were more requests where she felt more information was needed.
- Mr. Watkins suggested that we stick with our established priorities and wrap up our work on the 5 year plan. Mr. Cliff stated that he thought we should try to drive for a categorization scheme that would allow us to estimate our debt service ratio over the next 5 years before we consider the impact of our three largest projects: the library, the CoA, and Loker Recreation.
- Mr. Shigley pointed out that we need to separate water fund projects from general fund projects. After discussion, FinCom agreed to have Ms. Martin and Mr. Cliff to work on a proposed plan that they would bring back for the next meeting.

Discussion and possible vote on debt policy

Mr. Shigley led a discussion based on the draft that was distributed (see attachments). We need to agree on the definition of debt. FinCom members discussed whether CPA debt (on Mainstone) should be included and the consensus was that for now it should not be. Mr. Shigley suggested 3 new potential "balance sheet" debt metrics. FinCom members discussed the pros and cons of each of the proposed new metrics and whether all or any of them should be included. Mr. Cliff pointed out that we need to go back

and to make sure FinCom members understand all the proposed changes from the current policy before we vote. Mr. Watkins indicated that he was concerned with the point that was added on free cash. N. Funkhouser requested that she be given a copy of the policy that dated back to the last time that Bill Steinberg was involved. After discussion, it was agreed that Mr. Shigley would start from the current plan and develop a revised proposal based on the discussion.

Discussion and possible vote on goals

Mr. Watkins provided an overview of the latest draft (see attachments). FinCom members discussed the pros and cons of agreeing on the proposed set of FY18 goals, many of which are also included in other materials. Ms. Martin moved that we approve the FY18 goals as proposed. Ms. Funkhouser seconded. Vote 5-1 (Cliff voting no).

Review issues and actions list, schedules & milestones

Dave explained that documents put in the dropbox are only ones that are already in the public domain. The FinCom reviewed when and how documents can be distributed; the consensus was that documents should be distributed by the Finance Director.

Members' Reports, Concerns

Mr. Cliff pointed out that Nan had prepared a draft operating budget and it was included in the BoS pack for their meeting tonight.

Meeting minutes

FinCom members reviewed the draft of minutes for 10/7. Several FinCom members provided small edits. Ms. Martin moved that we approved the minutes as amended. G. Cliff seconded. Motion passed 6-0. FinCom members reviewed the draft of minutes for 10/24. Several FinCom members provided small edits. Ms. Martin moved that we approved the minutes as amended. G. Cliff seconded. Motion passed 6-0. FinCom members reviewed the draft of minutes for 11/7. Several FinCom members provided small edits. Ms. Martin moved that we approved the minutes as amended. G. Cliff seconded. Motion passed 6-0. FinCom members reviewed the draft of minutes for 11/15. Several FinCom members provided small edits. Ms. Martin moved that we approved the minutes as amended. G. Cliff seconded. Motion passed 6-0.

Adjourn: At 10:40 PM Ms. Martin made a motion to adjourn, Mr. Uveges seconded. Vote: 6-0 to adjourn.

Respectfully submitted,
Gordon Cliff

Attachments:

Draft Finance Committee Funding Sources
Fiscal 2018 Budget
Recreation MOU 5-Year Capital Plan
Debt Management Policy
FY18 Goals



TOWN OF WAYLAND

41 COCHITUATE ROAD
WAYLAND, MASSACHUSETTS 01778

BRIAN KEVENY
FINANCE DIRECTOR
TEL. (508) 358-3610
www.wayland.ma.us

To: Finance Committee
From: Brian Keveny, Finance Director
Date: November 21, 2016
Subject: Fiscal 2018 Budget

I am pleased to submit for your consideration the Draft Town General Fund Budget for the Fiscal Year (FY) 2018, commencing on July 1, 2017. Town Department Managers, Boards and Committees have prepared their respective budgets in compliance with the Budget Guideline and at the same time being mindful of Fiscal 2016 appropriation turn backs. The FY 2018 Wayland School Budget will be submitted to the School Committee by the Superintendent in December. I will update all FY 18 budget schedules to include the School Budget after the Superintendent's presentation. The following is an analysis of estimated General Fund expenditures and revenues.

Revenue:

The Town of Wayland revenues consist of five main sources which include Property Tax, State Aid, Local Receipts, Free Cash and Transfers from Other Funds. The FY 2017 General Fund Revenue Budget totaled \$74.6M. Total allocation of revenue to support the budget was Property Tax (82%), State Aid (7%), Local Receipts (5.5%), Free Cash (2%) and Transfers from Other Funds (3.5%).

Property Tax:

The actual increase in Property Tax from FY 2016 to FY 2017 was approximately 7.4%. The FY 2017 Tax Recapitulation Sheet for the Town of Wayland shows an unused levy capacity of \$8.1M. The actual new growth for FY 2017 was \$802K which is a decrease from the prior year which was \$935K. The town's tax rate in FY 2017 is 18.14 compared to 17.34 in FY 2016 which is a 4.4% increase.

State Aid:

The town receives state aid related to Chapter 70, Unrestricted Aid, Charter Tuition, Veterans Benefits, Other Exemptions and State Owned Land. The town did receive additional Chapter 70 funding in FY 16 compared to FY 15. The actual State Aid for FY 2018 will be announced in late January 2017. At this point we can expect the same FY 2017 level of funding which is \$5.0M. The amount represents approximately 5.5% of the overall revenue budget.

Local Receipts:

Local receipts are charges and fees the town can receive in each fiscal year. The town maintains ten revenue categories which generated \$4.7m in FY 16 and \$4.5M in FY 2015. The estimate for Local Receipts has been \$4.1 in each of the past three fiscal years. The estimate for FY 17 is \$4.4M. The increase in estimates is based on increases in Motor Vehicle Excise, Meals Tax and Building Permits. The town did experience an increase in Building Permit and Motor Vehicle Excise revenue in Fiscal 2016 and Fiscal 2015.

Free Cash:

The Department of Revenue certified the Town's Free Cash amount as of 6/30/17 at \$4,641,973 compared to \$6,479,000 last year. The Town's financial policy strives for Free Cash to be certified at 5% to 10% of next year operating budget. Actual certification has fluctuated during the previous five years as a result of larger than expected appropriation turn backs and unbudgeted revenue receipts such as the Bond Premium. In an effort to stabilize the certification amount I recommended using \$1.5M to support the FY 2017 budget. As we develop the Fiscal 2018 budget and define revenue sources to support the budget, we need to consider the January 2016 Moody's Rating Report. The report expressed an unfavorable comment on declining fund balance and the use of free cash to balance the budget.

Transfers from Other Funds:

The General Fund is supported each fiscal year with transfers from Bond Premium, Overlay, Enterprise Funds and Town / School Revolving Funds. It is anticipated that the FY 2018 amount will be in the range of \$1.5M to \$1.8M. This amount will be finalized in January. The Board of Assessors has released \$200,000 in Overlay that will be included in this amount. The Bond Premium amount for Fiscal 2016 is \$88,000.

General Fund Expenditures-Town and Unclassified:

The Town General Fund budgets were recorded into the MUNIS system in September and are in compliance with the FY 2018 Budget Guideline. All departments have submitted their Explanatory Statement of Changes. Overall the town's departmental budget increased \$485,776 or 3.02%. The increase is in large part attributable to the Town Information Technology, Library, Legal, Park Department and Highway Department. Town payroll increased 1.93% or \$229,088 while Town expenses increased 6.09% or \$256,688. Unclassified budgets increased 6.02% or \$1,255,365 mainly due to increases in debt service, retirement and salary reserve. The preliminary health insurance estimate is \$7.1M. The debt service and health insurance budgets will be finalized in February 2017. The following is a summary of the budget submissions. The combined town payroll, town expenses and unclassified increase is \$1,741,114 or 4.71%.

Town / Unclassified	Fiscal 2018	Fiscal 2017	\$ Change 2018 / 2017	% Change 2018 / 2017
Payroll	12,105,425	11,876,337	229,088	1.89%
Departmental Expenditures	4,469,709	4,213,021	256,688	5.74%
Debt	7,686,560	7,507,251	179,309	2.39%
Retirement	4,310,088	4,235,414	74,674	1.76%
Health Insurance	7,165,000	7,165,000	0	0%
Salary Reserve	925,000	50,000	875,000	1750%
Total	36,661,782	35,047,023	1,614,758	4.60%

Health Insurance:

The FY 2018 Health Insurance estimate is \$7.1M which is a 0% increase over FY 2017. The town is currently changing health plans with the West Suburban Health Group. In the month of February 2017 we will receive the plan increases and at that point be able to project a Fiscal 2018 budget.

Retirement Assessment:

The town has received a preliminary assessment for Middlesex Retirement. I am not expecting this estimate to change materially if at all during our budget process. Fortunately the increase is 1.76% which is less than previous years increase rate.

Salary Reserve Appropriation:

The preliminary estimate for Salary Reserve is \$925,000. The estimate will continue to be reviewed and finalized in January 2017. All contracts for town employees expire on June 30, 2017 and as a result this estimate includes all employees.

Minuteman Vocational Assessment:

This estimate has been received from Minuteman Vocational School and includes both capital and tuition assessments. This preliminary assessment is \$116,382 higher than last year. In February 2017 the town may receive a final assessment from Minuteman Vocational School.

Non Appropriated Expenditure:

Overlay:

The Board of Assessors will be evaluating the FY 2018 Overlay amount during the month of January 2017. The Board of Assessors has voted a preliminary amount of \$600,000 for Fiscal 2018. In Fiscal 2017 the Board of Assessors released \$200,000 in Fiscal 2015 Overlay which can be used to support the Fiscal 2018 budget.

State Assessments:

During the month of January 2017 the State will be announcing the FY 2018 preliminary estimates for State Assessments and Local Aid. When I receive the estimates I will update the FY 2018 budget model. The Town has seen an increase in State Assessments in recent years as FY 2017 was \$181,000 compared to \$110,000 in Fiscal 2016.

Cherry Sheet Offsets: The Town has experience the same trend in Cherry Sheet Offsets as with State Assessments. In FY 2017 the amount was \$17,250.

FY 2018 Draft Budget 11/21/2016		Comparison- Fiscal 2018 / Fiscal 2017								
Departmental	Expenditures			Payroll			Total			
	Fiscal 2018	\$ Variance FY 18 / FY 17	% CHG	Fiscal 2018	\$ Variance FY 18 / FY 17	% CHG	Total 2018	\$ Variance FY 18 / FY 17	% CHG	
Selectmen	28,000.00	(2,000.00)	-7.14%	-	-	-	28,000.00	(2,000.00)	-6.67%	
Town Office	76,000.00	(5,500.00)	-7.24%	477,900.00	42,900.00	8.98%	553,900.00	37,400.00	7.24%	
Personnel Board	10,000.00	-	0.00%	5,000.00	-	0.00%	15,000.00	-	0.00%	
Finance	63,200.00	6,500.00	10.28%	346,746.00	8,128.00	2.34%	409,946.00	14,628.00	3.70%	
Assessor	49,150.00	(3,100.00)	-6.31%	260,391.00	765.00	0.29%	309,541.00	(2,335.00)	-0.75%	
Treasurer	110,400.00	10,300.00	9.33%	191,448.00	1,344.00	0.70%	301,848.00	11,644.00	4.01%	
Legal	200,000.00	25,000.00	12.50%	-	-	0.00%	200,000.00	25,000.00	14.29%	
Information Technology	577,617.00	68,013.00	11.77%	287,669.00	-	0.00%	865,286.00	68,013.00	8.53%	
Town Clerk	20,540.00	3,210.00	15.63%	126,484.00	703.00	0.56%	147,024.00	3,913.00	2.73%	
Elections	5,730.00	(4,440.00)	-77.49%	10,692.00	(27,216.00)	-254.55%	16,422.00	(31,656.00)	-65.84%	
Registrar	4,625.00	(375.00)	-8.11%	1,075.00	800.00	74.42%	5,700.00	425.00	8.06%	
Conservation	47,400.00	6,200.00	13.08%	154,196.00	(23,706.00)	-15.37%	201,596.00	(17,506.00)	-7.99%	
Planning	4,500.00	-	0.00%	105,000.00	-	0.00%	109,500.00	-	0.00%	
Surveyor	27,250.00	100.00	0.37%	168,118.00	-	0.00%	195,368.00	100.00	0.05%	
Facilities	820,000.00	(60,500.00)	-7.38%	279,130.00	1,198.00	0.43%	1,099,130.00	(59,302.00)	-5.12%	
Misc Committees	47,275.00	-	0.00%	-	-	0.00%	47,275.00	-	0.00%	
Police	302,110.00	(8,000.00)	-2.65%	2,468,457.00	111,764.00	4.53%	2,770,567.00	103,764.00	3.89%	
Joint Communications	29,100.00	2,000.00	6.87%	505,045.00	8,370.00	1.66%	534,145.00	10,370.00	1.98%	
Emergency Management	23,000.00	-	0.00%	-	-	0.00%	23,000.00	-	0.00%	
Dog Officer	21,500.00	-	0.00%	-	-	0.00%	21,500.00	-	0.00%	
Fire Department	266,000.00	7,600.00	2.86%	2,492,921.00	-	0.00%	2,758,921.00	7,600.00	0.28%	
Building & Zoning	14,501.00	-	0.00%	314,440.00	2,943.00	0.94%	328,941.00	2,943.00	0.90%	
Highway	454,500.00	152,000.00	33.44%	1,050,739.00	20,332.00	1.94%	1,505,239.00	172,332.00	12.93%	
Snow and Ice	325,000.00	-	0.00%	125,000.00	-	0.00%	450,000.00	-	0.00%	
Transfer Station	65,000.00	-	0.00%	-	-	0.00%	65,000.00	-	0.00%	
Parks	327,000.00	34,000.00	10.40%	596,999.00	40,558.00	6.79%	923,999.00	74,558.00	8.78%	
Board of Health	188,036.00	4,680.00	2.49%	695,543.00	22,659.00	3.26%	883,579.00	27,339.00	3.19%	
Veterans	48,000.00	-	0.00%	-	-	0.00%	48,000.00	-	0.00%	
Council on Aging	58,600.00	2,600.00	4.44%	208,282.00	796.00	0.38%	266,882.00	3,396.00	1.29%	
Youth Services	5,475.00	1,400.00	25.57%	223,150.00	750.00	0.34%	228,625.00	2,150.00	0.95%	
Library	250,200.00	17,000.00	6.79%	836,000.00	13,000.00	1.56%	1,086,200.00	30,000.00	2.84%	
Recreation	-	-	-	175,000.00	3,000.00	1.71%	175,000.00	3,000.00	1.74%	
Total	4,469,709.00	256,688.00	6.09%	12,105,425.00	229,088.00	1.93%	16,575,134.00	485,776.00	3.02%	
Debt Service	7,686,560.00	179,309.00	2.33%	-	-	-	7,686,560.00	179,309.00	2.39%	
Retirement	4,310,088.02	74,674.02	1.73%	-	-	-	4,310,088.02	74,674.02	1.76%	
Minuteman Regional	185,000.00	116,382.00	62.91%	-	-	-	185,000.00	116,382.00	169.61%	
<i>Unclassified:</i>										
General Insurance	615,000.00	-	0.00%	-	-	-	615,000.00	-	0.00%	
Insurance 32B	7,165,000.00	-	0.00%	-	-	-	7,165,000.00	-	0.00%	
Medicare Tax	590,000.00	10,000.00	1.69%	-	-	-	590,000.00	10,000.00	1.72%	
Unemployment	50,000.00	-	0.00%	-	-	-	50,000.00	-	0.00%	
Public Disability	15,000.00	-	0.00%	-	-	-	15,000.00	-	0.00%	
Reserve for Salary	925,000.00	875,000.00	94.59%	-	-	-	925,000.00	875,000.00	1750.00%	
Occupational Health	8,000.00	-	0.00%	-	-	-	8,000.00	-	0.00%	
Buyback	40,000.00	-	0.00%	-	-	-	40,000.00	-	0.00%	
Town Meeting	100,000.00	-	0.00%	-	-	-	100,000.00	-	0.00%	
Street Light	130,000.00	-	0.00%	-	-	-	130,000.00	-	0.00%	
Reserve Fund	275,000.00	-	0.00%	-	-	-	275,000.00	-	0.00%	
Total Other / Unclass	22,094,648.02	1,255,365.02	5.68%	-	-	-	22,094,648.02	1,255,365.02	5.68%	
Town Depts / Unclass	26,564,357.02	1,766,036.04	6.65%	12,105,425.00	229,088.00	1.93%	50,666,430.04	1,741,141.02	4.71%	

FISCAL YEAR 2018 BUDGET		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
SELECTMEN					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$20,760	\$25,662	\$24,000	\$28,000
	SUPPLIES	\$3,015	-\$3,830	\$6,000	\$0
1	TOTAL EXPENSES	\$23,775	\$21,832	\$30,000	\$28,000
	TOTAL SELECTMEN	\$23,775	\$21,832	\$30,000	\$28,000
TOWN OFFICE					
	<i>Total FTEs</i>	5.00	5.00	5.00	5.00
2	PERSONNEL SERVICES	\$468,322	\$452,832	\$435,000	\$477,900
	PURCHASE OF SERVICES	\$14,842	\$12,369	\$10,000	\$11,000
	SUPPLIES	\$66,139	\$58,571	\$71,500	\$65,000
3	TOTAL EXPENSES	\$80,981	\$70,940	\$81,500	\$76,000
	TOTAL TOWN OFFICE	\$549,303	\$523,772	\$516,500	\$553,900
PERSONNEL BOARD					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
4	PERSONNEL SERVICES	\$2,100	\$2,578	\$5,000	\$5,000
	PURCHASE OF SERVICES	\$8,540	\$5,557	\$10,000	\$10,000
5	TOTAL EXPENSES	\$8,540	\$5,557	\$10,000	\$10,000
	TOTAL PERSONNEL BOARD	\$10,640	\$8,135	\$15,000	\$15,000
FINANCE					
	<i>Total FTEs</i>	4.54	4.54	4.80	4.80
6	PERSONNEL SERVICES	\$296,267	\$322,273	\$338,618	\$346,746
	PURCHASE OF SERVICES	\$60,909	\$68,548	\$53,700	\$60,200
	SUPPLIES	\$1,563	\$63	\$3,000	\$3,000
7	TOTAL EXPENSES	\$62,472	\$68,611	\$56,700	\$63,200
	TOTAL FINANCE	\$358,729	\$390,884	\$395,318	\$409,946
ASSESSOR					
	<i>Total FTEs</i>	4.00	4.00	4.00	4.00
8	PERSONNEL SERVICES	\$243,751	\$252,898	\$259,626	\$260,391
	PURCHASE OF SERVICES	\$53,361	\$44,710	\$49,150	\$46,050
	SUPPLIES	\$3,025	\$2,778	\$3,100	\$3,100
9	TOTAL EXPENSES	\$56,386	\$47,488	\$52,250	\$49,150
	TOTAL ASSESSOR	\$300,137	\$300,386	\$311,876	\$309,541
TREASURER					
	<i>Total FTEs</i>	3.26	3.26	3.26	3.26
10	PERSONNEL SERVICES	\$208,554	\$167,806	\$190,104	\$191,448
	PURCHASE OF SERVICES	\$72,609	\$119,743	\$99,900	\$110,200
	SUPPLIES	\$0	\$106	\$200	\$200
11	TOTAL EXPENSES	\$72,609	\$119,849	\$100,100	\$110,400
	TOTAL TREASURER	\$281,163	\$287,655	\$290,204	\$301,848

<u>FISCAL YEAR 2018 BUDGET</u>		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
TOWN COUNSEL					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$142,088	\$160,817	\$175,000	\$200,000
	SUPPLIES	\$0	\$0		
12	TOTAL EXPENSES	\$142,088	\$160,817	\$175,000	\$200,000
	TOTAL TOWN COUNSEL	\$142,088	\$160,817	\$175,000	\$200,000
INFORMATION TECHNOLOGY					
	<i>Total FTEs</i>	1.00	1.00	3.00	3.00
13	PERSONNEL SERVICES	\$84,693	\$86,450	\$287,669	\$287,669
	PURCHASE OF SERVICES	\$197,706	\$144,984	\$384,104	\$312,117
	SUPPLIES	\$52,308	\$229,337	\$126,600	\$265,500
14	TOTAL EXPENSES	\$250,014	\$374,321	\$509,604	\$577,617
	TOTAL INFORMATION TECHNOLOGY	\$334,707	\$460,771	\$797,273	\$865,286
TOWN CLERK					
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
15	PERSONNEL SERVICES	\$119,529	\$121,526	\$126,781	\$126,484
	PURCHASE OF SERVICES	\$13,829	\$13,775	\$15,930	\$19,140
	SUPPLIES	\$1,104	\$2,930	\$1,400	\$1,400
16	TOTAL EXPENSES	\$14,933	\$16,705	\$17,330	\$20,540
	TOTAL TOWN CLERK	\$134,462	\$138,231	\$143,111	\$147,024
ELECTIONS					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
17	PERSONNEL SERVICES	\$22,522	\$17,858	\$37,908	\$10,692
	PURCHASE OF SERVICES	\$4,704	\$3,867	\$1,000	\$1,400
	SUPPLIES	\$3,714	\$7,604	\$9,170	\$4,330
18	TOTAL EXPENSES	\$8,418	\$11,471	\$10,170	\$5,730
	TOTAL ELECTIONS	\$30,940	\$29,329	\$48,078	\$16,422
REGISTRAR					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
19	PERSONNEL SERVICES	\$275	\$275	\$275	\$1,075
	PURCHASE OF SERVICES	\$3,789	\$3,675	\$5,000	\$4,625
20	TOTAL EXPENSES	\$3,789	\$3,675	\$5,000	\$4,625
	TOTAL REGISTRAR	\$4,074	\$3,950	\$5,275	\$5,700
CONSERVATION					
	<i>Total FTEs</i>	1.83	2.37	2.37	2.37
21	PERSONNEL SERVICES	\$132,862	\$158,188	\$177,902	\$154,196
	PURCHASE OF SERVICES	\$7,941	\$13,245	\$23,000	\$33,000
	SUPPLIES	\$6,767	\$11,365	\$18,200	\$14,400
22	TOTAL EXPENSES	\$14,708	\$24,610	\$41,200	\$47,400
	TOTAL CONSERVATION	\$147,570	\$182,798	\$219,102	\$201,596
PLANNING					
	<i>Total FTEs</i>	1.40	1.40	1.40	1.40
23	PERSONNEL SERVICES	\$104,254	\$106,389	\$105,000	\$105,000
	PURCHASE OF SERVICES	\$2,702	\$1,185	\$3,000	\$3,500
	SUPPLIES	\$222	\$1,725	\$1,500	\$1,000
24	TOTAL EXPENSES	\$2,924	\$2,910	\$4,500	\$4,500
	TOTAL PLANNING	\$107,178	\$109,309	\$109,500	\$109,500

FISCAL YEAR 2018 BUDGET		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
SURVEYOR					
	<i>Total FTEs</i>	2.00	2.00	2.00	2.00
25	PERSONNEL SERVICES	\$162,411	\$165,319	\$168,118	\$168,118
	PURCHASE OF SERVICES	\$21,520	\$14,584	\$23,000	\$23,000
	SUPPLIES	\$1,136	\$2,030	\$4,150	\$4,250
26	TOTAL EXPENSES	\$22,656	\$16,614	\$27,150	\$27,250
	TOTAL SURVEYOR	\$185,067	\$181,933	\$195,268	\$195,368
FACILITIES					
	<i>Total FTEs</i>	4.54	4.54	4.54	4.54
27	PERSONNEL SERVICES	\$263,107	\$265,605	\$277,932	\$279,130
28	PURCHASE OF SERVICES	\$207,286	\$252,863	\$277,000	\$290,000
	Contract Services				
	Repairs & Other Expenses				
29	UTILITIES	\$458,885	\$449,242	\$560,500	\$487,000
30	SUPPLIES	\$35,109	\$26,413	\$43,000	\$43,000
	TOTAL FACILITIES	\$964,386	\$984,123	\$1,158,432	\$1,089,130
MISC COMMITTEES					
<i>Historic Commission, Surface Water Quality Commission, Historic District Commission, Public Ceremonies Committee</i>					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
31	PURCHASE OF SERVICES	\$19,546	\$46,481	\$47,275	\$47,275
	TOTAL EXPENSES	\$19,546	\$46,481	\$47,275	\$47,275
	TOTAL MISC COMMITTEES	\$19,546	\$46,481	\$47,275	\$47,275
POLICE					
	<i>Total FTEs</i>	25.59	25.59	25.59	25.59
32	PERSONNEL SERVICES	\$2,192,172	\$2,260,188	\$2,356,693	\$2,468,457
	PURCHASE OF SERVICES	\$138,688	\$149,093	\$140,710	\$140,710
	SUPPLIES	\$167,962	\$127,241	\$169,400	\$161,400
33	TOTAL EXPENSES	\$306,650	\$276,334	\$310,110	\$302,110
	TOTAL POLICE	\$2,498,822	\$2,536,522	\$2,666,803	\$2,770,567
JOINT COMMUNICATIONS					
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
34	PERSONNEL SERVICES	\$449,983	\$478,809	\$496,675	\$505,045
	PURCHASE OF SERVICES	\$11,774	\$10,471	\$11,600	\$11,600
	UTILITIES	\$11,019	\$11,945	\$10,000	\$12,000
	SUPPLIES	\$4,362	\$4,457	\$5,500	\$5,500
35	TOTAL EXPENSES	\$27,155	\$26,873	\$27,100	\$29,100
	TOTAL JOINT COMMUNICATIONS	\$477,138	\$505,682	\$523,775	\$534,145
EMERGENCY MANAGEMENT					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$15,202	\$15,384	\$16,000	\$16,000
	SUPPLIES	\$7,001	\$7,238	\$7,000	\$7,000
36	TOTAL EXPENSES	\$22,203	\$22,622	\$23,000	\$23,000
	TOTAL EMERGENCY MANAGEMENT	\$22,203	\$22,622	\$23,000	\$23,000

FISCAL YEAR 2018 BUDGET		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
DOG OFFICER					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$21,228	\$21,652	\$21,500	\$21,500
	SUPPLIES	\$0	\$0	\$0	\$0
37	TOTAL EXPENSES	\$21,228	\$21,652	\$21,500	\$21,500
	TOTAL DOG OFFICER	\$21,228	\$21,652	\$21,500	\$21,500
FIRE & ALS					
	<i>Total FTEs</i>	28.87	29.87	28.04	28.04
38	PERSONNEL SERVICES	\$2,122,359	\$2,251,212	\$2,492,921	\$2,492,921
	PURCHASE OF SERVICES	\$39,073	\$65,297	\$74,500	\$72,500
	SUPPLIES	\$188,058	\$167,578	\$183,900	\$193,500
39	TOTAL EXPENSES	\$227,131	\$232,875	\$258,400	\$266,000
	TOTAL FIRE	\$2,349,490	\$2,484,087	\$2,751,321	\$2,758,921
BUILDING & ZONING					
	<i>Total FTEs</i>	4.63	4.63	4.63	4.63
40	PERSONNEL SERVICES	\$278,199	\$294,236	\$311,497	\$314,440
	PURCHASE OF SERVICES	\$7,875	\$10,067	\$12,000	\$12,000
	SUPPLIES	\$1,366	\$135	\$2,501	\$2,501
41	TOTAL EXPENSES	\$9,241	\$10,202	\$14,501	\$14,501
	TOTAL BUILDING & ZONING	\$287,440	\$304,438	\$325,998	\$328,941
SCHOOLS					
	<i>Total FTEs</i>	391.86	393.50	405.45	405.45
42	TOTAL SCHOOLS	\$35,194,711	\$36,462,311	\$37,722,833	\$36,000,000
REGIONAL VOCATIONAL SCHOOLS					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
43	TOTAL REGIONAL VOC SCHOOLS	\$203,026	\$109,056	\$68,618	\$185,000
DPW					
	<i>Total FTEs</i>	29.41	29.41	31.41	31.41
44	PERSONNEL SERVICES	1,270,236	1,348,950	1,586,848	1,647,738
HIGHWAY					
	PERSONNEL SERVICES	\$869,973	\$851,281	\$1,030,407	\$1,050,739
45	PURCHASE SERVICES	\$172,131	\$229,184	\$227,700	\$359,000
46	SUPPLIES	\$76,888	\$72,823	\$74,800	\$95,600
PARK AND CEMETERY					
	PERSONNEL SERVICES	\$400,263	\$497,669	\$556,441	\$596,999
47	PURCHASE SERVICES	\$65,832	\$179,917	\$185,500	\$205,000
48	SUPPLIES	\$96,241	\$106,750	\$107,500	\$122,000
LANDFILL					
49	PURCHASE SERVICES	\$29,143	\$19,281	\$65,000	\$65,000
	TOTAL DPW	\$1,710,471	\$1,956,905	\$2,247,348	\$2,494,238
SNOW					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
50	PERSONNEL SERVICES	\$229,040	\$96,602	\$125,000	\$125,000
	PURCHASE OF SERVICES	\$333,983	\$94,077	\$110,000	\$110,000
	SUPPLIES	\$381,118	\$230,640	\$215,000	\$215,000
51	TOTAL EXPENSES	\$715,101	\$324,717	\$325,000	\$325,000
	TOTAL SNOW	\$944,141	\$421,319	\$450,000	\$450,000

<u>FISCAL YEAR 2018 BUDGET</u>		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
BOARD OF HEALTH					
	<i>Total FTEs</i>	9.29	9.29	9.29	9.29
52	PERSONNEL SERVICES	\$589,158	\$649,489	\$672,884	\$695,543
	PURCHASE OF SERVICES	\$138,943	\$145,055	\$167,656	\$172,336
	SUPPLIES	\$9,716	\$10,790	\$15,700	\$15,700
53	TOTAL EXPENSES	\$148,659	\$155,845	\$183,356	\$188,036
	TOTAL BOARD OF HEALTH	\$737,817	\$805,334	\$856,240	\$883,579
VETERANS SERVICES					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
54	PERSONNEL SERVICES	\$0	\$0	\$0	\$0
	PURCHASE OF SERVICES	\$37,004	\$39,419	\$44,000	\$44,000
	SUPPLIES	\$4,938	\$2,999	\$4,000	\$4,000
55	TOTAL EXPENSES	\$41,942	\$42,418	\$48,000	\$48,000
	TOTAL VETERANS SERVICES	\$41,942	\$42,418	\$48,000	\$48,000
COUNCIL ON AGING					
	<i>Total FTEs</i>	2.83	3.34	3.34	3.34
56	PERSONNEL SERVICES	\$172,252	\$200,989	\$207,486	\$208,282
	PURCHASE OF SERVICES	\$43,752	\$36,100	\$46,700	\$51,300
	SUPPLIES	\$7,762	\$9,675	\$9,300	\$7,300
57	TOTAL EXPENSES	\$51,514	\$45,775	\$56,000	\$58,600
	TOTAL COUNCIL ON AGING	\$223,766	\$246,764	\$263,486	\$266,882
YOUTH SERVICES					
	<i>Total FTEs</i>	3.03	3.03	3.03	3.03
58	PERSONNEL SERVICES	\$167,101	\$217,977	\$222,400	\$223,150
	PURCHASE OF SERVICES	\$2,807	\$2,786	\$2,850	\$3,850
	SUPPLIES	\$789	\$1,115	\$1,225	\$1,625
59	TOTAL EXPENSES	\$3,596	\$3,901	\$4,075	\$5,475
	TOTAL YOUTH SERVICES	\$170,697	\$221,878	\$226,475	\$228,625
LIBRARY					
	<i>Total FTEs</i>	13.74	13.74	13.69	13.69
60	PERSONNEL SERVICES	\$771,670	\$806,012	\$823,000	\$836,000
	PURCHASE OF SERVICES	\$40,851	\$52,863	\$47,700	\$48,200
	SUPPLIES	\$177,447	\$175,251	\$185,500	\$202,000
61	TOTAL EXPENSES	\$218,298	\$228,114	\$233,200	\$250,200
	TOTAL LIBRARY	\$989,968	\$1,034,126	\$1,056,200	\$1,086,200
RECREATION					
	<i>Total FTEs</i>	2.11	2.54	3.54	3.54
	PERSONNEL SERVICES	\$320,364	\$163,184	\$172,000	\$175,000
	SUPPLIES	\$0	\$0	\$0	\$0
	TOTAL EXPENSES		\$163,184	\$172,000	\$175,000
62	TOTAL RECREATION	\$233,043	\$163,184	\$172,000	\$175,000

FISCAL YEAR 2018 BUDGET		ACTUAL FY 2015	ACTUAL FY 2016	APPROVED FY 2017	REQUESTED FY 2018
DEBT AND INTEREST					
<i>Total FTEs</i>					
63	TOTAL DEBT AND INTEREST	\$7,692,910	\$7,653,109	\$7,507,251	\$7,686,560
RETIREMENT					
<i>Total FTEs</i>		0.00	0.00	0.00	0.00
	PURCHASE OF SERVICES	\$3,740,468	\$3,971,988	\$4,235,414	\$4,310,088
64	TOTAL RETIREMENT	\$3,740,468	\$3,971,988	\$4,235,414	\$4,310,088
UNCLASSIFIED					
<i>Total FTEs</i>		\$0		\$0	\$0
	HEALTH & LIFE INSURANCE				
	Employee Health Insurance (438)	\$4,375,241	\$4,978,787	\$5,418,955	
	Retiree Health Insurance (443)	\$1,460,894	\$1,389,134	\$1,511,945	
	Employee HRA Accounts (0)	\$0		\$0	
	Health Insurance Incentive Walver (53)	\$154,592	\$176,180	\$176,600	
	Employee & Retiree Life Insurance (667)	\$14,596	\$13,984	\$16,000	
	Other Expenses	\$52,325	\$29,393	\$41,500	
65	TOTAL HEALTH/LIFE INSURANCE	\$6,057,648	\$6,587,478	\$7,165,000	\$7,165,000
	OTHER INSURANCE				
66	PROPERTY, CASUALTY & LIABILITY INSURANCE	\$573,611	\$576,157	\$615,000	\$615,000
67	MEDICARE TAX - 1.45%	\$561,962	\$595,336	\$580,000	\$590,000
68	UNEMPLOYMENT COMPENSATION	\$32,465	\$61,326	\$50,000	\$50,000
69	NON CONTRIBUTORY RETIREMENT	\$17,537	\$225	\$0	\$0
70	POLICE/FIRE DISABILITY	\$3,082	\$10,171	\$15,000	\$15,000
71	OCCUPATIONAL HEALTH	\$1,918	\$6,046	\$8,000	\$8,000
	TOTAL OTHER INSURANCE	\$1,190,575	\$1,249,261	\$1,268,000	\$1,278,000
72	SICK LEAVE BUYBACK	\$7,500	\$23,740	\$40,000	\$40,000
73	RESERVE FOR SALARY SETTLEMENT	\$300,000	\$374,000	\$50,000	\$925,000
74	TOWN MEETING	\$65,289	\$105,853	\$100,000	\$100,000
75	STREET LIGHTING	\$122,538	\$121,421	\$130,000	\$130,000
76	RESERVE FUND BUDGET	\$0	\$300,000	\$275,000	\$275,000
	TOTAL UNCLASSIFIED	\$7,743,550	\$8,761,753	\$9,028,000	\$9,913,000
	TOTAL GENERAL FUND BUDGET	\$68,876,596	\$71,565,554	\$74,651,474	\$38,669,782

<u>FISCAL YEAR 2018 BUDGET</u>		ACTUAL	ACTUAL	APPROVED	REQUESTED
		FY 2015	FY 2016	FY 2017	FY 2018
WATER FUND					
	<i>Total FTEs</i>	8.00	8.00	8.00	8.00
	SALARIES	\$713,880	\$675,805	\$778,470	\$778,470
	PURCHASE OF SERVICES	\$450,117	\$619,195	\$580,117	\$585,117
	UTILITIES	\$363,271	\$372,458	\$414,500	\$414,500
	SUPPLIES	\$470,000	\$564,291	\$570,000	\$570,000
	OTHER FINANCING USES	\$348,583	\$331,725	\$338,601	\$338,601
	DEBT SERVICE	\$1,086,203	\$1,064,627	\$1,105,664	\$1,272,378
78	TOTAL WATER DEPARTMENT	\$3,432,054	\$3,628,101	\$3,787,352	\$3,959,066
SEPTAGE FUND					
	<i>Total FTEs</i>	0.00	0.00	0.00	0.00
	SALARIES - RETIREE CHARGES	\$39,502	\$51,885	\$52,708	\$52,708
	PURCHASE OF SERVICES				
78	TOTAL SEPTAGE DEPARTMENT	\$39,502	\$34,369	\$52,708	\$52,708
WASTEWATER MGMT DISTRICT COMM					
	<i>Total FTEs</i>	0.00	0.54	0.54	0.54
	SALARIES	\$0	\$28,283	\$33,552	\$24,317
	PURCHASE OF SERVICES	\$145,725	\$78,650	\$134,155	\$116,623
	UTILITIES	\$57,400	\$44,221	\$48,563	\$46,916
	SUPPLIES	\$0	\$3,000	\$25,000	\$25,000
	OTHER FINANCING USES	\$0	\$24,288	\$24,669	\$24,669
	DEBT SERVICE	\$451,780	\$487,601	\$477,472	\$471,057
80	TOTAL WASTEWATER MGMT COMM	\$654,905	\$646,044	\$743,411	\$708,582
	<i>Grand Total FTEs</i>	556.93	561.59	576.92	576.92
	TOTAL ENTERPRISE FUNDS	\$4,126,461	\$4,308,514	\$4,583,471	\$4,720,356
	GRAND TOTAL OMNIBUS BUDGET	\$73,003,057	\$75,874,068	\$79,234,945	\$43,390,138

Explanatory Statement of Changes In Expenses Template
 Department/Committee/etc. (name of your entity): _____ Selectmen

Item description	Salary or Expense type	FY 16 Appropriated	FY 17 Proposed	Change	Detailed explanation/supporting rationale
Personnel Services		\$0.00	\$0.00	\$0.00	
Purchase of Services					
	Contractual	\$5,000.00	\$8,000.00	\$3,000.00	Additional contractual service, last 2 years were short
	Training	\$8,000.00	\$8,000.00	\$0.00	
	Dues	\$11,000.00	\$12,000.00	\$1,000.00	Anticipated increase in memberships
Supplies	Office Supplies	\$6,000.00	\$0.00	-\$6,000.00	Move to Town Office supplies line
All Other-Net					
Total		\$30,000.00	\$28,000.00	-\$2,000.00	

Explanatory Statement of Changes In Expenses Template
 Department/Committee/etc. (name of your entity): Town Surveyor

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Supplies	Expense	\$4,150.00	\$4,250.00	\$100.00	Normal increase in the cost of supplies
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
Total		\$4,150.00	\$4,250.00	\$100.00	

Explanatory Statement of Changes In Expenses Template
Department/Committee/etc. (name of your entity): Town Clerk

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Town Clerk budget					
Asst. Town Clerk overtime	salary	\$0.00	\$1,470.00	\$1,470.00	This is overtime for the asst. town clerk for ATM/STM which was moved from the elections budget to the Town Clerk budget per request of the Town Administrator
ATM/STM tellers	expense	\$11,350.00	\$15,150.00	\$3,800.00	This is for poll workers who work at ATM/STM which was moved from the elections budget to the Town Clerk budget per request of the Town Administrator
ELECTIONS BUDGET				\$0.00	
	Salaries	\$27,908.00	\$10,692.00	-\$27,216.00	Elections budget is based on how many elections there will be in that fiscal year. It is also affected if there is a presidential election or if there will be Early Voting. For 2017-18, there should only be one election, unless a special election is called as there was on Sept. 20, 2016. If there is a special election I may have to request additional funds.
Contract Services	Expenses	\$1,000.00	\$1,400.00	\$400.00	Increase in cost of maintaining voting machines
Supplies	Expenses	\$9,170.00	\$4,350.00	-\$4,840.00	The cost of supplies is also based on how elections there are that year.
REGISTER'S BUDGET					
Salaries	Salaries	\$275.00	\$1,075.00	\$800.00	The registers stipend for the town clerk was moved from the elections to the Registers budget
contractual services	expenses	5000	4625		
All Other-Net		\$0.00	\$0.00	\$0.00	
Total		\$64,703.00	\$88,742.00	-\$25,586.00	

**Explanatory Statement of Changes in Expenses Template
Department/Committee/etc. (name of your entity): FIRE DEPARTMENT**

Item description	Salary or Expense Type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Contractual services	Expense	\$ 45,000.00	\$ 46,500.00	\$ 1,500.00	Increase in Ambulance Reports and services that are used for all patient documentation.
Physicals	Expense	\$ 5,000.00	\$ 500.00	\$ (4,500.00)	Decrease- This line item has not been needed in the past couple of years.
Training and Education	Expense	\$ 19,000.00	\$ 20,000.00	\$ 1,000.00	Increase in training needs and demands for both fire and EMS topics. Some training is mandated others are based on evaluation needs.
Vehicle Parts	Expense	\$ 17,500.00	\$ 20,000.00	\$ 2,500.00	With new vehicles being delivered at the beginning of the FY there will be mounting equipment that will be needed.
Uniforms	Expense	\$ 32,400.00	\$ 35,000.00	\$ 2,600.00	Uniform cost have increased. This line purchases safety equipment such as gloves and hoods. Funds CBA uniform pay.
Office Supplies	Expense	\$ 4,000.00	\$ 4,500.00	\$ 500.00	A slight increase in forms and supplies. This equaes to increase in call volume.
Medical Supplies	Expense	\$ 27,500.00	\$ 35,000.00	\$ 7,500.00	Increase in EMS call volume and coupled with the cost of medications that has been on an increase.
Sm Equipment	Expense	\$ 30,000.00	\$ 32,000.00	\$ 2,000.00	Increase funds to continue to improve on small equipment such as pumps, hand tools, meters etc...
Fire Alarm	Expense	\$ 3,500.00	\$ 3,000.00	\$ (500.00)	With the wired system coming down the cost will decrease for the 2nd year in a row.
Overtime	Salary	\$ 324,000.00	\$ 354,000.00	\$ 30,000.00	Increase with funds from Part time paramedics that have been phased out. Increase time off expected to be used.
ALS Salary	Salary	\$ 30,000.00	\$ -	\$ (30,000.00)	Delete part time positions and move money to overtime costs.
Total		\$ 537,900.00	\$ 550,500.00	\$ 12,600.00	
Vehicle Gasoline	Expense	\$ 30,000.00	\$ 25,000.00	\$ (5,000.00)	
				\$ 7,600.00	

Explanatory Statement of Changes In Expenses Template

Department/Committee/etc. (name of your entity): JCC

Item description	Salary or Expense Type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Salaries	Salary	\$420,675.00	\$429,045.00	\$8,370.00	Step Increases, Shift Differential and Addition of New Dispatcher Coordinator Position
Telephone	Utility	\$10,000.00	\$12,000.00	\$2,000.00	Increase Based on Recent Budget Shortfalls Due to Increased Costs
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
Total		\$430,675.00	\$441,045.00	\$10,370.00	

Explanatory Statement of Changes in Expenses
 Department: Information Technology

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
10155003-54125 DC Hardware		\$80,000.00	\$100,000.00	\$10,000.00	Necessary for server infrastructure upgrades.
10155003-54126 Hardware Maint.		\$22,000.00	\$50,000.00	\$28,000.00	Necessary per RSM report and departmental recommendation.
10155003-55536 Software		\$119,500.00	\$149,500.00	\$30,000.00	Necessary to provide for firewall and other datacenter hardware annual support. Increase represents Palo Alto annual support. Annual support costs for Munis, Vmware, A/V, MS365 and Heat LANREV. Increase represents LANREV annual support.
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
Total		\$231,500.00	\$299,500.00	\$68,000.00	

Explanatory Statement of Changes In Expenses Template
 Department/Committee/etc. (name of your entity): Assessing

Item description	Salary or Expense		FY 18 Proposed	Change	Detailed explanation/supporting rationale
	type	FTE's			
Salaries	Salary	\$259,626.00	\$260,391.98	\$765.98	Dept. Asst. CL4510 = \$51,134.95 Admin Assessor: G957 = \$52,516.00 Asst. Assessor: G557 = \$61,208.00 Dir. of Assessing: G9510 = \$95,533.00
Contractual Services	Expense	\$11,900.00	\$12,500.00	\$1,000.00	Vision - FY 18 Interim Real Estate Value Update = \$5,500.00 RRC - FY 18 Interim Personal Property Update = \$7,400.00
Professional Services	Expense	\$26,230.00	\$16,950.00	-\$9,280.00	Marshall & Swift = \$1200 MLS = \$550 ATB - Support = \$10000 Impact Notices = \$5000 PDF's of Property Record Cards = \$200 This line item was reduced for FY18 due to historical reduction in large ATB case support.
Training	Expense	\$10,000.00	\$10,000.00	\$0.00	Staff required to maintain designations. In addition, BOA members are required to take State Course work.
Travel	Expense	\$5,000.00	\$4,500.00	-\$500.00	Dept. has been able to lower travel line item due to car pool vehicles are now available for field work. However, most education still requires travel.
Dues	Expense	\$2,000.00	\$1,700.00	-\$300.00	Dues are paid for employee membership to the MAAAO, IAAO and County Association. In addition, staff members designations require annual fees.
Supplies	Expense	\$3,100.00	\$3,100.00	\$0.00	Staff per contract are allocated a stipend for clothing for field work. In addition, this line item is used to print postcard mailers for property owners and to purchase supplies unique to assessment work.
All Other-Net		\$0.00	\$0.00	\$0.00	
Total		\$300,856.00	\$309,541.98	-\$8,314.02	

Explanatory Statement of Changes in Expenses Template
Wayland Free Public Library

Item description	Salary or Expense Type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Salaries and Overtime	Salaries	\$823,000.00	\$836,000.00	\$13,000.00	Includes only money for step increases and not COLAs
Training and Education	Purchase of Services	\$3,500.00	\$4,000.00	\$500.00	Increase in professional development funds that haven't increased in 10 years.
Increase in materials budget	Supplies	\$185,500.00	\$192,000.00	\$6,500.00	Reflects increasing costs plus a desire to strengthen our eBook and eAudiobook collection.
Replacement Furniture	Supplies	\$0.00	\$10,000.00	\$10,000.00	Exterior book drops, book tracks, staff chairs, and other misc. furniture has worn out
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
Total		\$1,012,000.00	\$1,042,000.00	\$30,000.00	

ACCT #		HIGHWAY PROPOSED FY18 BUDGET		DESCRIPTION OF CHANGE	
		FY17 BUDGET	FY18 PROPOSED	17-18 CHG	
10422001	51001 Salaries	\$ 1,013,667.00	\$ 983,259.18	\$ (30,407.82)	Decrease to reflect actual salary expenses to be incurred [see separate employee salary detail]
10422001	51130 Seasonal Laborers	\$ -	\$ 42,480.00	\$ 42,480.00	New budget line for seasonal laborers [5 employees for 15 weeks per year]
10422001	51140 Overtime	\$ 16,730.00	\$ 25,000.00	\$ 8,270.00	Increase to accurately reflect overtime costs incurred [previously funded by salary overage]
HIGHWAY SALARIES TOTAL		\$ 1,030,397.00	\$ 1,050,739.18	\$ 20,342.18	Change in Salaries Budget
10422002	52112 Employee Training & Licensing	\$ -	\$ 14,000.00	\$ 14,000.00	Create new line item for expenses previously billed to various line items
10422002	52115 Bldg Repairs & Maintenance	\$ -	\$ 20,000.00	\$ 20,000.00	New budget line to capture expenses associated with the new DPW Facility
10422002	52116 Equipment Repairs & Maint	\$ 80,000.00	\$ 90,000.00	\$ 10,000.00	Increase funding to reflect actual expenditures incurred.
10422002	52119 Maintenance of Roads	\$ 57,700.00	\$ 95,000.00	\$ 37,300.00	Combine funding from Road Resurfacing line (Police details removed and broken out into new line item as well)
10422002	52120 Catch Basin Cleaning	\$ 40,000.00	\$ 30,000.00	\$ (10,000.00)	Reduce funding to accurately reflect expenses incurred
10422002	52121 Material Removal & Disposal	\$ -	\$ 90,000.00	\$ 90,000.00	New budget line to capture expenses associated with the loss of the DPW lay-down and material storage area
10422002	52128 Road Resurfacing	\$ 50,000.00	\$ -	\$ (50,000.00)	Eliminate and combine funding with Maintenance of Roads (see note above)
10422002	55411 Police Details	\$ -	\$ 20,000.00	\$ 20,000.00	Create new line item for expenses previously billed to other expense lines (see Maintenance of Roads note above)
HIGHWAY SERVICE EXPENSE TOTAL		\$ 227,700.00	\$ 359,000.00	\$ 97,300.00	Overall change to service expense budget (including \$140,000 in new costs incurred)
10422202	54100 Supplies	\$ 5,800.00	\$ 8,500.00	\$ 2,700.00	Increase funding to reflect actual expenditures incurred.
10422202	54111 Vehicle Gasoline	\$ 45,000.00	\$ 30,000.00	\$ (15,000.00)	Reduce funding to accurately reflect expenses incurred
10422202	54115 Uniforms	\$ 13,000.00	\$ 19,000.00	\$ 6,000.00	Increase funding to reflect actual expenditures incurred.
10422202	54500 Small Equipment	\$ 11,000.00	\$ 8,000.00	\$ (3,000.00)	Reduce funding (redirect applicable expenses to \$70k small equipment capital account)
10422202	54105 Processed Gravel	\$ -	\$ 30,000.00	\$ 30,000.00	New budget line to capture expenses associated with the loss of the DPW lay-down and material storage area
HIGHWAY GOODS EXPENSE TOTAL		\$ 74,800.00	\$ 95,500.00	\$ 20,700.00	Overall change to goods expense budget
HIGHWAY GOODS & SERVICE COMBINED TOTAL		\$ 302,500.00	\$ 454,500.00	\$ 118,000.00	Combined change in Services & Goods (not including salaries)
TOTAL HWY OPERATING BUDGET		\$ 1,332,897.00	\$ 1,505,239.18	\$ 138,342.18	Overall Change in entire Highway budget
SNOW					
10423001	51140 SNOW REMOVAL OVERTIME	\$ 125,000.00	\$ 125,000.00	\$ -	
10423002	52100 Snow Contractual Services	\$ 75,000.00	\$ 75,000.00	\$ -	
10423002	52117 Snow Vehicle Repairs	\$ 35,000.00	\$ 35,000.00	\$ -	No changes to snow budget
10423002	54111 Snow Gasoline	\$ 35,000.00	\$ 35,000.00	\$ -	
10423002	54117 Snow Salt/Sand	\$ 180,000.00	\$ 180,000.00	\$ -	
SNOW EXPENSE SUBTOTAL		\$ 325,000.00	\$ 325,000.00	\$ -	

= New expenses to be incurred by the DPW

Updated 11/16/2016

ACCT #	FY17 BUDGET		FY18 PROPOSED		PARK PROPOSED FY18 BUDGET		DESCRIPTION OF CHANGE
						17-18 CHG	
10651001	51001 Salaries	\$ 530,300.00	\$ 511,519.44	\$ (18,780.56)	Decrease to reflect actual salary expenses to be incurred (see separate employee salary detail)		
10651001	51130 Seasonal Laborers	\$ -	\$ 42,480.00	\$ 42,480.00	New budget line for seasonal laborers (5 employees for 15 weeks per year)		
10651001	51140 Overtime	\$ 26,141.00	\$ 43,000.00	\$ 16,859.00	Increase to accurately reflect overtime costs incurred (previously funded by salary overage - Park Div consistently ran 1-2 FTEs down in FY17)		
	PARK SALARIES TOTAL	\$ 556,441.00	\$ 596,999.44	\$ 40,558.44	Change in Salaries Budget		
10651002	52100 Cont. Svcs.	\$ 125,000.00	\$ 20,000.00	\$ (105,000.00)	Reduce overall funding to break out into separate line items (See tree maintenance and employee training items below)		
10651002	52112 Employee Training/Dues/Licensing	\$ -	\$ 10,000.00	\$ 10,000.00	Separate from Contractual Services line and increase funding to more accurately categorize and track spending		
10651002	52114 Dues	\$ 500.00	\$ -	\$ (500.00)	Eliminate and combine funding with new Employee Training/Dues/Licensing line (see below)		
10651002	52116 Equipment Repairs & Maint	\$ 50,000.00	\$ 65,000.00	\$ 15,000.00	Increase funding to reflect actual expenditures incurred		
10651002	52139 Tree Maintenance	\$ -	\$ 100,000.00	\$ 100,000.00	Separate from Contractual Services line to more accurately categorize and track spending		
10651002	52181 Tree Replacement	\$ 10,000.00	\$ 10,000.00	\$ -			
	PARK SERVICE EXPENSE TOTAL	\$ 185,500.00	\$ 205,000.00	\$ 19,500.00	Overall change to service expense budget		
10651202	54100 Supplies	\$ 4,500.00	\$ 2,000.00	\$ (2,500.00)	Reduce funding to reflect actual expenditures incurred		
10651202	54106 Landscape Materials	\$ 50,000.00	\$ 75,000.00	\$ 25,000.00	Add \$25,000 for Rec maintenance materials previously placed in Contractual Services		
10651202	54111 Vehicle Gasoline	\$ 42,000.00	\$ 30,000.00	\$ (12,000.00)	Reduce funding to reflect actual expenditures incurred		
10651202	54115 Uniforms	\$ 8,000.00	\$ 12,000.00	\$ 4,000.00	Increase funding to reflect actual expenditures incurred		
10651202	54500 Small Equipment	\$ 3,000.00	\$ 3,000.00	\$ -			
	PARK GOODS & SERVICE TOTAL	\$ 107,500.00	\$ 122,000.00	\$ 14,500.00	Overall change to goods expense budget		
	PARK GOODS & SERVICE COMBINED TOTAL	\$ 293,000.00	\$ 327,000.00	\$ 34,000.00	Combined change in Services & Goods (not including salaries)		
	TOTAL PARK OPERATING BUDGET	\$ 849,441.00	\$ 923,999.44	\$ 74,558.44	Overall Change in entire Park budget		

Updated 11/16/2016

Explanatory Statement of Changes in Expenses Template
 Department/Committee/etc. (name of your entity): _____ BUILDING

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
10241001 51001	SALARIES FT EMPLOYEE	\$68,058.00	\$72,397.80	\$4,339.81	LOCAL BUILDING INSPECTOR/ANNUAL MERIT STEP INCREASE. FY'18 APPROPRIATION
10241001 51001	SALARIES PT/NON UNION	\$44,148.00	\$47,090.00	\$2,942.00	REQUESTED TOTAL BUDGET FOR PLUMBING, GAS AND ELECTRICAL INSPECTORS IS
		\$0.00	\$0.00	\$0.00	intended to cover 1 hour increase per week (2 inspectors)
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	

Total \$112,206.00 \$119,487.80 \$7,281.81

Explanatory Statement of Changes in Expenses Template
 Department/Committee/etc. (name of your entity): _____

Council On Aging

Item description	Salary or Expense		Change	Detailed explanation/supporting rationale
	FY 17 Appropriated	FY 18 Proposed		
Salaries	\$207,486.00	\$208,282.00	\$796.00	Step Increase for Project Coordinator. (Step 9 to 10)
Contract services	\$7,000.00	\$8,000.00	\$1,000.00	\$1k increase reflects increased licensing and organizational membership costs, "free try it" for first time exercise participants, supplemental costs to grant funded programs (i.e. Aging Mastery)
Transportation	\$14,700.00	\$14,700.00	\$0.00	
Postage	\$6,800.00	\$6,800.00	\$0.00	
Small Equipment	\$2,500.00	\$500.00	-\$2,000.00	After budget review with the TA, it was determined that specific equipment and furnishing requests should be processed through the Facilities Dept in FY18
Tax Workoff Program	\$25,000.00	\$28,600.00	\$3,600.00	With annual increases to minimum wage, each year funds a reduced number of hours of service to the town provided by Tax W/O participants. This program is critical to many Town departments. For FY18 the COA Board supported 40 positions, each working 65 hours and compensated at the state minimum wage of \$11.00/hour. (40x65x\$11/hr=\$28600.00)
All Other-Net	\$0.00	\$0.00	\$0.00	

Total \$263,486.00 \$266,882.00 \$3,396.00

Explanatory Statement of Changes In Expenses Template
 Youth & Family Services FY18

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
clerical time	Salaries	\$222,400.00	\$223,150.00	\$750	Youth Advisory Committee request for clerical help with minutes salary increases pending settlement of AFSCME contract for 7/1/17
speaker fees	Contractual Services	\$850.00	\$1,850.00	\$1,000.00	pilot community education program for parents of preschool children
food and miscellaneous	Supplies	\$1,725.00	\$1,625.00	\$400.00	prevention program expenses unreimbursable through DFC grant
	Training and Education	\$2,000.00	\$2,000.00	\$0.00	no change
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
Total		\$226,475.00	\$228,625.00	\$2,150.00	

Explanatory Statement of Changes In Expenses Template
 Department/Committee/etc. (name of your entity): Finance Dept

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Salaries	Salary	\$338,618.00	\$346,746.00	\$8,128.00	Increase includes FY 17 2% increase BK and DM plus adjustments for actual Rfla hours an rate.
		\$0.00	\$0.00	\$0.00	
Contract services	Expense	\$45,000.00	\$58,500.00	\$13,500.00	Increase for ClearGov, CAFR filling to GFAD and changes from Training line
Training	Expense	\$8,000.00	\$1,000.00	-\$7,000.00	Decrease related to changes to Contract Services line
Dues	Expense	\$700.00	\$700.00	\$0.00	
Supplies	Expense	\$3,000.00	\$3,000.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
Total		\$397,318.00	\$409,946.00	\$14,628.00	

WATER PROPOSED FY18 BUDGET						
ACCT #	FY17 BUDGET	FY18 PROPOSED	17-18 CHG	DESCRIPTION OF CHANGE		
61451001	\$ 642,336.00	\$ 563,047.89	\$ (79,288.11)	Decrease to reflect actual salary expenses to be incurred (see separate employee salary detail)		
61451001	\$ -	\$ 8,496.00	\$ 8,496.00	New budget line for seasonal laborers (1 employee for 15 weeks per year)		
61451001	\$ 135,994.00	\$ 148,000.00	\$ 12,006.00	Increase to accurately reflect overtime costs incurred (previously funded by salary overage - included \$550/wk for on-call)		
WATER SALARIES TOTAL						
61451002	\$ 778,470.00	\$ 719,543.89	\$ (58,926.11)	Change in Salaries Budget		
61451002	\$ 185,117.00	\$ 185,117.00	\$ -			
61451002	\$ 155,000.00	\$ 155,000.00	\$ -			
61451002	\$ 50,000.00	\$ 50,000.00	\$ -			
61451002	\$ 60,000.00	\$ 60,000.00	\$ -			
61451002	\$ 10,000.00	\$ 15,000.00	\$ 5,000.00	Increase funding to meet increased employee training & licensing demands		
61451002	\$ 40,000.00	\$ 40,000.00	\$ -			
61451002	\$ 80,000.00	\$ 80,000.00	\$ -			
61451002	\$ 92,000.00	\$ 92,000.00	\$ -			
61451002	\$ 25,000.00	\$ 25,000.00	\$ -			
61451002	\$ 350,000.00	\$ 350,000.00	\$ -			
61451002	\$ 8,000.00	\$ 8,000.00	\$ -			
61451002	\$ 15,000.00	\$ 15,000.00	\$ -			
61451002	\$ 30,000.00	\$ 30,000.00	\$ -			
61451002	\$ 50,000.00	\$ 50,000.00	\$ -			
WATER DIVISION UTILITY EXPENSES						
61451002	\$ 25,000.00	\$ 25,000.00	\$ -			
61451002	\$ 279,500.00	\$ 279,500.00	\$ -	Funding for utilities as recommended by Facilities Dept		
61451002	\$ 10,000.00	\$ 10,000.00	\$ -			
61451002	\$ 808,600.00	\$ 914,600.00	\$ 106,000.00	Numbers provided by Treasurer		
61451002	\$ 297,064.00	\$ 366,379.00	\$ 69,315.00			
61451002	\$ -	\$ -	\$ -			
WATER EXPENSE TOTAL						
	\$ 2,570,281.00	\$ 2,750,596.00	\$ 180,315.00	Change in Water expense budget		
TOTAL WATER OPERATING BUDGET						
	\$ 3,348,751.00	\$ 3,470,139.89	\$ 121,388.89	Overall Change in entire Water budget		

Explanatory Statement of Changes in Expenses Template
 Department/Committee/etc. (name of your entity): POLICE

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Salaries	Salary	\$2,131,693.00	\$2,243,460.28	\$111,767.28	Step Increases, Educational Increases Mandated through Collective Bargaining and Civil Service Settlement
Vehicle Gasoline	Expense	\$52,000.00	\$44,000.00	-\$8,000.00	Reduction in Anticipated Cost of Fuel, 16,000 Gallons Budgeted at \$2.75 per Gallon
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
		\$0.00	\$0.00	\$0.00	
All Other-Net		\$0.00	\$0.00	\$0.00	

Total \$2,183,693.00 \$2,287,460.28 \$103,767.28

Explanatory Statement of Changes in Expenses Template
 Department/Committee/etc. (name of your entity):

Town Offices

Item description	Salary or Expense type	FY 17 Appropriated	FY 18 Proposed	Change	Detailed explanation/supporting rationale
Personnel Services	Salaries	\$435,000.00	\$478,000.00	\$43,000.00	Note - Staff is all non-union - Increase from salary reserve. Includes 2% FY 17 increase, stipend for BOS minutes and TA FY 17 & 18 increases.
Purchase of Services	Contractual	\$5,000.00	\$5,000.00	\$0.00	
	Printing	\$5,000.00	\$6,000.00	\$1,000.00	6 year printing average is \$5,837
Supplies	Office Supplies	\$38,500.00	\$35,000.00	-\$3,500.00	Consolidates Town Office & Selectmen supply lines
	Postage	\$33,000.00	\$30,000.00	-\$3,000.00	6 year postage average is \$28,174
All Other-Net					
Total		\$516,500.00	\$554,000.00	\$37,500.00	



1
P
bgnyrpts

FOR PERIOD 13

11/21/2016 10:33 TOWN OF WAYLAND
 9858bkeve NEXT YEAR BUDGET COMPARISON REPORT
 PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1220 SELECTMEN							
10122002 SELECTMEN EXPENSES							
10122002 52100 CONTRAC SE	-1,387.52	5,000.00	5,000.00	8,000.00	.00	.00	60.0%
10122002 52112 TRAIN	5,718.43	8,000.00	8,000.00	8,000.00	.00	.00	.0%
10122002 52114 DUES	10,376.80	11,000.00	11,000.00	12,000.00	.00	.00	9.1%
TOTAL PURCHASE OF SERVICES	14,707.71	24,000.00	24,000.00	28,000.00	.00	.00	16.7%
54 SUPPLIES							
10122002 54100 SUPPLIES	-3,975.65	3,000.00	3,000.00	.00	.00	.00	-100.0%
10122002 54116 BEAUTIFICA	255.76	3,000.00	3,000.00	.00	.00	.00	-100.0%
TOTAL SUPPLIES	-3,719.89	6,000.00	6,000.00	.00	.00	.00	-100.0%
TOTAL SELECTMEN EXPENSES	10,987.82	30,000.00	30,000.00	28,000.00	.00	.00	-6.7%
TOTAL SELECTMEN	10,987.82	30,000.00	30,000.00	28,000.00	.00	.00	-6.7%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1230 TOWN OFFICE							
10123001 TOWN OFFICE PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10123001 51001 SALARIES	452,832.86	435,000.00	435,000.00	477,900.00	.00	.00	9.9%
TOTAL PERSONNEL SERVICES	452,832.86	435,000.00	435,000.00	477,900.00	.00	.00	9.9%
TOTAL TOWN OFFICE PERSONNEL	452,832.86	435,000.00	435,000.00	477,900.00	.00	.00	9.9%
10123002 TOWN OFFICE EXPENSES							
52 PURCHASE OF SERVICES							
10123002 52100 CONTRAC SE	6,828.83	5,000.00	5,000.00	5,000.00	.00	.00	.0%
10123002 52112 TRAIN	75.00	.00	.00	.00	.00	.00	.0%
10123002 52116 EQUIP REPA	.00	.00	.00	.00	.00	.00	.0%
10123002 52130 PRINTING	5,158.43	5,000.00	5,000.00	6,000.00	.00	.00	20.0%
TOTAL PURCHASE OF SERVICES	12,062.26	10,000.00	10,000.00	11,000.00	.00	.00	10.0%
54 SUPPLIES							
10123002 54100 SUPPLIES	32,143.23	38,500.00	38,500.00	35,000.00	.00	.00	-9.1%
10123002 54121 POSTAGE	26,263.33	33,000.00	33,000.00	30,000.00	.00	.00	-9.1%
TOTAL SUPPLIES	58,406.56	71,500.00	71,500.00	65,000.00	.00	.00	-9.1%
TOTAL TOWN OFFICE EXPENSES	70,468.82	81,500.00	81,500.00	76,000.00	.00	.00	-6.7%
TOTAL TOWN OFFICE	523,301.68	516,500.00	516,500.00	553,900.00	.00	.00	7.2%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 BRD APPV CHANGE	PCT CHANGE
1240 PERSONNEL BOARD								
10124001 PERSONNEL BOARD P S								
51 PERSONNEL SERVICES								
10124001 51922 ADJ FUND	2,578.56	5,000.00	5,000.00	5,000.00	.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	2,578.56	5,000.00	5,000.00	5,000.00	.00	.00	.00	.0%
TOTAL PERSONNEL BOARD P S	2,578.56	5,000.00	5,000.00	5,000.00	.00	.00	.00	.0%
10124002 PERSONNEL BOARD EXPENSES								
52 PURCHASE OF SERVICES								
10124002 52100 CONTRAC SE	3,130.60	5,000.00	5,000.00	5,000.00	.00	.00	.00	.0%
10124002 52112 TRAIN	2,322.09	5,000.00	5,000.00	5,000.00	.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	5,452.69	10,000.00	10,000.00	10,000.00	.00	.00	.00	.0%
TOTAL PERSONNEL BOARD EXPENS	5,452.69	10,000.00	10,000.00	10,000.00	.00	.00	.00	.0%
TOTAL PERSONNEL BOARD	8,031.25	15,000.00	15,000.00	15,000.00	.00	.00	.00	.0%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1350 FINANCE							
10135001 FINANCE PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10135001 51001 SALARIES	322,273.53	337,118.00	337,118.00	345,246.00	.00	.00	2.4%
10135001 51140 OVERTIME	.00	1,500.00	1,500.00	1,500.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	322,273.53	338,618.00	338,618.00	346,746.00	.00	.00	2.4%
TOTAL FINANCE PERSONNEL SERV	322,273.53	338,618.00	338,618.00	346,746.00	.00	.00	2.4%
10135002 FINANCE EXPENSES							
52 PURCHASE OF SERVICES							
10135002 52100 CONTRAC SE	67,224.78	45,000.00	45,000.00	58,500.00	.00	.00	30.0%
10135002 52112 TRAIN	667.72	8,000.00	8,000.00	1,000.00	.00	.00	-87.5%
10135002 52114 DUES	655.00	700.00	700.00	700.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	68,547.50	53,700.00	53,700.00	60,200.00	.00	.00	12.1%
54 SUPPLIES							
10135002 54100 SUPPLIES	63.72	3,000.00	3,000.00	3,000.00	.00	.00	.0%
TOTAL SUPPLIES	63.72	3,000.00	3,000.00	3,000.00	.00	.00	.0%
TOTAL FINANCE EXPENSES	68,611.22	56,700.00	56,700.00	63,200.00	.00	.00	11.5%
TOTAL FINANCE	390,884.75	395,318.00	395,318.00	409,946.00	.00	.00	3.7%



11/21/2016 10:33
9858bkev

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1410 ASSESSOR							
10141001 ASSESSOR PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10141001 51001 SALARIES	252,898.98	259,626.00	259,626.00	260,391.00	.00	.00	.3%
TOTAL PERSONNEL SERVICES	252,898.98	259,626.00	259,626.00	260,391.00	.00	.00	.3%
TOTAL ASSESSOR PERSONNEL SER	252,898.98	259,626.00	259,626.00	260,391.00	.00	.00	.3%
10141002 ASSESSOR EXPENSES							
52 PURCHASE OF SERVICES							
10141002 52100 CONTRAC SE	11,400.00	11,900.00	11,900.00	12,900.00	.00	.00	8.4%
10141002 52101 PROF SERV	12,876.25	20,250.00	20,250.00	16,950.00	.00	.00	-16.3%
10141002 52112 TRAIN	8,330.53	10,000.00	10,000.00	10,000.00	.00	.00	.0%
10141002 52113 TRAVEL	4,621.52	5,000.00	5,000.00	4,500.00	.00	.00	-10.0%
10141002 52114 DUES	1,502.00	2,000.00	2,000.00	1,700.00	.00	.00	-15.0%
TOTAL PURCHASE OF SERVICES	38,730.30	49,150.00	49,150.00	46,050.00	.00	.00	-6.3%
54 SUPPLIES							
10141002 54100 SUPPLIES	2,778.27	3,100.00	3,100.00	3,100.00	.00	.00	.0%
TOTAL SUPPLIES	2,778.27	3,100.00	3,100.00	3,100.00	.00	.00	.0%
TOTAL ASSESSOR EXPENSES	41,508.57	52,250.00	52,250.00	49,150.00	.00	.00	-5.9%
TOTAL ASSESSOR	294,407.55	311,876.00	311,876.00	309,541.00	.00	.00	-1.7%



11/21/2016 10:33
9858bkey

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

P 6
bgnyrpts

PROJECTION: 20181 FY 18 OPERATING BUDGET

FOR PERIOD 13

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APFV CHANGE	PCT CHANGE
1450 TREASURER							
10145001 TREASURER PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10145001 51001 SALARIES	166,776.74	190,104.00	190,104.00	191,448.00	.00	.00	.7%
10145001 51140 OVERTIME	1,029.72	.00	.00	.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	167,806.46	190,104.00	190,104.00	191,448.00	.00	.00	.7%
TOTAL TREASURER PERSONNEL SE	167,806.46	190,104.00	190,104.00	191,448.00	.00	.00	.7%
10145002 TREASURER EXPENSES							
52 PURCHASE OF SERVICES							
10145002 52100 CONTRAC SE	104,954.83	85,000.00	85,000.00	90,000.00	.00	.00	5.9%
10145002 52112 TRAIN	1,596.64	2,700.00	2,700.00	5,000.00	.00	.00	85.2%
10145002 52114 DUES	70.00	200.00	200.00	200.00	.00	.00	.0%
10145002 52129 LOCKBOX S	13,122.21	12,000.00	12,000.00	15,000.00	.00	.00	25.0%
TOTAL PURCHASE OF SERVICES	119,743.68	99,900.00	99,900.00	110,200.00	.00	.00	10.3%
54 SUPPLIES							
10145002 54100 SUPPLIES	106.07	200.00	200.00	200.00	.00	.00	.0%
TOTAL SUPPLIES	106.07	200.00	200.00	200.00	.00	.00	.0%
TOTAL TREASURER EXPENSES	119,849.75	100,100.00	100,100.00	110,400.00	.00	.00	10.3%
TOTAL TREASURER	287,656.21	290,204.00	290,204.00	301,848.00	.00	.00	4.0%



11/21/2016 10:33
9858bkev

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

P | bgnyrpts

7

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
1510 LEGAL							
10151002 LEGAL EXPENSES							
52 PURCHASE OF SERVICES							
10151002 52108 LEGAL SERV	172,588.85	175,000.00	175,000.00	200,000.00	.00	.00	14.3%
TOTAL PURCHASE OF SERVICES	172,588.85	175,000.00	175,000.00	200,000.00	.00	.00	14.3%
TOTAL LEGAL EXPENSES	172,588.85	175,000.00	175,000.00	200,000.00	.00	.00	14.3%
TOTAL LEGAL	172,588.85	175,000.00	175,000.00	200,000.00	.00	.00	14.3%



ACCOUNTS FOR:
GENERAL FUND

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1550 INFORMATION TECHNOLOGY							
10155001 INFORMATION TECHNOLOGY P S							
51 PERSONNEL SERVICES							
10155001 51001 SALARIES	86,450.91	287,669.00	287,669.00	287,669.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	86,450.91	287,669.00	287,669.00	287,669.00	.00	.00	.0%
TOTAL INFORMATION TECHNOLOGY	86,450.91	287,669.00	287,669.00	287,669.00	.00	.00	.0%
10155002 INFORMATION TECHNOLOGY EXP							
10155002 54125 HARDWARE	15,681.09	35,000.00	35,000.00	35,000.00	.00	.00	.0%
10155002 54126 HARD.MAINT	216.84	7,487.00	7,487.00	7,500.00	.00	.00	.2%
TOTAL UNDEFINED CHAR	15,897.93	42,487.00	42,487.00	42,500.00	.00	.00	.0%
35 SUPPLY & MATERIALS							
10155002 55535 COMP OTHER	73.56	500.00	500.00	500.00	.00	.00	.0%
10155002 55536 SOFTWARE	40,200.11	87,000.00	87,000.00	87,000.00	.00	.00	.0%
TOTAL SUPPLY & MATERIALS	40,273.67	87,500.00	87,500.00	87,500.00	.00	.00	.0%
52 PURCHASE OF SERVICES							
10155002 52100 CONTRAC SE	120,883.45	2,510.00	2,510.00	2,510.00	.00	.00	.0%
10155002 52101 PROF SERV	.00	10,000.00	10,000.00	10,000.00	.00	.00	.0%
10155002 52112 TRAIN	3,250.00	30,780.00	30,780.00	30,780.00	.00	.00	.0%
10155002 52113 TRAVEL	.00	500.00	500.00	500.00	.00	.00	.0%
10155002 52114 DUES	.00	3,000.00	3,000.00	3,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	124,133.45	46,790.00	46,790.00	46,790.00	.00	.00	.0%
54 SUPPLIES							
10155002 54100 SUPPLIES	.00	500.00	500.00	500.00	.00	.00	.0%
10155002 54102 COMP SUP	-45.08	1,000.00	1,000.00	1,000.00	.00	.00	.0%
10155002 54124 SOFTWARE	4,025.81	.00	.00	.00	.00	.00	.0%
10155002 54500 SMALL EQUI	2,713.86	15,000.00	15,000.00	15,000.00	.00	.00	.0%
TOTAL SUPPLIES	6,694.59	16,500.00	16,500.00	16,500.00	.00	.00	.0%
TOTAL INFORMATION TECHNOLOGY	186,999.64	193,277.00	193,277.00	193,290.00	.00	.00	.0%
10155003 DC IT EXPENSES							
10155003 54125 HARDWARE	561.68	90,000.00	90,000.00	100,000.00	.00	.00	11.1%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APV CHANGE	PCT CHANGE
10155003 54126 HARD.MAINT	7,268.27	22,000.00	22,000.00	50,000.00	.00	.00	127.3%
TOTAL UNDEFINED CHAR	7,829.95	112,000.00	112,000.00	150,000.00	.00	.00	33.9%
35 SUPPLY & MATERIALS							
10155003 55536 SOFTWARE	57,769.87	119,500.00	119,500.00	149,500.00	.00	.00	25.1%
TOTAL SUPPLY & MATERIALS	57,769.87	119,500.00	119,500.00	149,500.00	.00	.00	25.1%
52 PURCHASE OF SERVICES							
10155003 52100 CONTRA SE	68,276.97	72,827.00	72,827.00	72,827.00	.00	.00	.0%
10155003 52112 TRAIN	2,985.56	.00	.00	.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	71,262.53	72,827.00	72,827.00	72,827.00	.00	.00	.0%
54 SUPPLIES							
10155003 54124 SOFTWARE	8,335.72	12,000.00	12,000.00	12,000.00	.00	.00	.0%
TOTAL SUPPLIES	8,335.72	12,000.00	12,000.00	12,000.00	.00	.00	.0%
TOTAL DC IT EXPENSES	145,198.07	316,327.00	316,327.00	384,327.00	.00	.00	21.5%
TOTAL INFORMATION TECHNOLOGY	418,648.62	797,273.00	797,273.00	865,286.00	.00	.00	8.5%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
1610 TOWN CLERK							
10161001 TOWN CLERK PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10161001 51001 SALARIES	121,357.19	125,781.00	125,781.00	125,014.00	.00	.00	-.6%
10161001 51140 OVERTIME	168.96	.00	.00	1,470.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	121,526.15	125,781.00	125,781.00	126,484.00	.00	.00	.6%
TOTAL TOWN CLERK PERSONNEL S	121,526.15	125,781.00	125,781.00	126,484.00	.00	.00	.6%
10161002 TOWN CLERK EXPENSES							
52 PURCHASE OF SERVICES							
10161002 52100 CONTRAC SE	10,762.68	11,350.00	11,350.00	15,150.00	.00	.00	33.5%
10161002 52112 TRAIN	3,012.46	4,580.00	4,580.00	3,990.00	.00	.00	-12.9%
TOTAL PURCHASE OF SERVICES	13,775.14	15,930.00	15,930.00	19,140.00	.00	.00	20.2%
54 SUPPLIES							
10161002 54100 SUPPLIES	2,930.25	1,400.00	1,400.00	1,400.00	.00	.00	.0%
TOTAL SUPPLIES	2,930.25	1,400.00	1,400.00	1,400.00	.00	.00	.0%
TOTAL TOWN CLERK EXPENSES	16,705.39	17,330.00	17,330.00	20,540.00	.00	.00	18.5%
TOTAL TOWN CLERK	138,231.54	143,111.00	143,111.00	147,024.00	.00	.00	2.7%



FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APV CHANGE	PCT CHANGE
1620 ELECTIONS							
10162001 ELECTIONS PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10162001 51001 SALARIES	17,858.25	37,908.00	37,908.00	10,692.00	.00	.00	-71.8%
TOTAL PERSONNEL SERVICES	17,858.25	37,908.00	37,908.00	10,692.00	.00	.00	-71.8%
TOTAL ELECTIONS PERSONNEL SE	17,858.25	37,908.00	37,908.00	10,692.00	.00	.00	-71.8%
10162002 ELECTIONS EXPENSES							
52 PURCHASE OF SERVICES							
10162002 52100 CONTRAC SE	3,866.88	1,000.00	1,000.00	1,400.00	.00	.00	40.0%
TOTAL PURCHASE OF SERVICES	3,866.88	1,000.00	1,000.00	1,400.00	.00	.00	40.0%
54 SUPPLIES							
10162002 54100 SUPPLIES	7,604.42	9,170.00	9,170.00	4,330.00	.00	.00	-52.8%
TOTAL SUPPLIES	7,604.42	9,170.00	9,170.00	4,330.00	.00	.00	-52.8%
TOTAL ELECTIONS EXPENSES	11,471.30	10,170.00	10,170.00	5,730.00	.00	.00	-43.7%
TOTAL ELECTIONS	29,329.55	48,078.00	48,078.00	16,422.00	.00	.00	-65.8%



11/21/2016 10:33
9858bkev

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20181 FY 18 OPERATING BUDGET

P 12
bgnyrpts
FOR PERIOD 13

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1630 REGISTRAR							
10163001 REGISTRAR PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10163001 51001 SALARIES	275.00	275.00	275.00	1,075.00	.00	.00	290.9%
TOTAL PERSONNEL SERVICES	275.00	275.00	275.00	1,075.00	.00	.00	290.9%
TOTAL REGISTRAR PERSONNEL SE	275.00	275.00	275.00	1,075.00	.00	.00	290.9%
10163002 REGISTRAR EXPENSES							
52 PURCHASE OF SERVICES							
10163002 52100 CONTRAC SE	3,675.97	5,000.00	5,000.00	4,625.00	.00	.00	-7.5%
TOTAL PURCHASE OF SERVICES	3,675.97	5,000.00	5,000.00	4,625.00	.00	.00	-7.5%
TOTAL REGISTRAR EXPENSES	3,675.97	5,000.00	5,000.00	4,625.00	.00	.00	-7.5%
TOTAL REGISTRAR	3,950.97	5,275.00	5,275.00	5,700.00	.00	.00	8.1%



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bkey

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1710 CONSERVATION							
10171001 CONSERVATION P S							
51 PERSONNEL SERVICES							
10171001 51001 SALARIES	154,653.16	174,402.00	174,402.00	150,696.00	.00	.00	-13.6%
10171001 51140 OVERTIME	3,535.27	3,500.00	3,500.00	3,500.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	158,188.43	177,902.00	177,902.00	154,196.00	.00	.00	-13.3%
TOTAL CONSERVATION P S	158,188.43	177,902.00	177,902.00	154,196.00	.00	.00	-13.3%
10171002 CONSERVATION EXPENSES							
52 PURCHASE OF SERVICES							
10171002 52100 CONTRAC SE	13,117.75	22,500.00	22,500.00	32,000.00	.00	.00	42.2%
10171002 52112 TRAIN	128.00	500.00	500.00	1,000.00	.00	.00	100.0%
TOTAL PURCHASE OF SERVICES	13,245.75	23,000.00	23,000.00	33,000.00	.00	.00	43.5%
54 SUPPLIES							
10171002 54100 SUPPLIES	11,365.04	18,200.00	18,200.00	14,400.00	.00	.00	-20.9%
TOTAL SUPPLIES	11,365.04	18,200.00	18,200.00	14,400.00	.00	.00	-20.9%
TOTAL CONSERVATION EXPENSES	24,610.79	41,200.00	41,200.00	47,400.00	.00	.00	15.0%
TOTAL CONSERVATION	182,799.22	219,102.00	219,102.00	201,596.00	.00	.00	-8.0%



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bkev

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 PCT CHANGE
1750 PLANNING							
10175001 PLANNING PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10175001 51001 SALARIES	106,399.04	105,000.00	105,000.00	105,000.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	106,399.04	105,000.00	105,000.00	105,000.00	.00	.00	.0%
TOTAL PLANNING PERSONNEL SER	106,399.04	105,000.00	105,000.00	105,000.00	.00	.00	.0%
10175002 PLANNING EXPENSES							
52 PURCHASE OF SERVICES							
10175002 52100 CONTRAC SE	809.06	800.00	800.00	1,500.00	.00	.00	87.5%
10175002 52112 TRAIN	265.48	1,000.00	1,000.00	800.00	.00	.00	-20.0%
10175002 52113 TRAVEL	110.88	800.00	800.00	800.00	.00	.00	.0%
10175002 52114 DUES	.00	400.00	400.00	400.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	1,185.42	3,000.00	3,000.00	3,500.00	.00	.00	16.7%
54 SUPPLIES							
10175002 54100 SUPPLIES	1,725.00	1,500.00	1,500.00	1,000.00	.00	.00	-33.3%
TOTAL SUPPLIES	1,725.00	1,500.00	1,500.00	1,000.00	.00	.00	-33.3%
TOTAL PLANNING EXPENSES	2,910.42	4,500.00	4,500.00	4,500.00	.00	.00	.0%
TOTAL PLANNING	109,309.46	109,500.00	109,500.00	109,500.00	.00	.00	.0%



FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 ERD APPV	2018 PCT CHANGE
1770 SURVEYOR							
10177001 SURVEYOR PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10177001 51001 SALARIES	165,319.10	168,118.00	168,118.00	168,118.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	165,319.10	168,118.00	168,118.00	168,118.00	.00	.00	.0%
TOTAL SURVEYOR PERSONNEL SER	165,319.10	168,118.00	168,118.00	168,118.00	.00	.00	.0%
10177002 SURVEYOR EXPENSES							
52 PURCHASE OF SERVICES							
10177002 52100 CONTRAC SE	10,673.51	18,000.00	18,000.00	18,000.00	.00	.00	.0%
10177002 52112 TRAIN	595.15	3,000.00	3,000.00	3,000.00	.00	.00	.0%
10177002 52116 EQUIP REPA	2,638.94	2,000.00	6,262.00	2,000.00	.00	.00	-68.1%
TOTAL PURCHASE OF SERVICES	13,907.60	23,000.00	27,262.00	23,000.00	.00	.00	-15.6%
54 SUPPLIES							
10177002 54100 SUPPLIES	2,030.19	4,150.00	4,150.00	4,250.00	.00	.00	2.4%
TOTAL SUPPLIES	2,030.19	4,150.00	4,150.00	4,250.00	.00	.00	2.4%
TOTAL SURVEYOR EXPENSES	15,937.79	27,150.00	31,412.00	27,250.00	.00	.00	-13.2%
TOTAL SURVEYOR	181,256.89	199,530.00	199,530.00	195,368.00	.00	.00	-2.1%



11/21/2016 10:33
9858bkey

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

P 16
bgnyrpts

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
1918 FACILITIES UTILITIES							
10191802 FACILITIES UTILITIES							
53 UTILITIES							
10191802 53101 HEAT OIL	3,175.74	.00	.00	.00	.00	.00	.0%
10191802 53102 NAT GAS	91,080.08	138,500.00	138,500.00	105,000.00	.00	.00	-24.2%
10191802 53103 ELECTRIC	251,327.01	271,000.00	271,000.00	243,000.00	.00	.00	-10.3%
10191802 53104 PHONE	69,578.13	92,000.00	92,000.00	85,000.00	.00	.00	-7.6%
10191802 53105 WATER	11,609.00	18,000.00	18,000.00	18,000.00	.00	.00	.0%
10191802 53106 WASTEW	19,013.69	41,000.00	41,000.00	36,000.00	.00	.00	-12.2%
TOTAL UTILITIES	445,783.65	560,500.00	560,500.00	487,000.00	.00	.00	-13.1%
TOTAL FACILITIES UTILITIES	445,783.65	560,500.00	560,500.00	487,000.00	.00	.00	-13.1%
TOTAL FACILITIES UTILITIES	445,783.65	560,500.00	560,500.00	487,000.00	.00	.00	-13.1%



P 17
bgnyrpts

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bkey

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
1919 FACILITIES SUPPLIES							
10191902 FACILITIES SUPPLIES							
54 SUPPLIES							
10191902 54105 SUPP CUSTO	12,425.34	25,000.00	25,000.00	25,000.00	.00	.00	0%
10191902 54111 VEH GAS	2,528.60	8,000.00	8,000.00	8,000.00	.00	.00	0%
10191902 54500 SMALL EQUI	7,532.94	10,000.00	10,000.00	10,000.00	.00	.00	0%
TOTAL SUPPLIES	22,486.88	43,000.00	43,000.00	43,000.00	.00	.00	0%
TOTAL FACILITIES SUPPLIES	22,486.88	43,000.00	43,000.00	43,000.00	.00	.00	0%
TOTAL FACILITIES SUPPLIES	22,486.88	43,000.00	43,000.00	43,000.00	.00	.00	0%



ACCOUNTS FOR:
GENERAL FUND

1920	FACILITIES	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APFV	PCT CHANGE
10192001	FACILITIES P S							
51	PERSONNEL SERVICES							
10192001	51001 SALARIES	263,340.39	270,932.00	270,932.00	274,130.00	.00	.00	1.2%
10192001	51140 OVERTIME	2,265.36	7,000.00	7,000.00	5,000.00	.00	.00	-28.6%
	TOTAL PERSONNEL SERVICES	265,605.75	277,932.00	277,932.00	279,130.00	.00	.00	.4%
	TOTAL FACILITIES P S	265,605.75	277,932.00	277,932.00	279,130.00	.00	.00	.4%
10192002	FACILITIES EXP							
52	PURCHASE OF SERVICES							
10192002	52100 CONTRA SE	89,945.58	80,000.00	80,000.00	90,000.00	.00	.00	12.5%
10192002	52112 TRAIN	2,420.00	3,000.00	3,000.00	3,000.00	.00	.00	.0%
10192002	52113 TRAVEL	182.86	2,000.00	2,000.00	2,000.00	.00	.00	.0%
10192002	52115 BUI REPAIR	78,373.14	75,000.00	75,000.00	75,000.00	.00	.00	.0%
10192002	52117 VEH REPAIR	6,208.05	4,500.00	4,500.00	4,500.00	.00	.00	.0%
10192002	52121 DISPOSAL	15,859.94	18,500.00	18,500.00	18,500.00	.00	.00	.0%
10192002	52131 ELEVA RPR	5,087.82	10,000.00	10,000.00	10,000.00	.00	.00	.0%
10192002	52132 ELEC REPR	23,353.76	42,000.00	42,000.00	42,000.00	.00	.00	.0%
10192002	52133 HVAC REPR	36,573.03	42,000.00	42,000.00	45,000.00	.00	.00	7.1%
	TOTAL PURCHASE OF SERVICES	258,004.18	277,000.00	277,000.00	290,000.00	.00	.00	4.7%
53	UTILITIES							
10192002	53104 PHONE	-1,088.23	.00	.00	.00	.00	.00	.0%
10192002	53105 WATER	659.80	.00	.00	.00	.00	.00	.0%
	TOTAL UTILITIES	-428.43	.00	.00	.00	.00	.00	.0%
	TOTAL FACILITIES EXP	257,575.75	277,000.00	277,000.00	290,000.00	.00	.00	4.7%
	TOTAL FACILITIES	523,181.50	554,932.00	554,932.00	569,130.00	.00	.00	2.6%



11/21/2016 10:33
9858dkev

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

P 19
bgnyrpts

PROJECTION: 20181 FY 18 OPERATING BUDGET

FOR PERIOD 13

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 BRD APPV CHANGE	PCT CHANGE
1940 MISC COMMITTEES								
10194002 MISC COMMITTEES								
52 PURCHASE OF SERVICES								
10194002 52140 HIS COMM	482.53	1,000.00	1,000.00	1,000.00	.00	.00	.00	.0%
10194002 52141 SWQC	34,087.62	43,500.00	43,500.00	43,500.00	.00	.00	.00	.0%
10194002 52142 HDC	.00	275.00	275.00	275.00	.00	.00	.00	.0%
10194002 52143 PUB CER	2,406.05	2,500.00	2,500.00	2,500.00	.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	36,976.20	47,275.00	47,275.00	47,275.00	.00	.00	.00	.0%
TOTAL MISC COMMITTEES	36,976.20	47,275.00	47,275.00	47,275.00	.00	.00	.00	.0%
TOTAL MISC COMMITTEES	36,976.20	47,275.00	47,275.00	47,275.00	.00	.00	.00	.0%



	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
--	----------------	------------------	---------------------	-----------------	-----------------	------------------	---------------

2100 POLICE							
10210001 POLICE PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10210001 51001 SALARIES	2,030,886.70	2,131,693.00	2,131,693.00	2,243,457.00	.00	.00	5.2%
10210001 51140 OVERTIME	229,302.24	225,000.00	225,000.00	225,000.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	2,260,188.94	2,356,693.00	2,356,693.00	2,468,457.00	.00	.00	4.7%
TOTAL POLICE PERSONNEL SERVI	2,260,188.94	2,356,693.00	2,356,693.00	2,468,457.00	.00	.00	4.7%

10210002 POLICE EXPENSES							
52 PURCHASE OF SERVICES							
10210002 52100 CONTRAC SE	32,132.90	34,460.00	34,460.00	34,460.00	.00	.00	.0%
10210002 52111 PHYSICALS	2,450.00	5,250.00	5,250.00	5,250.00	.00	.00	.0%
10210002 52112 TRAIN	19,178.74	27,000.00	27,000.00	27,000.00	.00	.00	.0%
10210002 52116 EQUIP REPA	3,756.64	7,800.00	7,800.00	7,800.00	.00	.00	.0%
10210002 52117 VEH REPAIR	13,100.23	21,100.00	21,100.00	21,100.00	.00	.00	.0%
10210002 52127 TRAFFIC CO	46,754.74	40,000.00	40,000.00	40,000.00	.00	.00	.0%
10210002 52139 SPEC SERV	4,416.16	5,100.00	5,100.00	5,100.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	121,789.41	140,710.00	140,710.00	140,710.00	.00	.00	.0%

54 SUPPLIES							
10210002 54100 SUPPLIES	15,015.90	15,000.00	15,000.00	15,000.00	.00	.00	.0%
10210002 54111 VEH GAS	33,312.99	52,000.00	52,000.00	44,000.00	.00	.00	-15.4%
10210002 54115 UNIFORMS	11,315.04	11,400.00	11,400.00	11,400.00	.00	.00	.0%
10210002 54500 SMALL EQUI	973.75	1,000.00	1,000.00	1,000.00	.00	.00	.0%
10210002 54503 VEHICLES	88,358.28	90,000.00	90,000.00	90,000.00	.00	.00	.0%
TOTAL SUPPLIES	148,975.96	169,400.00	169,400.00	161,400.00	.00	.00	-4.7%
TOTAL POLICE EXPENSES	270,765.37	310,110.00	310,110.00	302,110.00	.00	.00	-2.6%
TOTAL POLICE	2,530,954.31	2,666,803.00	2,666,803.00	2,770,567.00	.00	.00	3.9%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
2110 JOINT COMMUNICATIONS CENTER							
10211001 JCC PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10211001 51001 SALARIES	423,290.50	420,675.00	420,675.00	429,045.00	.00	.00	2.0%
10211001 51140 OVERTIME	55,518.58	76,000.00	76,000.00	76,000.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	478,809.08	496,675.00	496,675.00	505,045.00	.00	.00	1.7%
TOTAL JCC PERSONNEL SERVICES	478,809.08	496,675.00	496,675.00	505,045.00	.00	.00	1.7%
10211002 JCC EXPENSES							
52 PURCHASE OF SERVICES							
10211002 52100 CONTRAC SE	6,777.62	8,000.00	8,000.00	8,000.00	.00	.00	.0%
10211002 52112 TRAIN	3,500.86	1,000.00	1,000.00	1,000.00	.00	.00	.0%
10211002 52116 EQUIP REPA	192.00	2,600.00	2,600.00	2,600.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	10,470.48	11,600.00	11,600.00	11,600.00	.00	.00	.0%
53 UTILITIES							
10211002 53104 PHONE	11,945.10	10,000.00	10,000.00	12,000.00	.00	.00	20.0%
TOTAL UTILITIES	11,945.10	10,000.00	10,000.00	12,000.00	.00	.00	20.0%
54 SUPPLIES							
10211002 54100 SUPPLIES	2,767.92	2,500.00	2,500.00	2,500.00	.00	.00	.0%
10211002 54115 UNIFORMS	1,690.42	3,000.00	3,000.00	3,000.00	.00	.00	.0%
TOTAL SUPPLIES	4,458.34	5,500.00	5,500.00	5,500.00	.00	.00	.0%
TOTAL JCC EXPENSES	26,873.92	27,100.00	27,100.00	29,100.00	.00	.00	7.4%
TOTAL JOINT COMMUNICATIONS C	505,683.00	523,775.00	523,775.00	534,145.00	.00	.00	2.0%



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bke

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
2120 EMERGENCY MANAGEMENT							
10212002 EMERGENCY MANAGEMENT EXP							
52 PURCHASE OF SERVICES							
10212002 52100 CONTRAC SE	9,730.00	10,000.00	10,000.00	10,000.00	.00	.00	.0%
10212002 52112 TRAIN	5,654.40	6,000.00	6,000.00	6,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	15,384.40	16,000.00	16,000.00	16,000.00	.00	.00	.0%
54 SUPPLIES							
10212002 54100 SUPPLIES	7,238.27	7,000.00	7,000.00	7,000.00	.00	.00	.0%
TOTAL SUPPLIES	7,238.27	7,000.00	7,000.00	7,000.00	.00	.00	.0%
TOTAL EMERGENCY MANAGEMENT E	22,622.67	23,000.00	23,000.00	23,000.00	.00	.00	.0%
TOTAL EMERGENCY MANAGEMENT	22,622.67	23,000.00	23,000.00	23,000.00	.00	.00	.0%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 BRD APPV CHANGE	PCT CHANGE
2130 DOG OFFICER								
10213002 DOG OFFICER EXPENSES								
52 PURCHASE OF SERVICES								
10213002 52100 CONTRAC SE	21,652.56	21,500.00	21,500.00	21,500.00	.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	21,652.56	21,500.00	21,500.00	21,500.00	.00	.00	.00	.0%
TOTAL DOG OFFICER EXPENSES	21,652.56	21,500.00	21,500.00	21,500.00	.00	.00	.00	.0%
TOTAL DOG OFFICER	21,652.56	21,500.00	21,500.00	21,500.00	.00	.00	.00	.0%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
2200 FIRE							
10220001 FIRE PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10220001 51001 SALARIES	1,952,856.99	2,138,921.00	2,138,921.00	2,138,921.00	.00	.00	.0%
10220001 51128 ALS SAL	20,604.08	30,000.00	30,000.00	.00	.00	.00	-100.0%
10220001 51140 OVERTIME	277,750.97	324,000.00	324,000.00	354,000.00	.00	.00	9.3%
TOTAL PERSONNEL SERVICES	2,251,212.04	2,492,921.00	2,492,921.00	2,492,921.00	.00	.00	.0%
TOTAL FIRE PERSONNEL SERVICE	2,251,212.04	2,492,921.00	2,492,921.00	2,492,921.00	.00	.00	.0%
10220002 FIRE EXPENSES							
52 PURCHASE OF SERVICES							
10220002 52100 CONTRAC SE	47,126.96	45,000.00	45,000.00	46,500.00	.00	.00	3.3%
10220002 52111 PHYSICALS	.00	5,000.00	5,000.00	500.00	.00	.00	-90.0%
10220002 52112 TRAIN	15,966.33	19,000.00	19,000.00	20,000.00	.00	.00	5.3%
10220002 52118 EQUIP RENT	.00	500.00	500.00	500.00	.00	.00	.0%
10220002 52171 PARA TRAIN	2,205.00	5,000.00	5,000.00	5,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	65,298.29	74,500.00	74,500.00	72,500.00	.00	.00	-2.7%
54 SUPPLIES							
10220002 54110 VEH PARTS	11,430.98	17,500.00	17,500.00	20,000.00	.00	.00	14.3%
10220002 54111 VEH GAS	15,910.82	30,000.00	30,000.00	25,000.00	.00	.00	-16.7%
10220002 54115 UNIFORMS	29,308.30	32,400.00	32,400.00	35,000.00	.00	.00	8.0%
10220002 54118 OFFICE SUP	4,175.74	4,000.00	4,000.00	4,500.00	.00	.00	12.5%
10220002 54119 MEDICAL	31,045.72	27,500.00	27,500.00	35,000.00	.00	.00	27.3%
10220002 54120 AMBULANCE	10.90	.00	.00	.00	.00	.00	.0%
10220002 54122 VEHICLE RE	31,848.13	32,000.00	32,000.00	32,000.00	.00	.00	.0%
10220002 54123 MISC	7,983.88	7,000.00	7,000.00	7,000.00	.00	.00	.0%
10220002 54500 SMALL EQUI	29,138.05	30,000.00	30,000.00	32,000.00	.00	.00	6.7%
10220002 54501 FIRE AL EQ	4,247.68	3,500.00	3,500.00	3,000.00	.00	.00	-14.3%
TOTAL SUPPLIES	165,160.20	183,900.00	183,900.00	193,500.00	.00	.00	5.2%
TOTAL FIRE EXPENSES	230,458.49	258,400.00	258,400.00	266,000.00	.00	.00	2.9%
TOTAL FIRE	2,481,670.53	2,751,321.00	2,751,321.00	2,758,921.00	.00	.00	.3%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	FCT CHANGE
2410 BUILDING & ZONING							
10241001 BUILDING & ZONING P S							
51 PERSONNEL SERVICES							
10241001 51001 SALARIES	290,277.69	305,897.00	305,897.00	308,840.00	.00	.00	1.0%
10241001 51140 OVERTIME	3,958.41	5,600.00	5,600.00	5,600.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	294,236.10	311,497.00	311,497.00	314,440.00	.00	.00	.9%
TOTAL BUILDING & ZONING P S	294,236.10	311,497.00	311,497.00	314,440.00	.00	.00	.9%
10241002 BUILDING & ZONING EXPENSES							
52 PURCHASE OF SERVICES							
10241002 52100 CONTRAC SE	2,145.38	3,600.00	3,600.00	3,600.00	.00	.00	.0%
10241002 52112 TRAIN	1,929.47	2,125.00	2,125.00	2,125.00	.00	.00	.0%
10241002 52113 TRAVEL	4,682.48	4,000.00	4,000.00	4,000.00	.00	.00	.0%
10241002 52114 DUES	577.40	775.00	775.00	775.00	.00	.00	.0%
10241002 52117 VEH REPAIR	1,229.07	1,500.00	1,500.00	1,500.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	10,563.80	12,000.00	12,000.00	12,000.00	.00	.00	.0%
54 SUPPLIES							
10241002 54100 SUPPLIES	844.93	500.00	500.00	500.00	.00	.00	.0%
10241002 54111 VEH GAS	173.25	2,001.00	2,001.00	2,001.00	.00	.00	.0%
TOTAL SUPPLIES	1,018.18	2,501.00	2,501.00	2,501.00	.00	.00	.0%
TOTAL BUILDING & ZONING EXPE	11,581.98	14,501.00	14,501.00	14,501.00	.00	.00	.0%
TOTAL BUILDING & ZONING	305,818.08	325,998.00	325,998.00	328,941.00	.00	.00	.9%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 BRD APPV CHANGE	PCT CHANGE
3200 MINUTEMAN REGIONAL SCHOOL								
10320002 MINUTEMAN REGIONAL SCH EXP								
52 PURCHASE OF SERVICES								
10320002 52100 CONTRAC SE	109,056.00	68,618.00	68,618.00	185,000.00	.00	.00	169.6%	
TOTAL PURCHASE OF SERVICES	109,056.00	68,618.00	68,618.00	185,000.00	.00	.00	169.6%	
TOTAL MINUTEMAN REGIONAL SCH	109,056.00	68,618.00	68,618.00	185,000.00	.00	.00	169.6%	
TOTAL MINUTEMAN REGIONAL SCH	109,056.00	68,618.00	68,618.00	185,000.00	.00	.00	169.6%	



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
4220 HIGHWAY							
10422001 HIGHWAY PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10422001 51001 SALARIES	826,023.18	1,013,677.00	1,013,677.00	983,259.00	.00	.00	-3.0%
10422001 51130 OTHER COMP	.00	.00	.00	42,480.00	.00	.00	.0%
10422001 51140 OVERTIME	25,258.30	16,730.00	16,730.00	25,000.00	.00	.00	49.4%
TOTAL PERSONNEL SERVICES	851,281.48	1,030,407.00	1,030,407.00	1,050,739.00	.00	.00	2.0%
TOTAL HIGHWAY PERSONNEL SERV	851,281.48	1,030,407.00	1,030,407.00	1,050,739.00	.00	.00	2.0%
10422002 HIGHWAY EXPENSES							
34 CONTRACT SERVICES							
10422002 55411 POLICEDETL	.00	.00	.00	20,000.00	.00	.00	.0%
TOTAL CONTRACT SERVICES	.00	.00	.00	20,000.00	.00	.00	.0%
52 PURCHASE OF SERVICES							
10422002 52112 TRAIN	.00	.00	.00	14,000.00	.00	.00	.0%
10422002 52115 BUI REPAIR	.00	.00	.00	20,000.00	.00	.00	.0%
10422002 52116 EQUIP REPA	89,244.18	80,000.00	80,000.00	90,000.00	.00	.00	12.5%
10422002 52119 MAINTEN RD	64,227.32	57,700.00	57,700.00	95,000.00	.00	.00	64.6%
10422002 52120 BASIN CLE	52,125.00	40,000.00	40,000.00	30,000.00	.00	.00	-25.0%
10422002 52121 DISPOSAL	.00	.00	.00	90,000.00	.00	.00	.0%
10422002 52128 ROADS	46,518.19	50,000.00	50,000.00	90,000.00	.00	.00	-100.0%
TOTAL PURCHASE OF SERVICES	252,114.69	227,700.00	227,700.00	339,000.00	.00	.00	48.9%
54 SUPPLIES							
10422002 54100 SUPPLIES	.00	.00	.00	.00	.00	.00	.0%
10422002 54106 LAND SUP	.00	.00	.00	30,000.00	.00	.00	.0%
TOTAL SUPPLIES	.00	.00	.00	30,000.00	.00	.00	.0%
TOTAL HIGHWAY EXPENSES	252,114.69	227,700.00	227,700.00	389,000.00	.00	.00	70.8%
TOTAL HIGHWAY	1,103,396.17	1,258,107.00	1,258,107.00	1,439,739.00	.00	.00	14.4%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
4222 HIGHWAY SUPPLIES							
10422202 HIGHWAY SUPPLIES							
54 SUPPLIES							
10422202 54100 SUPPLIES	14,707.97	5,800.00	5,800.00	8,500.00	.00	.00	46.6%
10422202 54111 VEH GAS	23,977.77	45,000.00	45,000.00	30,000.00	.00	.00	-33.3%
10422202 54115 UNIFORMS	18,203.19	13,000.00	13,000.00	19,000.00	.00	.00	46.2%
10422202 54500 SMALL EQUI	7,464.93	11,000.00	11,000.00	8,000.00	.00	.00	-27.3%
TOTAL SUPPLIES	64,353.86	74,800.00	74,800.00	65,500.00	.00	.00	-12.4%
TOTAL HIGHWAY SUPPLIES	64,353.86	74,800.00	74,800.00	65,500.00	.00	.00	-12.4%
TOTAL HIGHWAY SUPPLIES	64,353.86	74,800.00	74,800.00	65,500.00	.00	.00	-12.4%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 PCT CHANGE
4230 SNOW REMOVAL							
10423001 SNOW REMOVAL P S							
51 PERSONNEL SERVICES							
10423001 51140 OVERTIME	96,602.26	125,000.00	125,000.00	125,000.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	96,602.26	125,000.00	125,000.00	125,000.00	.00	.00	.0%
TOTAL SNOW REMOVAL P S	96,602.26	125,000.00	125,000.00	125,000.00	.00	.00	.0%
10423002 SNOW REMOVAL EXPENSES							
52 PURCHASE OF SERVICES							
10423002 52100 CONTRAC SE	30,499.00	75,000.00	75,000.00	75,000.00	.00	.00	.0%
10423002 52117 VEH REPAIR	63,578.90	35,000.00	35,000.00	35,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	94,077.90	110,000.00	110,000.00	110,000.00	.00	.00	.0%
54 SUPPLIES							
10423002 54111 VEH GAS	18,751.23	35,000.00	35,000.00	35,000.00	.00	.00	.0%
10423002 54117 SALT/SAND	218,673.74	180,000.00	180,000.00	180,000.00	.00	.00	.0%
TOTAL SUPPLIES	237,424.97	215,000.00	215,000.00	215,000.00	.00	.00	.0%
TOTAL SNOW REMOVAL EXPENSES	331,502.87	325,000.00	325,000.00	325,000.00	.00	.00	.0%
TOTAL SNOW REMOVAL	428,105.13	450,000.00	450,000.00	450,000.00	.00	.00	.0%



11/21/2016 10:33
9858bkey

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

PROJECTION: 20181 FY 18 OPERATING BUDGET

P 30
bgnyrpts
FOR PERIOD 13

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
4940 TRANSFER STATION							
10494002 TF STATION EXPENSES							
52 PURCHASE OF SERVICES							
10494002 52101 PROF SERV	13,574.33	25,000.00	25,000.00	25,000.00	.00	.00	.0%
10494002 52135 LEACHATE	9,069.03	40,000.00	40,000.00	40,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	22,643.36	65,000.00	65,000.00	65,000.00	.00	.00	.0%
TOTAL TF STATION EXPENSES	22,643.36	65,000.00	65,000.00	65,000.00	.00	.00	.0%
TOTAL TRANSFER STATION	22,643.36	65,000.00	65,000.00	65,000.00	.00	.00	.0%



	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
5110 BOARD OF HEALTH							
10511001 BOARD OF HEALTH P S							
51 PERSONNEL SERVICES							
10511001 51001 SALARIES	306,473.73	314,135.00	314,135.00	312,777.00	.00	.00	-.4%
10511001 51125 SCH NURSE	310,331.45	325,625.00	325,625.00	325,625.00	.00	.00	.0%
10511001 51126 SUB NURSE	29,309.87	28,924.00	28,924.00	52,941.80	.00	.00	83.0%
10511001 51140 OVERTIME	3,374.58	4,200.00	4,200.00	4,200.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	649,489.63	672,884.00	672,884.00	695,543.80	.00	.00	3.4%
TOTAL BOARD OF HEALTH P S	649,489.63	672,884.00	672,884.00	695,543.80	.00	.00	3.4%

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
10511002 BOARD OF HEALTH EXPENSES							
52 PURCHASE OF SERVICES							
10511002 52100 CONTRAC SE	12,540.00	20,540.00	20,540.00	20,540.00	.00	.00	.0%
10511002 52101 PROF SERV	350.00	2,000.00	2,000.00	2,000.00	.00	.00	.0%
10511002 52104 FOOD INSP	11,350.00	11,795.00	11,795.00	13,795.00	.00	.00	17.0%
10511002 52105 SCH MENTAL	59,310.00	59,310.00	59,310.00	59,310.00	.00	.00	.0%
10511002 52109 MOSQUITO	33,360.40	39,611.00	39,611.00	40,891.00	.00	.00	3.2%
10511002 52112 TRAIN	5,143.95	5,700.00	5,700.00	5,700.00	.00	.00	.0%
10511002 52117 VEH REPAIR	1,140.16	1,600.00	1,600.00	1,000.00	.00	.00	-37.5%
10511002 52124 HAZARDOUS	15,000.00	15,000.00	15,000.00	18,000.00	.00	.00	20.0%
10511002 52137 OTHER FRIN	938.71	1,400.00	1,400.00	1,400.00	.00	.00	.0%
10511002 52157 WATER MON	980.00	2,200.00	2,200.00	2,200.00	.00	.00	.0%
10511002 52178 FLOOR DRAI	.00	1,000.00	1,000.00	2,200.00	.00	.00	-100.0%
10511002 52179 HEALTH NUS	4,939.96	7,500.00	7,500.00	7,500.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	145,053.18	167,656.00	167,656.00	172,336.00	.00	.00	2.8%

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
54 SUPPLIES							
10511002 54100 SUPPLIES	1,435.90	2,000.00	2,000.00	2,000.00	.00	.00	.0%
10511002 54109 NURSE EXP	8,881.19	12,500.00	12,500.00	12,500.00	.00	.00	.0%
10511002 54111 VEH GAS	474.94	1,200.00	1,200.00	1,200.00	.00	.00	.0%
TOTAL SUPPLIES	10,792.03	15,700.00	15,700.00	15,700.00	.00	.00	.0%
TOTAL BOARD OF HEALTH EXPENS	155,845.21	183,356.00	183,356.00	188,036.00	.00	.00	2.6%
TOTAL BOARD OF HEALTH	805,334.84	856,240.00	856,240.00	883,579.80	.00	.00	3.2%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
5430 VETERANS SERVICES							
10543002 VETERANS SERVICES EXPENSES							
52 PURCHASE OF SERVICES							
10543002 52100 CONTRA SE	32,419.00	34,000.00	34,000.00	34,000.00	.00	.00	.0%
10543002 52185 VET BEN	7,000.00	10,000.00	10,000.00	10,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	39,419.00	44,000.00	44,000.00	44,000.00	.00	.00	.0%
54 SUPPLIES							
10543002 54100 SUPPLIES	2,999.61	4,000.00	4,000.00	4,000.00	.00	.00	.0%
TOTAL SUPPLIES	2,999.61	4,000.00	4,000.00	4,000.00	.00	.00	.0%
TOTAL VETERANS SERVICES EXPE	42,418.61	48,000.00	48,000.00	48,000.00	.00	.00	.0%
TOTAL VETERANS SERVICES	42,418.61	48,000.00	48,000.00	48,000.00	.00	.00	.0%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR:
GENERAL FUND

	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
5460 C.O.A.							
10546001 C.O.A. PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10546001 51001 SALARIES	200,989.98	206,986.00	206,986.00	208,282.00	.00	.00	.6%
10546001 51140 OVERTIME	.00	500.00	500.00	.00	.00	.00	-100.0%
TOTAL PERSONNEL SERVICES	200,989.98	207,486.00	207,486.00	208,282.00	.00	.00	.4%
TOTAL C.O.A. PERSONNEL SERVI	200,989.98	207,486.00	207,486.00	208,282.00	.00	.00	.4%
10546002 C.O.A. EXPENSES							
52 PURCHASE OF SERVICES							
10546002 52100 CONTRAC SE	5,080.04	7,000.00	7,000.00	8,000.00	.00	.00	14.3%
10546002 52136 TRANSP	7,057.15	14,700.00	14,700.00	14,700.00	.00	.00	.0%
10546002 52149 TAX WORKOF	22,880.25	25,000.00	25,000.00	28,600.00	.00	.00	14.4%
TOTAL PURCHASE OF SERVICES	35,017.44	46,700.00	46,700.00	51,300.00	.00	.00	9.9%
54 SUPPLIES							
10546002 54121 POSTAGE	5,737.86	6,800.00	6,800.00	6,800.00	.00	.00	.0%
10546002 54500 SMALL EQUI	2,156.68	2,500.00	2,500.00	500.00	.00	.00	-80.0%
TOTAL SUPPLIES	7,894.54	9,300.00	9,300.00	7,300.00	.00	.00	-21.5%
TOTAL C.O.A. EXPENSES	42,911.98	56,000.00	56,000.00	58,600.00	.00	.00	4.6%
TOTAL C.O.A.	243,901.96	263,486.00	263,486.00	266,882.00	.00	.00	1.3%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
5470 YOUTH SERVICES							
10547001 YOUTH SERVICES P S							
51 PERSONNEL SERVICES							
10547001 51001 SALARIES	217,977.07	222,400.00	222,400.00	223,150.00	.00	.00	.3%
TOTAL PERSONNEL SERVICES	217,977.07	222,400.00	222,400.00	223,150.00	.00	.00	.3%
TOTAL YOUTH SERVICES P S	217,977.07	222,400.00	222,400.00	223,150.00	.00	.00	.3%
10547002 YOUTH SERVICES EXPENSES							
52 PURCHASE OF SERVICES							
10547002 52100 CONTRAC SE	786.36	850.00	850.00	1,850.00	.00	.00	117.6%
10547002 52112 TRAIN	2,000.00	2,000.00	2,000.00	2,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	2,786.36	2,850.00	2,850.00	3,850.00	.00	.00	35.1%
54 SUPPLIES							
10547002 54100 SUPPLIES	1,115.34	1,225.00	1,225.00	1,625.00	.00	.00	32.7%
TOTAL SUPPLIES	1,115.34	1,225.00	1,225.00	1,625.00	.00	.00	32.7%
TOTAL YOUTH SERVICES EXPENSE	3,901.70	4,075.00	4,075.00	5,475.00	.00	.00	34.4%
TOTAL YOUTH SERVICES	221,878.77	226,475.00	226,475.00	228,625.00	.00	.00	.9%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
6120 LIBRARY							
10612001 LIBRARY PERSONNEL SERVICES							
51 PERSONNEL SERVICES							
10612001 51001 SALARIES	800,206.33	819,000.00	819,000.00	830,000.00	.00	.00	1.3%
10612001 51140 OVERTIME	5,806.08	4,000.00	4,000.00	6,000.00	.00	.00	50.0%
TOTAL PERSONNEL SERVICES	806,012.41	823,000.00	823,000.00	836,000.00	.00	.00	1.6%
TOTAL LIBRARY PERSONNEL SERV	806,012.41	823,000.00	823,000.00	836,000.00	.00	.00	1.6%
10612002 LIBRARY EXPENSES							
52 PURCHASE OF SERVICES							
10612002 52100 CONTRAC SE	38,943.32	42,000.00	42,000.00	42,000.00	.00	.00	.0%
10612002 52112 TRAIN	4,135.16	3,500.00	3,500.00	4,000.00	.00	.00	14.3%
10612002 52116 EQUIP REPA	890.20	2,200.00	2,200.00	2,200.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	43,968.68	47,700.00	47,700.00	48,200.00	.00	.00	1.0%
54 SUPPLIES							
10612002 54100 SUPPLIES	8,894.35	10,500.00	10,500.00	20,500.00	.00	.00	95.2%
10612002 54108 BOOKS	173,647.07	170,000.00	170,000.00	176,500.00	.00	.00	3.8%
10612002 54500 SMALL EQUI	1,604.75	5,000.00	5,000.00	5,000.00	.00	.00	.0%
TOTAL SUPPLIES	184,146.17	185,500.00	185,500.00	202,000.00	.00	.00	8.9%
TOTAL LIBRARY EXPENSES	228,114.85	233,200.00	233,200.00	250,200.00	.00	.00	7.3%
TOTAL LIBRARY	1,034,127.26	1,056,200.00	1,056,200.00	1,086,200.00	.00	.00	2.8%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
6510 PARKS							
10651001 PARKS PERSONAL SERVICES							
51 PERSONNEL SERVICES							
10651001 51001 SALARIES	454,558.59	530,300.00	530,300.00	511,519.00	.00	.00	-3.5%
10651001 51130 OTHER COMP	.00	.00	.00	42,480.00	.00	.00	.0%
10651001 51140 OVERTIME	43,110.52	26,141.00	26,141.00	43,000.00	.00	.00	64.5%
TOTAL PERSONNEL SERVICES	497,669.11	556,441.00	556,441.00	596,999.00	.00	.00	7.3%
TOTAL PARKS PERSONAL SERVICE	497,669.11	556,441.00	556,441.00	596,999.00	.00	.00	7.3%
10651002 PARKS EXPENSES							
52 PURCHASE OF SERVICES							
10651002 52100 CONTRAC SE	146,691.24	125,000.00	125,000.00	20,000.00	.00	.00	-84.0%
10651002 52112 TRAIN	.00	.00	.00	10,000.00	.00	.00	.0%
10651002 52114 DUES	880.00	500.00	500.00	.00	.00	.00	-100.0%
10651002 52116 EQUIP REPA	63,839.70	50,000.00	50,000.00	65,000.00	.00	.00	30.0%
10651002 52139 SPEC SERV	.00	.00	.00	100,000.00	.00	.00	.0%
10651002 52181 TREE REPLA	-2,347.50	10,000.00	10,000.00	10,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	209,053.44	185,500.00	185,500.00	205,000.00	.00	.00	10.5%
TOTAL PARKS EXPENSES	209,053.44	185,500.00	185,500.00	205,000.00	.00	.00	10.5%
TOTAL PARKS	706,732.55	741,941.00	741,941.00	801,999.00	.00	.00	8.1%



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
6512 PARKS SUPPLIES							
10651202 PARKS SUPPLIES							
54 SUPPLIES							
10651202 54100 SUPPLIES	5,748.17	4,500.00	4,500.00	2,000.00	.00	.00	-55.6%
10651202 54106 LAND SUP	22,696.36	50,000.00	50,000.00	75,000.00	.00	.00	50.0%
10651202 54111 VEH GAS	17,543.28	42,000.00	42,000.00	30,000.00	.00	.00	-28.6%
10651202 54115 UNIFORMS	12,743.97	8,000.00	8,000.00	12,000.00	.00	.00	50.0%
10651202 54500 SMALL EQUI	35,738.96	3,000.00	3,000.00	3,000.00	.00	.00	.0%
TOTAL SUPPLIES	94,470.74	107,500.00	107,500.00	122,000.00	.00	.00	13.5%
TOTAL PARKS SUPPLIES	94,470.74	107,500.00	107,500.00	122,000.00	.00	.00	13.5%
TOTAL PARKS SUPPLIES	94,470.74	107,500.00	107,500.00	122,000.00	.00	.00	13.5%



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bke

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
6520 RECREATION							
10652001 RECREATION P.S.							
51 PERSONNEL SERVICES							
10652001 51001 SALARIES	163,041.40	172,000.00	172,000.00	175,000.00	.00	.00	1.7%
10652001 51140 OVERTIME	142.69	.00	.00	.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	163,184.09	172,000.00	172,000.00	175,000.00	.00	.00	1.7%
TOTAL RECREATION P.S.	163,184.09	172,000.00	172,000.00	175,000.00	.00	.00	1.7%
TOTAL RECREATION	163,184.09	172,000.00	172,000.00	175,000.00	.00	.00	1.7%



11/21/2016 10:33
9858bke

TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

P 39
bgnyrpts

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV CHANGE	PCT CHANGE
7110 DEBT							
10711002 DEBT EXPENSES							
59 DEBT SERVICE							
10711002 59100 L DEBT P	5,198,400.00	5,106,759.00	5,106,759.00	5,229,659.00	.00	.00	2.4%
10711002 59150 L DEBT I	2,454,126.44	2,400,492.00	2,400,492.00	2,456,901.00	.00	.00	2.3%
10711002 59160 INT TEMP L	582.65	.00	.00	.00	.00	.00	.0%
TOTAL DEBT SERVICE	7,653,109.09	7,507,251.00	7,507,251.00	7,686,560.00	.00	.00	2.4%
TOTAL DEBT EXPENSES	7,653,109.09	7,507,251.00	7,507,251.00	7,686,560.00	.00	.00	2.4%
TOTAL DEBT	7,653,109.09	7,507,251.00	7,507,251.00	7,686,560.00	.00	.00	2.4%



PROJECTION: 20181 FY 18 OPERATING BUDGET FOR PERIOD 13

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	2018 BRD APPV CHANGE	PCT CHANGE
8200 STATE ASSESSMENTS & CHARGES								
10820000 STATE ASSESSMENTS EXP								
56 INTERGOVERNMENTAL								
10820000 56101 STATE ASSE	5,610.00	5,392.00	5,750.00	.00	.00	.00	-100.0%	
10820000 56102 STATE ASSE	6,552.00	6,643.00	6,818.00	.00	.00	.00	-100.0%	
10820000 56103 STATE ASSE	4,700.00	4,700.00	4,700.00	.00	.00	.00	-100.0%	
10820000 56104 STATE ASSE	66,924.00	66,355.00	56,443.00	.00	.00	.00	-100.0%	
10820000 56106 STATE ASSE	82,023.00	18,732.00	75,579.00	.00	.00	.00	-100.0%	
10820000 56107 STATE ASSE	16,495.00			.00	.00	.00	-100.0%	
10820000 56108 STATE ASSE	21,211.00	8,178.00	32,232.00	.00	.00	.00	-100.0%	
TOTAL INTERGOVERNMENTAL	203,615.00	110,000.00	181,522.00	.00	.00	.00	-100.0%	
TOTAL STATE ASSESSMENTS EXP	203,615.00	110,000.00	181,522.00	.00	.00	.00	-100.0%	
TOTAL STATE ASSESSMENTS & CH	203,615.00	110,000.00	181,522.00	.00	.00	.00	-100.0%	



PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APFV CHANGE	PCT CHANGE
9110 RETIREMENT ASSESSMENT							
10911002 RETIREMENT ASSESSMENT P S							
51 PERSONNEL SERVICES							
10911002 51965 RETIREMENT	3,971,988.00	4,235,414.00	4,235,414.00	4,310,088.00	.00	.00	1.8%
TOTAL PERSONNEL SERVICES	3,971,988.00	4,235,414.00	4,235,414.00	4,310,088.00	.00	.00	1.8%
TOTAL RETIREMENT ASSESSMENT	3,971,988.00	4,235,414.00	4,235,414.00	4,310,088.00	.00	.00	1.8%
TOTAL RETIREMENT ASSESSMENT	3,971,988.00	4,235,414.00	4,235,414.00	4,310,088.00	.00	.00	1.8%



ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
9450 UNCLASSIFIED							
10945002 UNCLASSIFIED EXPENSES							
51 PERSONNEL SERVICES							
10945002 51901 INS GEN	576,157.18	615,000.00	615,000.00	615,000.00	.00	.00	.0%
10945002 51903 INS 32B	6,589,403.27	7,165,000.00	7,165,000.00	7,165,000.00	.00	.00	.0%
10945002 51907 MEDICARE	595,336.97	580,000.00	580,000.00	590,000.00	.00	.00	1.7%
10945002 51908 UNEMPLOYM	61,326.62	50,000.00	50,000.00	50,000.00	.00	.00	.0%
10945002 51909 NONCON RE	225.42	.00	.00	.00	.00	.00	.0%
10945002 51910 PUB DISABI	9,966.89	15,000.00	15,000.00	15,000.00	.00	.00	.0%
10945002 51912 RES SALA	5,391.00	50,000.00	50,000.00	925,000.00	.00	.00	1750.0%
10945002 51916 OCC HLTH	23,740.01	40,000.00	40,000.00	8,000.00	.00	.00	.0%
10945002 51920 BUYBACK		40,000.00	40,000.00	40,000.00	.00	.00	.0%
TOTAL PERSONNEL SERVICES	7,861,547.36	8,523,000.00	8,523,000.00	9,408,000.00	.00	.00	10.4%
52 PURCHASE OF SERVICES							
10945002 52138 TOWN MEET	105,853.36	100,000.00	100,000.00	100,000.00	.00	.00	.0%
TOTAL PURCHASE OF SERVICES	105,853.36	100,000.00	100,000.00	100,000.00	.00	.00	.0%
53 UTILITIES							
10945002 53109 ST LIGHT	119,917.04	130,000.00	130,000.00	130,000.00	.00	.00	.0%
TOTAL UTILITIES	119,917.04	130,000.00	130,000.00	130,000.00	.00	.00	.0%
54 SUPPLIES							
10945002 54598 RES FUND	.00	275,000.00	270,738.00	275,000.00	.00	.00	1.6%
TOTAL SUPPLIES	.00	275,000.00	270,738.00	275,000.00	.00	.00	1.6%
TOTAL UNCLASSIFIED EXPENSES	8,087,317.76	9,028,000.00	9,023,738.00	9,913,000.00	.00	.00	9.9%
TOTAL UNCLASSIFIED	8,087,317.76	9,023,000.00	9,023,738.00	9,913,000.00	.00	.00	9.9%



TOWN OF WAYLAND
NEXT YEAR BUDGET COMPARISON REPORT

11/21/2016 10:33
9858bkev

FOR PERIOD 13

PROJECTION: 20181 FY 18 OPERATING BUDGET

ACCOUNTS FOR: GENERAL FUND	2016 ACTUAL	2017 ORIG BUD	2017 REVISED BUD	2018 REQUEST	2018 REV REQ	2018 BRD APPV	PCT CHANGE
9910 TRANSFER TO OTHER FUNDS							
10991000 TRANSFER TO OTHER FUNDS							
60 TRANSFERS							
10991000 59711 OVERLAY	.00	600,000.00	600,000.00	.00	.00	.00	-100.0%
10991000 59740 TRAN CAP T	580,943.00	246,001.00	246,001.00	.00	.00	.00	-100.0%
10991000 59741 TRAN CAP S	169,000.00	405,000.00	405,000.00	.00	.00	.00	-100.0%
10991000 59783 TRAN TRUST	209,114.00	697,903.00	697,903.00	.00	.00	.00	-100.0%
TOTAL TRANSFERS	959,057.00	1,948,904.00	1,948,904.00	.00	.00	.00	-100.0%
TOTAL TRANSFER TO OTHER FUND	959,057.00	1,948,904.00	1,948,904.00	.00	.00	.00	-100.0%
TOTAL TRANSFER TO OTHER FUND	959,057.00	1,948,904.00	1,948,904.00	.00	.00	.00	-100.0%
TOTAL GENERAL FUND	35,562,903.93	38,987,545.00	39,059,067.00	38,669,782.80	.00	.00	-1.0%
GRAND TOTAL	35,562,903.93	38,987,545.00	39,059,067.00	38,669,782.80	.00	.00	-1.0%

** END OF REPORT - Generated by Brian Keveny **

MOU 5-YEAR CAPITAL PLAN

Recreation Projects - (Recreation, DPW, Facilities)

CATEGORY	DESCRIPTION	2017	2018	2019	2020	2021	2022
1	LAND IMPROVEMENT 207/195 & Middle School Field Feasibility Study (Fall TM)	30,000					
2	LAND IMPROVEMENT Town Wide Recreation Facilities Strategic Plan (Fall TM)	60,000					
3	LAND IMPROVEMENT Middle School Backstop Replacement						
4	LAND IMPROVEMENT Middle School Soccer Screen						
5	LAND IMPROVEMENT Greenways Site Feasibility Study		\$30,000				
6	LAND IMPROVEMENT Oxbow Meadows Site Construction		\$300,000				
7	LAND IMPROVEMENT Dudley Woods Walking Trails Construction		\$50,000				
8	LAND IMPROVEMENT Town Beach Improvements		\$40,000				\$2,000,000
9	MAJOR RENOVATION 207/195 & Middle School Field Design/Bid Documents & Construction		\$150,000	\$2,000,000			
10	LAND IMPROVEMENT Alpine Field Design/Bid Documents & Construction		\$25,000	\$2,000,000			
11	MAJOR RENOVATION High School Stadium Design/Bid Docs & Construction		\$150,000	\$2,600,000			
12	LAND IMPROVEMENT Town Bldg Field Renovation & Irrigation Construction		\$100,000				
13	LAND IMPROVEMENT High School JV Baseball Field Improvements		\$50,000				
14	LAND IMPROVEMENT MOU Recreation Capital Maintenance		\$75,000	\$85,000	\$95,000	\$105,000	\$115,000
15	LAND IMPROVEMENT Playground Design Services		\$25,000	\$40,000	\$25,000	\$25,000	\$25,000
16	LAND IMPROVEMENT Playground Construction		\$200,000	\$200,000	\$175,000	\$100,000	\$175,000
17	LAND IMPROVEMENT Riverview Ball Field Renovation & Irrigation Construction		\$150,000	\$150,000	\$500,000		
18	LAND IMPROVEMENT Greenways Site Field Design/Bid Documents & Construction		\$60,000	\$60,000	\$30,000		\$25,000
19	LAND IMPROVEMENT Recreation Design Services				\$150,000	\$150,000	
20	LAND IMPROVEMENT Claypit Hill School Field Renovations				\$50,000		
21	LAND IMPROVEMENT Middle School Field Renovations				\$100,000	\$5,000,000	
22	NEW BUILDING Loker Recreation Area Outdoor/Active Recreation Center Design & Construction				\$500,000		
23	LAND IMPROVEMENT Land Acquisition for Recreational Use						
24	LAND IMPROVEMENT Coquituate Recreation Area Improvements						
25	VEHICLE Recreation Dept. Truck/SUV						\$50,000
26	LAND IMPROVEMENT Claypit Hill School Basketball Court Rehab						\$25,000
TOTAL		\$293,000	\$995,000	\$5,435,000	\$1,625,000	\$5,530,000	\$590,000

Updated 8/29/16

TOWN OF WAYLAND
CAPITAL PROJECT REQUESTS

DEPARTMENT		5 YEAR CAPITAL PLAN				
Recreation		EXPENDITURES PER FISCAL YEAR				
CATEGORY	PROJECT/EQUIPMENT	2018	2019	2020	2021	2022
1 Land/Improvement	Land/Improvement					
2 Land/Improvement	Land/Improvement					
3 Land/Improvement	Land/Improvement					
4 Land/Improvement	Land/Improvement					
5 Land/Improvement	Land/Improvement					
6 Land/Improvement	Land/Improvement					
7 Land/Improvement	Land/Improvement					
8 Land/Improvement	Land/Improvement					
9 Land/Improvement	Land/Improvement					
10 Land/Improvement	Land/Improvement					
11 Land/Improvement	Land/Improvement					
12 Land/Improvement	Land/Improvement					
13 Land/Improvement	Land/Improvement					
14 Land/Improvement	Land/Improvement					
15 New Building	New Building					
16 Land/Improvement	Land/Improvement					
17 New Building	New Building					
18 Land/Improvement	Land/Improvement					
19 Land/Improvement	Land/Improvement					
20 Land/Improvement	Land/Improvement					
21 Land/Improvement	Land/Improvement					
22 Land/Improvement	Land/Improvement					
TOTAL		685,000	2,160,000	1,155,000	5,025,000	300,000
CPC Funds						
Stabilization Funds						
Field User Fees						
Capital Funds						
VEHICLE						
LAND/IMPROVEMENT						
INFRASTRUCTURE						
Minimum of \$25,000 for capital request, rounded up to next even \$,000 increment above.						

COPY 1

TOWN OF WAYLAND
CAPITAL PROJECT REQUESTS

8/25/2016

DPW - Rec Projects

5 YEAR CAPITAL PLAN

EXPENDITURES PER FISCAL YEAR

2018 2019 2020 2021 2022





CATEGORY PROJECT/EQUIPMENT

1	Land/Improvement	Town Building Field Renovation & Irrigation Construction	\$ 100,000				
2	Land/Improvement	High School JV Baseball Field Improvements	\$ 50,000				
3	Land/Improvement	MOU Recreation Capital Maintenance <i>Capitol Hill</i>	\$ 75,000				
4	Land/Improvement	Recreation Ball Field Renovation & Irrigation Construction	\$ 150,000				
5	Land/Improvement	Alpine Field Improvements Construction	\$ 200,000				
6	Land/Improvement	MOU Recreation Capital Maintenance	\$ 85,000				
7	Land/Improvement	Clayton Hill School Field Renovation	\$ 150,000				
8	Land/Improvement	Linthe School Field Maintenance & Project Phase	\$ 50,000				
9	Land/Improvement	MOU Recreation Capital Maintenance	\$ 95,000				
10	Land/Improvement	Playground Construction	\$ 100,000				
11	Land/Improvement	Clayton Hill School Field Renovation	\$ 175,000				
12	Land/Improvement	Cochillate Recreation Area Improvements	\$ 150,000				
13	Land/Improvement	MOU Recreation Capital Maintenance	\$ 105,000				
14	Land/Improvement	Playground Construction	\$ 100,000				
15	Land/Improvement	Town Beach Capital Improvements - Fencing, etc.	\$ 200,000				
16	Land/Improvement	Playground Construction	\$ 175,000				
17	Land/Improvement	MOU Recreation Capital Maintenance	\$ 115,000				
18	Land/Improvement	Clayton Hill School Basketball Court Rehab	\$ 25,000				

TOTAL \$ 225,000 \$ 435,000 \$ 395,000 \$ 505,000 \$ 515,000

CATEGORIES:	NEW BUILDING/MAJOR RENOVATION	BUILDING REPAIRS	EQUIPMENT
CPG Funds	VEHICLE	LAND/IMPROVEMENT	INFRASTRUCTURE
Stabilization Funds	Minimum of \$25,000 for capital request, rounded up to next even \$,000 increment above.		
Field User Fees			
Capital Funds			

TOWN OF WAYLAND
CAPITAL PROJECT REQUESTS

DEPARTMENT		Facilities - Rec Projects				8/25/2016
		5 YEAR CAPITAL PLAN				
		EXPENDITURES PER FISCAL YEAR				
CATEGORY	PROJECT/EQUIPMENT	2018	2019	2020	2021	2022
1 Land/Improvement	High School Stadium Turf Field Renovation Design& Bid Documents	\$150,000				
2 Land/Improvement	Playground Design Services	\$25,000 Chyprt				
3 Land/Improvement	High School Stadium Field Renovation Construction	\$2,600,000				
4 Land/Improvement	Playground Design Services		\$40,000 Loker			
5 Land/Improvement	Playground Construction		\$ 200,000 Chyprt			
6 Land/Improvement	Playground Construction			\$ 75,000 Loker school		
7 New Building	Loker Recreation Area Outdoor/Active Center Construction				\$5,000,000	
TOTAL		\$175,000	\$2,840,000	\$75,000	\$5,000,000	\$0
CATEGORIES:		NEW BUILDING/MAJOR RENOVATION	BUILDING REPAIRS	EQUIPMENT		
 CPC Funds		VEHICLE	LAND/IMPROVEMENT	INFRASTRUCTURE		
 Stabilization Funds		Minimum of \$25,000 for capital request, rounded up to next even 5,000 increment above.				
 Field User Fees						
 Capital Funds						

PLAN FOR REMAINING CAPITAL MAINTENANCE FUNDS

- **ATM 2013** - \$62,730.13 (11/3/16)
 - JV Baseball Field Renovation Design services - \$10,000
 - Town Building soccer field renovation design services - \$28,000
 - ✓ ~~Staining Beach House - \$9,500~~ (encumbered funds)
 - ✓ Cochrutuate field playground swing access - \$12,000
 - ✓ Turf Field Grooming & Painting - \$6,000
 - Oxbow Traffic Study - \$3,500
- **ATM 2014** - \$12,019.79 (11/3/16)
 - High School basketball court painting - \$10,000
 - Chain & Lock for Town Beach - \$1,000
- **ATM 2015** - \$56,107.58 (11/3/16)
 - ✓ High School Athletic Master Plan Update- \$11,000 (PO in place)
 - Replace Benches at playing fields - \$21,550
 - Alpine Field Feasibility Study- \$28,000

\$59,500

\$60,500

Brodie, Jessica

From: Paul Nechipurenko <pnn101@hotmail.com>
Sent: Friday, November 18, 2016 9:49 AM
To: Brodie, Jessica
Subject: Re: Rec mtg w Fin. Comm. & other updates

Hello Jessica,

As the manager of a Wayland-based men's soccer team (founded almost 20 years ago), I can state with confidence that not only do I but also all of the managers of the other four Wayland men's soccer teams support ALL of the Recreation Committee's capital projects....projects that would expand and improve our fields.

Based on our playing against and at the facilities of our peer towns, I can confidently assert that our current field status is deficient for two reasons:

1. Our field capacity is too low. Simply put---we don't have enough fields. As a result we often have a problem---in no part due to the work of the Wayland Recreation Department which does a terrific job coping with the limited field space---getting the fields we need on the dates and times we need.

2. Our field quality is horrible. All of Wayland's grass fields (in part because overuse leads to degradation in quality) essentially have no grass on them by the end of every season, leaving a combination of weeds and raw dirt in its place; this leads to poor player performance and more importantly, a higher risk of player injury. Also, the one artificial turf field we do have (at the WHS) is woefully worn out---the turf is matted down making the surface feel like concrete and it's torn & raised in many places; again in this leads to poor performance and higher risk of injury.

Keep in mind that 60%+ of the players on these adult men's teams are Wayland residents, so I'm speaking on behalf of local town users.....not outside user groups.

Thank you.

*Paul Nechipurenko
Manager, Wayland Wahoo, 040 men's soccer team
617.967.0022*

From: Brodie, Jessica <jbrodie@wayland.ma.us>
Sent: Wednesday, November 16, 2016 3:07 PM

To: ted.harding@gmail.com; maurerentlillett@me.com; lizmcquillkin@verizon.net; obars@verizon.net; reednewton@comcast.net; john@taxilaw.com; anil.chitkara@gmail.com; bcossart@msn.com; pnn101@hotmail.com; maddocks48@gmail.com; swalters@paytronix.com; maletta4@comcast.net; mmartins@theabbeygroup.com; eric@waylandxc.com; ssandler@vmark.net; heath_rolins@wayland.k12.ma.us; mshields@home@gmail.com; Frank Fuller; heidiseaborg@gmail.com; aquaticliss@aol.com

ACTIVE RECREATION



Need

There is a shortage of playing fields leading to overuse, less than desirable conditions and scheduling frustrations throughout the system.

Action

Analyze and adjust current maintenance procedures (processes, equipment, personnel, etc.).

ACTIVE RECREATION



Need

There is a shortage of playing fields leading to overuse, less than desirable conditions and scheduling frustrations throughout the system.

Action

Renovate existing fields.

ACTIVE RECREATION



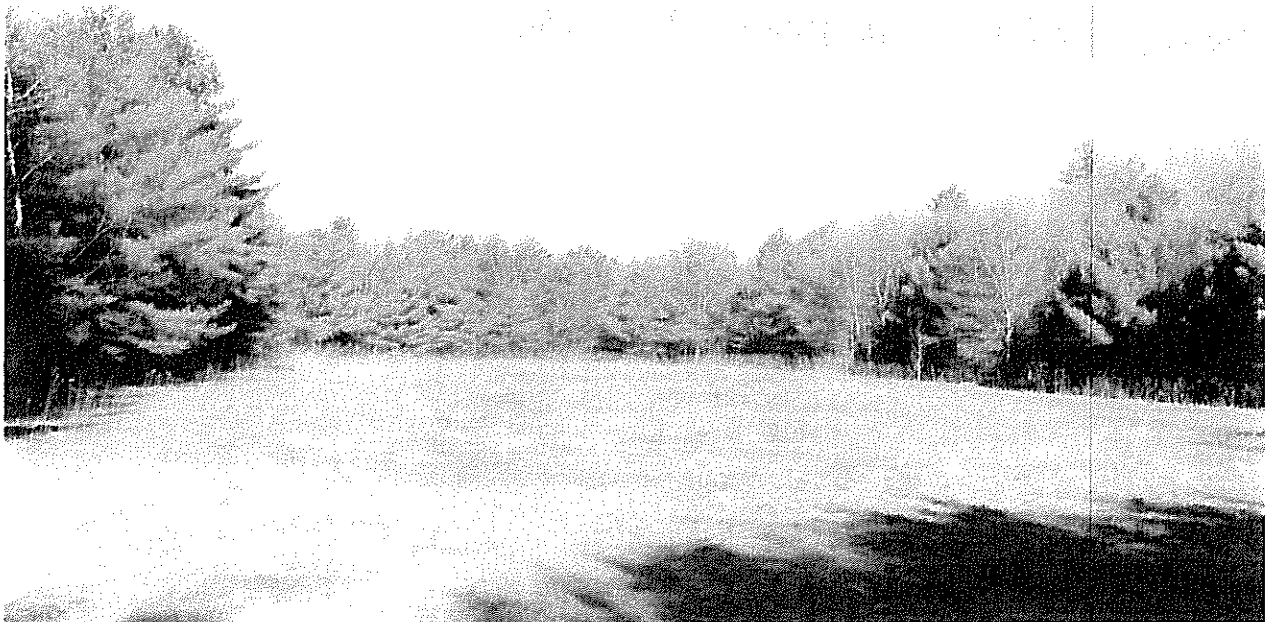
Need

There is a shortage of playing fields leading to overuse, less than desirable conditions and scheduling frustrations throughout the system.

Action

Construct new fields at existing town recreation properties through realignment or expansion into undeveloped areas.

ACTIVE RECREATION



Need

There is a shortage of playing fields leading to overuse, less than desirable conditions and scheduling frustrations throughout the system.

Action

Construct new fields at undeveloped town properties or purchase properties for field development.

ACTIVE RECREATION



Need

There is a shortage of playing fields leading to overuse, less than desirable conditions and scheduling frustrations throughout the system.

Action

Construct 1-2 new turf fields.

ACTIVE RECREATION



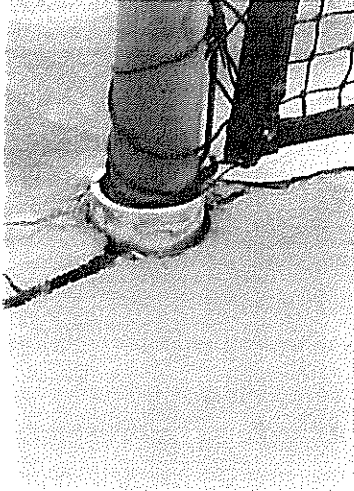
Need

There is general lack of courts in town. Existing courts are in fair to poor condition. The only tennis courts are on the Wayland High School property and this presents challenges for public access.

Action

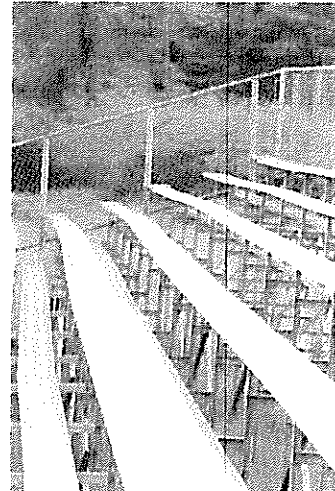
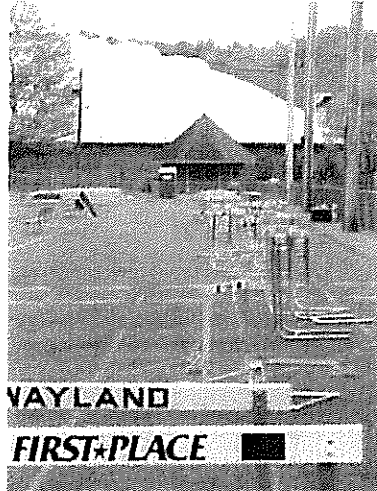
Identify potential sites and add new courts and renovate existing courts.

ACTIVE RECREATION



Need

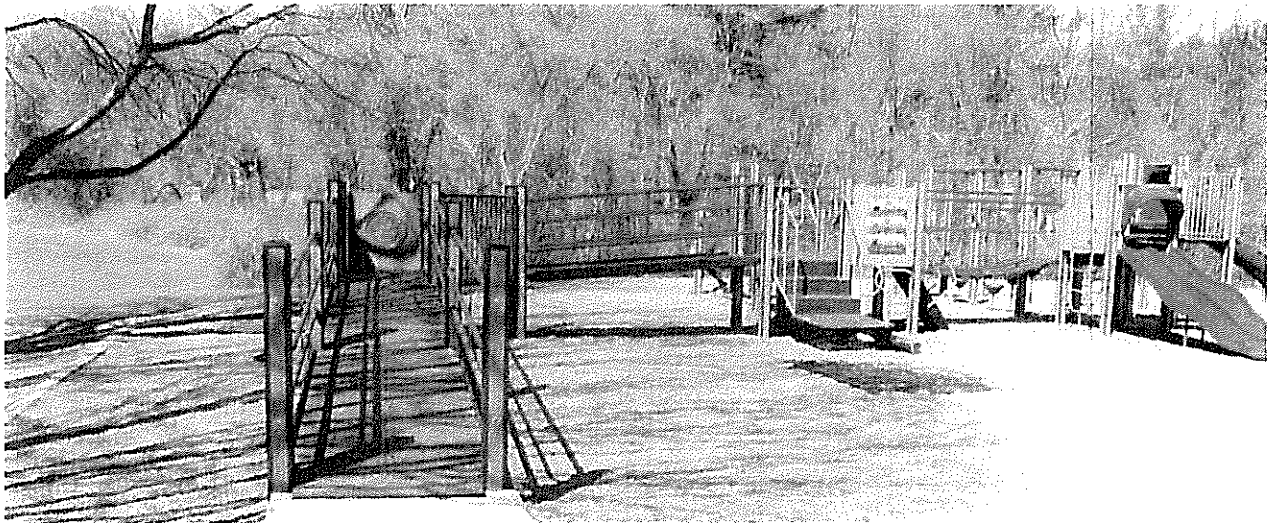
Upgrade the sports and recreation complex at the Wayland High School property.



Action

Install new track surfacing, ADA compliant bleachers, field renovations, lighting, storage facilities, storm drainage systems, tennis courts and ancillary facilities.

ACTIVE RECREATION



Need

Several play structures are aging and approaching the end of their lifecycle.

Action

Install new play structures in place of aging structures.

ACTIVE RECREATION



Need

Wood mulch is the default play surface. Displacement causes safety concerns and requires substantial attention from maintenance. Mulch surfacing does not provide universal access.

Action

Identify key playgrounds to replace wood mulch with rubber safety surfacing.

ACTIVE RECREATION



Need

Install new neighborhood-based playgrounds.

Action

Identify key locations (within existing town-owned properties) where the community is underserved in this regard.

ACTIVE RECREATION



Need

Certain members of the community may be underserved from a recreation programming perspective.

Action

Various Town Departments and Commissions to provide a coordinated approach filling gaps with new programs.

ACTIVE RECREATION



Need

Interior pathway systems at park and open space properties are lacking, which limits inclusiveness.

Action

Identify key properties to add ADA compliant pathways to selective facilities, amenities and furnishings.

TOWN OF WAYLAND

Debt Management Policy

The purpose of the debt management policy is:

- To establish criteria for defining, achieving and maintaining prudent levels of indebtedness.
- To prudently allocate the funding of the Town's Capital Improvement Program, which addresses current and future infrastructure needs, between a planned program of cash spending and/or financing with debt.
- To adopt metrics/rules that adhere to guiding principles and best practices related to debt management.
- To permit investors, rating agencies, and others to evaluate our debt policies.

To achieve these objectives we have adopted the following guidelines and metrics:

1. We need to agree on a definition for "debt".

We propose to use the Moody's definition: Net direct debt equals debt incurred from bonds, notes, loans, leases, and any other debt which has recourse to the General Fund. Enterprise Fund debt, e.g. water and sewer, are not included since they are self-supported by user fees. Borrowings like those pursuant to CPA are included since they are part of the tax base.

1. Capital items with an expected useful life of 3 years or less (e.g., policy cruisers, school laptops) should be included in the operating budget.

2. A capital item should be at least \$100,000 or greater to issue debt to finance the item. Larger items that occur regularly (e.g., a steady program of annual road improvements or vehicle replacements) should generally be funded by free cash or cash capital (rather than by issuing debt).

3. Debt should not be issued for a term longer than the expected useful life of the asset.

4. Debt service as a percent of general fund expenditures should generally be less than 10%. Consideration should be given to where debt service has been, the amount of capital items funded with cash capital/free cash, projected debt service given the Finance Committee's recommended five-year capital improvement program, other capital expenditure requests during the next five years, and expected requests in the years beyond.

2. Choose one or more of the following (5.1, 5.2, 5.3, and/or 5.4) metrics:

5.1 Total debt as a percent of total assessed value targeted to be less than 2.5%.

Logic: Falls into the single A-rated Moody's range. In combination with Pension debt and OPEB Debt, the sum of all three is close to 5%, the maximum percentage allowed by the state for non-exempt debt.

3. As between 5.2 and 5.3, choose one, but not both formulations

5.2 Total debt as a percentage of revenues should generally be less than 100% percent.

Logic: roughly where we are today; still within the single-A Moody's ratings range; assumes a 50/40/10 target allocation of the budget between School, town and debt. An increase in the percentage of any one component means less for another component, or raising taxes. A hard sell.

5.3 Total debt as a percent of revenues should not to exceed 100%, and is targeted to be within a 50% to 100% range.

Logic: The middle of the 50%-100% range is achievable longer term. The middle of the range is roughly where we are today. The outside of the range is still within the Single-A range for Moody's, and .67% is the upper end of Moody's Aa-ratings range. Debt to revenue is like Debt to GDP and 100% is scary.

5.4 Total interest expense should not exceed 4% of forecasted revenues.

Logic: Avoids interest risk by precluding excessive use of balloon mortgages. Also precludes using too many back loaded maturity schedules in order to game the debt service constraints. Our current FY interest expense is 3.6% of revenue.

6. We recommend a debt exclusion for a capital project that is greater than \$1,000,000, unless we believe that doing so is unnecessary.

7. "Excess" free cash should generally be used to fund capital items (rather than reducing the tax rate).

8. Bond premiums should generally be used to pay for capital items or reduce the principal being financed.

9. Debt management recommendations should place appropriate emphasis on maintaining a high debt rating.

11-21-16

FY18 Goals:

Goal: Establish guidelines for operating budgets and capital projects.

Objective: Manage debt service policy to 10% and trend downward.

Objective: Manage operating budget increases to 2.5%.

Objective: Manage additional capital spending and resulting borrowing to not exceed \$5 million.

Objective: Minimize additional headcount.

Objective: Maintain AAA rating

Goal: Implement process and procedure for the ongoing review and oversight of municipal budgets and department operations, and reporting.

Objective: Include school budget in quarterly operating budget review.

Objective: Include as part of capital planning process a 1-year capital plan and a 5-year capital program and publish results in the warrant.

Objective: Complete and close capital budget by 12/15/2016.

Objective: Complete and close operating budget by 2/5/2016.

Objective: Follow and adhere to bylaws.

Objective: Provide method for public access and distribution of meeting information.

WAYLAND TOWN BEACH MEMBERSHIP APPLICATION



REGISTER ONLINE! www.waylandrec.com

2017 Beach Season — Saturday, May 27 to Sunday, August 19

WAYLAND RECREATION DEPARTMENT | 41 COCHITUATE ROAD | WAYLAND, MA 01778

ADDRESS OF HOUSEHOLD

STREET	CITY/TOWN	STATE	ZIP
PHONE		EMAIL	

ALL MEMBERS INCLUDED MUST LIVE IN THE SAME HOUSEHOLD AND APPEAR ON THE TOWN CENSUS

MEMBER FULL NAME	M/F	BIRTH DATE	RELATIONSHIP	MEMB TYPE	FEE (Add \$5 for new card)
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----

BEACH PASS MEMBERSHIP CARDS

TOTAL -----

KEEP YOUR CARDS FROM LAST SEASON! There is a \$5 fee per card for replacement cards.

Membership Cards will be mailed to New Members ONLY after May 15.

Renewed Memberships can pick up a 2017 Season Sticker at the Rec Office or Beach Gate upon your first visit.

SEASONAL RATES

WAYLAND RESIDENTS NON-RESIDENTS

Under 2 years	No Fee	No Fee
Youth (Age 2 - 17)	\$25.00	\$45.00
Beach Buddies*	\$25.00	\$25.00
Adults (Age 18 - 59)	\$30.00	\$65.00
Add 10 Guest Passes to Adult Mem	\$25.00	N/A
Seniors (Age 60 & over)	\$10.00	\$25.00
Maximum Fee for Family	\$135.00	\$265.00



DAILY RATES

Guest Pass / Walk-In Day Pass	\$5.00	\$10.00 (Limited number sold each day)
-------------------------------	--------	--

Make checks payable to "Town of Wayland" OR
VISA, MasterCard, Discover, or AMEX

CARDHOLDER NAME _____ AUTHORIZED SIGNATURE _____

EXPIRATION DATE _____ CVC CODE _____ AMOUNT OF CHARGE _____

NO SMOKING | NO ALCOHOL | NO GLASS | NO PETS | NO MUSIC | NO INFLATABLE RAFTS | NO MOTOR BOATS

Draft Capital Budget- Revised 11/16/16

GENERAL FUND		Capital Requests	FInCom Approved	Recommended Funding Sources	Nan Approved	Nan Funding Sources
Department	Description					
DPW	Town wide road reconstruction	700,000.00	700,000.00	Cash Cap / Surplus	350,000.00	Cash Capital
DPW	Cemetery road construction	185,000.00	-	-	185,000.00	Free Cash / Closeouts
DPW	Transfer Station Road Mitigation	2,200,000.00	-	-	2,200,000.00	Borrow / Bond Premi
DPW	Equipment Replacement- Tractor H-6	190,000.00	190,000.00	Cash Cap / Surplus	190,000.00	Cash Capital
DPW	Equipment Replacement- Dump H-13	250,000.00	-	-	-	Not Recommended
DPW	Equipment Replacement- Dump Truck H-4	95,000.00	95,000.00	Cash Capital	95,000.00	Cash Capital
DPW	Equipment Replacement- Lt ump Truck	95,000.00	-	-	-	Not Recommended
DPW	Equipment Replacement- Snow Melter	-	-	-	-	Not Recommended
DPW	Small Equipment-schedule	70,000.00	70,000.00	DPW FY 18 budget	70,000.00	DPW FY 18 budget
DPW	DPW / Rec- Field Renovation / Irrigation	100,000.00	-	-	100,000.00	Recreation 53E 1/2-F
DPW	DPW / Rec- HS JV Baseball	50,000.00	-	-	50,000.00	Cash Capital
DPW	DPW / Rec- MOU Capital Maintenance	75,000.00	-	-	75,000.00	DPW FY 18 budget
Surveyor	Hybrid robotic total station	30,000.00	30,000.00	Free Cash / Surplus	30,000.00	Cash Capital
Facilities	Fire Station # 2 Renovations	75,000.00	75,000.00	Ambulance Fund	75,000.00	Ambulance Fund
Facilities	Town Building New Windows	100,000.00	-	-	100,000.00	Borrow
Facilities	Interior Renovation of Town Building	375,000.00	-	-	375,000.00	Borrow
Facilities	TB mechanical / electrical improvement	218,000.00	218,000.00	Borrow / Surplus	218,000.00	Borrow
Facilities	Vehicles - Motor pool	50,000.00	-	-	50,000.00	Green Communities
Fire	Fire Vehlcde	65,000.00	65,000.00	Ambulance Fund	65,000.00	Ambulance Fund
Fire	Ambulance	305,000.00	305,000.00	Ambulance Fund	305,000.00	Ambulance Fund
Recreation	Oxbow Meadows Site Construction	300,000.00	-	-	300,000.00	CPA
Recreation	Dudley Woods Walking Trails	50,000.00	-	-	50,000.00	CPA
Recreation	Town Beach Improvements	40,000.00	40,000.00	FY17 Beach Account	40,000.00	FY17 Beach Account
Recreation	Alpine Field Design and Bids	25,000.00	-	-	25,000.00	Recreation Stabilizat
Recreation	Greenways Study	30,000.00	-	-	30,000.00	Recreation Stabilizat
Recreation	Middle School 207 / 195 Study	150,000.00	-	-	150,000.00	Recreation Stabilizat
Town IT	Data Center Upgrade	215,000.00	215,000.00	Free Cash	215,000.00	Free Cash
Transportation	School Bus Relocation	700,000.00	-	-	700,000.00	Borrow
Various schools	School- Audio Visual Equipment	120,000.00	120,000.00	School Budget-FY 18	120,000.00	School Budget-FY 18
Happy Hollow	Floor Tile	35,000.00	-	-	-	Move to FY 19 / Sch
Claypit School	Phone upgrade	50,000.00	50,000.00	School Budget-FY 18	50,000.00	School Budget-FY 18
Middle School	Tile Replacement	150,000.00	150,000.00	Free Cash / Surplus	150,000.00	Borrow
Loker School	Tile Replacement	50,000.00	-	-	-	Move to FY 19 / Sch
High School	Stadium Repairs	150,000.00	-	-	150,000.00	Borrow
High School	Tennis Court Renovation	180,000.00	-	-	180,000.00	CPA
Happy Hollow	Food Service Equipment	60,000.00	60,000.00	Free Cash	60,000.00	Free Cash
Various locations	Custodian Equipment	30,000.00	30,000.00	School Budget-FY 18	30,000.00	School Budget-FY 18
Middle School	Furniture Replacement	35,000.00	-	-	35,000.00	School Budget-FY 18
Total General Fund		7,598,000.00	2,413,000.00		6,818,000.00	
WATER FUND						
Department	Description	Budget				
Water Fund	Water Meter Repl & Reading System	1,150,000.00	1,150,000.00	Borrow	1,150,000.00	Borrow
Water Fund	Water Mains	700,000.00	700,000.00	Borrow	700,000.00	Borrow
Water Fund	Well Cleaning	65,000.00	65,000.00	Water Capital	65,000.00	Water Capital
Water Fund	Water Tank Study	50,000.00	50,000.00	Water Capital	50,000.00	Water Capital
Water Fund	Pilot Study Manganese- Campbell Well	110,000.00	110,000.00	Water Capital	110,000.00	Water Capital
Total Water Fund		2,075,000.00	2,075,000.00		2,075,000.00	
Total Fiscal 2018 requested budget		9,673,000.00	4,488,000.00		8,893,000.00	

Cash Capital	Free Cash	Ambulance Fund	School GF Budget	DPW Budget	Water Capital	Surplus Cap CC or FC	Surplus Bonds Closed Funds	CPA Funds	Recreation 53E 1/2 & 53D	Recreation Stabiliza
--------------	-----------	----------------	------------------	------------	---------------	----------------------	----------------------------	-----------	--------------------------	----------------------

	647,128.00	-	-	-	-	-	52,872.00	-	-	-
	-	-	-	-	-	-	-	-	-	-
	181,315.00	-	-	-	-	-	8,685.00	-	-	-
	95,000.00	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	70,000.00	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	20,151.00	-	-	-	-	9,849.00	-	-	-
	-	-	75,000.00	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	-	49,009.00	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	65,000.00	-	-	-	-	-	-	-
	-	-	305,000.00	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	40,000.00	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	215,000.00	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	120,000.00	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	50,000.00	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	8,723.00	-	-	-	-	141,277.00	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	60,000.00	-	-	-	-	-	-	-	-
	-	-	-	30,000.00	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
30	923,443.00	303,874.00	445,000.00	200,000.00	70,000.00	-	190,286.00	71,406.00	-	40,000.00

30	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	65,000.00	-	-	-	-	-
	-	-	-	-	50,000.00	-	-	-	-	-
	-	-	-	-	110,000.00	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	225,000.00	-	-	-	-	-
30	923,443.00	303,874.00	445,000.00	200,000.00	70,000.00	225,000.00	190,286.00	71,406.00	-	40,000.00

Draft Capital Budget- Revised 11/16/16

GENERAL FUND						
Department	Description	Capital Requests	FinCom Approved	Recommended Funding Sources	Nan Approved	Nan Funding Sources
DPW	Town wide road reconstruction	700,000.00	700,000.00	Cash Cap / Surplus	350,000.00	Cash Capital
DPW	Cemetery road construction	185,000.00	-	-	185,000.00	Free Cash / Closeouts
DPW	Transfer Station Road Mitigation	2,200,000.00	-	-	2,200,000.00	Borrow / Bond Premium
DPW	Equipment Replacement- Tractor H-6	190,000.00	190,000.00	Cash Cap / Surplus	190,000.00	Cash Capital
DPW	Equipment Replacement- Dump H-13	250,000.00	-	-	-	Not Recommended
DPW	Equipment Replacement- Dump Truck H-4	95,000.00	95,000.00	Cash Capital	95,000.00	Cash Capital
DPW	Equipment Replacement- Lt ump Truck	95,000.00	-	-	-	Not Recommended
DPW	Equipment Replacement- Snow Melter	-	-	-	-	Not Recommended
DPW	Small Equipment-schedule	70,000.00	70,000.00	DPW FY 18 budget	70,000.00	DPW FY 18 budget
DPW	DPW / Rec- Field Renovation / Irrigation	100,000.00	-	-	100,000.00	Recreation 53E 1/2-FY 18
DPW	DPW / Rec- HS JV Baseball	50,000.00	-	-	50,000.00	Cash Capital
DPW	DPW / Rec- MOU Capital Maintenance	75,000.00	-	-	75,000.00	DPW FY 18 budget
Surveyor	Hybrid robotic total station	30,000.00	30,000.00	Free Cash / Surplus	30,000.00	Cash Capital
Facilities	Fire Station # 2 Renovations	75,000.00	75,000.00	Ambulance Fund	75,000.00	Ambulance Fund
Facilities	Town Building New Windows	100,000.00	-	-	100,000.00	Borrow
Facilities	Interior Renovation of Town Building	375,000.00	-	-	375,000.00	Borrow
Facilities	TB mechanical / electrical improvement	218,000.00	218,000.00	Borrow / Surplus	218,000.00	Borrow
Facilities	Vehicles - Motor pool	50,000.00	-	-	50,000.00	Green Communities Grant
Fire	Fire Vehicle	65,000.00	65,000.00	Ambulance Fund	65,000.00	Ambulance Fund
Fire	Ambulance	305,000.00	305,000.00	Ambulance Fund	305,000.00	Ambulance Fund
Recreation	Oxbow Meadows Site Construction	300,000.00	-	-	300,000.00	CPA
Recreation	Dudley Woods Walking Trails	50,000.00	-	-	50,000.00	CPA
Recreation	Town Beach Improvements	40,000.00	40,000.00	FY17 Beach Account	40,000.00	FY17 Beach Account
Recreation	Alpine Field Design and Bids	25,000.00	-	-	25,000.00	Recreation Stabilization
Recreation	Greenways Study	30,000.00	-	-	30,000.00	Recreation Stabilization
Recreation	Middle School 207 / 195 Study	150,000.00	-	-	150,000.00	Recreation Stabilization
Town IT	Data Center Upgrade	215,000.00	215,000.00	Free Cash	215,000.00	Free Cash
Transportation	School Bus Relocation	700,000.00	-	-	700,000.00	Borrow
Various schools	School- Audio Visual Equipment	120,000.00	120,000.00	School Budget-FY 18	120,000.00	School Budget-FY 18
Happy Hollow	Floor Tile	35,000.00	-	-	-	Move to FY 19 / Sch Op
Claypit School	Phone upgrade	50,000.00	50,000.00	School Budget-FY 18	50,000.00	School Budget-FY 18
Middle School	Tile Replacement	150,000.00	150,000.00	Free Cash / Surplus	150,000.00	Borrow
Loker School	Tile Replacement	50,000.00	-	-	-	Move to FY 19 / Sch Op
High School	Stadium Repairs	150,000.00	-	-	150,000.00	Borrow
High School	Tennis Court Renovation	180,000.00	-	-	180,000.00	CPA
Happy Hollow	Food Service Equipment	60,000.00	60,000.00	Free Cash	60,000.00	Free Cash
Various locations	Custodian Equipment	30,000.00	30,000.00	School Budget-FY 18	30,000.00	School Budget-FY 18
Middle School	Furniture Replacement	35,000.00	-	-	35,000.00	School Budget-FY 18
Total General Fund		7,598,000.00	2,413,000.00		6,818,000.00	
WATER FUND						
Department	Description	Budget				
Water Fund	Water Meter Repl & Reading System	1,150,000.00	1,150,000.00	Borrow	1,150,000.00	Borrow
Water Fund	Water Mains	700,000.00	700,000.00	Borrow	700,000.00	Borrow
Water Fund	Well Cleaning	65,000.00	65,000.00	Water Capital	65,000.00	Water Capital
Water Fund	Water Tank Study	50,000.00	50,000.00	Water Capital	50,000.00	Water Capital
Water Fund	Pilot Study Manganese- Campbell Well	110,000.00	110,000.00	Water Capital	110,000.00	Water Capital
Total Water Fund		2,075,000.00	2,075,000.00		2,075,000.00	
Total Fiscal 2018 requested budget		9,673,000.00	4,488,000.00		8,893,000.00	

	Cash Capital	Free Cash	Ambulance Fund	School GF Budget	DPW Budget	Water Capital	Surplus Cap CC or FC	Surplus Bonds Closed Funds	CPA Funds	Recreation 53E 1/2 & 53D	Recrea Stabiliz
--	--------------	-----------	----------------	------------------	------------	---------------	----------------------	----------------------------	-----------	--------------------------	-----------------

-		-	-	-	-	-	-	-	-	-	-
-	647,128.00							52,872.00			
-											
-	181,315.00							8,685.00			
-	95,000.00										
-											
-					70,000.00						
-											
-											
-		20,151.00						9,849.00			
-			75,000.00								
-											
91.00							49,009.00				
-											
-			65,000.00								
-			305,000.00								
-											
-										40,000.00	
-											
-											
-		215,000.00									
-											
-				120,000.00							
-											
-				50,000.00							
-		8,723.00					141,277.00				
-											
-											
-		60,000.00									
-				30,000.00							
-											
1.00	923,443.00	303,874.00	445,000.00	200,000.00	70,000.00		190,286.00	71,406.00		40,000.00	

0.00											
0.00											
-						65,000.00					
-						50,000.00					
-						110,000.00					
-											
0.00						225,000.00					
1.00	923,443.00	303,874.00	445,000.00	200,000.00	70,000.00	225,000.00	190,286.00	71,406.00		40,000.00	

			FY18					F
Department	Projected Description / Acquisition	Category	Priority 1	Priority 2	Priority 3	Priority 1	Pri	
DPW	Town wide road reconstruction	Infrastructure	\$ 700,000			\$ 717,500		
DPW	Cemetery Roads	Infrastructure		\$ 185,000			\$	
DPW	Transfer Station Road-Mitigation	Infrastructure		\$ 2,200,000			\$	
DPW	Equipment Replacement- Tractor H-6	Equipment	\$ 190,000			\$ -		
DPW	Equipment Replacement- Tractor P59	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump H-13	Equipment		\$ 250,000			\$	
DPW	Equipment Replacement- Dump H-14	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump H-15	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump H-18	Equipment		\$ -			\$	
DPW	Equipment Replacement- Roll off L-2	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump Truck H-4	Equipment	\$ 95,000			\$ -		
DPW	Equipment Replacement- Dump Truck P53	Equipment		\$ -			\$	
DPW	Equipment Replacement- Utility Truck H-2	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump Truck P-60	Equipment		\$ -			\$	
DPW	Equipment Replacement- Light Dump Truck	Equipment		\$ 95,000			\$	
DPW	Equipment Replacement- Light Dump Truck-P-54	Equipment		\$ -			\$	
DPW	Equipment Replacement- Light Dump Truck-H-5	Equipment		\$ -			\$	
DPW	Equipment Replacement- Light Dump Truck-P-51	Equipment		\$ -			\$	
DPW	Equipment Replacement- Gang Mower-P-57	Equipment		\$ -			\$	
DPW	Equipment Replacement- Trash Compactor	Equipment		\$ -			\$	
DPW	Equipment Replacement- Mini Wheel Loader H-32	Equipment		\$ -			\$	
DPW	Equipment Replacement- Backhoe P-55	Equipment		\$ -			\$	
DPW	Equipment Replacement- Dump Truck H-20	Equipment		\$ -			\$	
DPW	Equipment Replacement- Vac Truck H-41	Equipment			\$ -			
DPW	Equipment Replacement- Utility Pickup P-50	Equipment			\$ -			
DPW	Equipment Replacement- SUV H-1	Equipment			\$ -			
DPW	Equipment Replacement- Snow Melter	Equipment			\$ -			
DPW	Light Trucks-various	Equipment			\$ -			
DPW	Small Equipment-schedule	Equipment	\$ 70,000			\$ 70,000		
DPW	Heavy Equipment-various	Equipment		\$ -			\$	
DPW	Heavy Truck-Small Swap Loader - P52	Equipment			\$ -			
DPW	Heavy Trucks-various	Equipment			\$ -			
DPW	Transfer Station Trash Compactor	Equipment			\$ -			
DPW	Riverview Ball Field	Land Improvement		\$ -			\$	
DPW	Alpine Field Improvement	Land Improvement		\$ -			\$	
DPW	Claypit School Field Renovations	Land Improvement		\$ -			\$	
DPW	Claypit basketball rehab	Land Improvement		\$ -			\$	
DPW	Middle School Field Renovations	Land Improvement		\$ -			\$	
DPW	Town Beach Playground	Land Improvement		\$ -			\$	
DPW	DPW / Rec- Field Renovation / Irrigation	Land Improvement		\$ 100,000			\$	
DPW	DPW / Rec- HS JV Baseball	Land Improvement		\$ 50,000			\$	
DPW	DPW / Rec- MOU Capital Maintenance	Land Improvement			\$ 75,000			
		Total	\$ 1,055,000	\$ 2,880,000	\$ 75,000	\$ 787,500	\$ 1	
Town Clerk	Voting Machines	Equipment	\$ -			\$ -		
		Total						
Police		Total						
JCC Dept.	Console Upgrade	Total	\$ -	\$ -	\$ -	\$ -	\$	
Surveyor	Hybrid robotic total station	Equipment	\$ 30,000			\$ -		
		Total	\$ 30,000	\$ -	\$ -	\$ -	\$	
Planning		Total	\$ -	\$ -	\$ -	\$ -	\$	
Facilities	Fire Station # 2 Renovations	Building repair	\$ 75,000			\$ 850,000		
Facilities	Library Rotunda Window Replacement	Building repair			\$ -			
Facilities	Library ADA Improvements	Building repair	\$ -			\$ -		
Facilities	Library Wastewater Connection	Building repair	\$ -			\$ -		
Facilities	Town Building Renovations	Building repair			\$ -			
Facilities	Town Building New Windows	Building repair			\$ 100,000			
Facilities	Interior Renovation of Town Building	Building repair		\$ 375,000			\$	

ty 3	FY20			FY21			FY22			PS-Public Safety; CM-Compliance & mandates; SG-Stated Goals & Policies; PN:Public Perception of Need	Funding Source	FinCom Priority
	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3			
	\$ 735,438			\$ 753,823			\$ 772,669			PS	Cash Capital	1
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Free Cash/Closeouts	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Borrow/Bond Premium	2
	\$ -	\$ -		\$ -	\$ 95,000		\$ -	\$ -		SG	Cash Capital	1
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ 250,000	\$ 250,000		SG	Cash Capital	2
	\$ -	\$ -		\$ 250,000	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ 250,000	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ 220,000	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	1
	\$ -	\$ -		\$ 95,000	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ 90,000	\$ 90,000		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ 95,000	\$ 95,000		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ -	\$ -		\$ 40,000	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ 80,000	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ 120,000	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
	\$ 250,000	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
-		\$ 550,000		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
-		\$ 90,000		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
-		\$ 50,000		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
-		\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
-		\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
	\$ 70,000	\$ -		\$ 70,000	\$ -		\$ 70,000	\$ 70,000		SG	DPW FY 18 Budget	1
-		\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
-		\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
-		\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	3
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		PN	Recreation 53E.5 FY18	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		PN	Recreation 53E.5 FY18	2
	\$ 150,000	\$ -		\$ 150,000	\$ -		\$ -	\$ -		SG	Recreation 53E.5 FY18	2
	\$ -	\$ -		\$ -	\$ -		\$ 250,000	\$ 250,000		SG	Recreation 53E.5 FY18	2
	\$ 50,000	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Recreation 53E.5 FY18	2
	\$ 100,000	\$ -		\$ 100,000	\$ -		\$ 175,000	\$ 175,000		PN	Recreation 53E.5 FY18	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		PN	Recreation 53E.5 FY18	2
	\$ -	\$ -		\$ -	\$ -		\$ -	\$ -		SG	Cash Capital	2
15,000		\$ 95,000		\$ 105,000	\$ -		\$ 115,000	\$ 115,000		SG	DPW FY 18 Budget	3
15,000	\$ 805,438	\$ 750,000	\$ 785,000	\$ 823,823	\$ 1,200,000	\$ 105,000	\$ 842,669	\$ 860,000	\$ 115,000			

	\$ 25,000			\$ -	\$ -		\$ -	\$ -		CM	Cash Capital	1
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 100,000	\$ 100,000	\$ -	PS	Borrow	1
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	SG	Free Cash	1
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -			
35,000		\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	CM	Ambulance Fund	1
	\$ 300,000			\$ -	\$ -		\$ -	\$ -		SG	Borrow	3
	\$ 275,000			\$ -	\$ -		\$ -	\$ -		CM	Borrow	1
-		\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	SG	Borrow	3
-		\$ 1,185,000		\$ -	\$ -		\$ -	\$ -	\$ -	SG	Borrow	3
	\$ 125,000			\$ -	\$ -		\$ 125,000	\$ 125,000		SG	Borrow	2

/ 3	FY20			FY21			FY22			PS-Public Safety; CM- Compliance & mandates; SG- Stated Goals & Policies; PN:Public Perception of Need	Funding Source	FinCom Priority
	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3			
-		\$ -			\$ 75,000			\$ -		SG	Borrow	2
-			\$ -			\$ 850,000			\$ -	SG	Borrow	3
-		\$ -			\$ 60,000			\$ -		PN	Borrow	2
-		\$ -			\$ -			\$ 95,000		SG	Borrow	2
-			\$ -			\$ -			\$ 70,000	SG	Borrow	3
-	\$ -			\$ 1,300,000			\$ -			CM	Borrow	1
-	\$ 50,000				\$ -			\$ 30,000		SG	Cash Capital	2
,000			\$ -		\$ -			\$ -		PN	Borrow	3
,000			\$ 5,400,000		\$ -			\$ -		PN	Borrow	3
-			\$ 2,000,000		\$ -			\$ -		PN	Borrow	3
,000	\$ 575,000	\$ 175,000	\$ 8,585,000	\$ 1,300,000	\$ 135,000	\$ 850,000	\$ -	\$ 250,000	\$ 70,000			
-	\$ -			\$ -			\$ -			SG	Free Cash	1
-	\$ 120,000			\$ 120,000			\$ 120,000			SG	School Budget	1
-	\$ -			\$ -			\$ -			SG	School Budget	1
-	\$ 100,000			\$ -			\$ -			SG	School Budget	1
-	\$ 100,000			\$ -			\$ -			SG	School Budget	1
-	\$ 320,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	\$ -			

	\$ 515,000			\$ -			\$ -			PS	Ambulance Fund	1
	\$ -			\$ -			\$ -			SG	Ambulance Fund	1
		\$ -			\$ 65,000			\$ -		SG	Ambulance Fund	2
	\$ -			\$ -			\$ 305,000			PS	Ambulance Fund	1
	\$ -			\$ -			\$ -			PS	Ambulance Fund	1
		\$ -			\$ -			\$ -		SG	Ambulance Fund	2
-	\$ 515,000	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 305,000	\$ -	\$ -			
		\$ -			\$ -			\$ -		PN	Recreation Stabilization	2
		\$ -			\$ -			\$ -		PN	Recreation Stabilization	2
		\$ -			\$ -			\$ -		PN	Recreation Stabilization	2
		\$ 100,000			\$ -			\$ -		PN	Recreation Stabilization	2
-		\$ 30,000			\$ -			\$ -		PN	Recreation Stabilization	3
-		\$ 25,000			\$ -			\$ -		PN	Recreation Stabilization	3
-		\$ -			\$ -			\$ 25,000		PN	Recreation Stabilization	3
-		\$ -			\$ -			\$ 50,000		SG	Recreation Stabilization	3
,000		\$ -			\$ -			\$ -		SG	Borrow	3
-		\$ -			\$ -			\$ -		PN	Recreation Stabilization	3
		\$ 500,000			\$ -			\$ -		PN	CPA	2
		\$ -			\$ -			\$ -		PN	CPA	2
		\$ -			\$ -			\$ -		PN	CPA	2
	\$ -			\$ -			\$ -			PN	FY17 Beach Account	1
,000		\$ -			\$ -			\$ -		PN	Recreation Stabilization	3
-		\$ 500,000			\$ -			\$ -		PN	CPA	3
-		\$ -			\$ 5,000,000			\$ -		SG	CPA	3
		\$ -			\$ -			\$ 200,000		PN	Recreation Stabilization	2
,000	\$ -	\$ 600,000	\$ 555,000	\$ -	\$ -	\$ 5,000,000	\$ -	\$ 200,000	\$ 100,000			
	\$ -			\$ -			\$ 400,000			PS	Borrow	1
		\$ 35,000			\$ -			\$ -		SG	School Budget	2
	\$ 400,000			\$ -			\$ -			SG	Borrow	1
	\$ -			\$ -			\$ -			PS	School Budget	1
	\$ 350,000			\$ -			\$ -			CM	Borrow	1
-		\$ 350,000			\$ -			\$ -		SG	School Budget	3
-	\$ -			\$ -			\$ -			PS	School Budget	1
-		\$ -			\$ 115,000			\$ -		PN	School Budget	3
	\$ 225,000			\$ -			\$ -			CM	School Budget	1
	\$ 75,000			\$ -			\$ -			SG	Borrow	1
		\$ -			\$ -			\$ -		PS	Borrow	2
	\$ -			\$ -			\$ 2,530,000			PS	Borrow	1
	\$ -			\$ 400,000			\$ -			PS	School Budget	1
		\$ 35,000			\$ -			\$ -		SG	School Budget	2
		\$ -			\$ -			\$ -		SG	Borrow	2
-		\$ -			\$ -			\$ -		SG	School Budget	3
,000		\$ -			\$ -			\$ -		SG	Borrow	3

Department	Projected Description / Acquisition	Category	FY18				
			Priority 1	Priority 2	Priority 3	Priority 1	Pr
Various locations	School Bus Relocation	Land Improvement			\$ 700,000		
High School	Turf Replacement	Land Improvement			\$ -		
High School	Resurface All Weather Track	Land Improvement			\$ -		
High School	Tennis Court Renovation	Land Improvement		\$ 180,000			\$
Loker School	Parking Lot Improvement	Land Improvement		\$ -			\$
School	Vehicle	Vehicle			\$ -		
Happy Hollow	Food Service Equipment	Equipment		\$ -			\$
Loker School	Parking equipment	Equipment		\$ -			\$
Happy Hollow	Food Service Equipment	Equipment	\$ 60,000			\$ 60,000	
Various locations	Custodian Equipment	Equipment	\$ 30,000			\$ -	
Loker School	Furniture Replacement	Equipment			\$ -		
Middle School	Furniture Replacement	Equipment		\$ 35,000			\$
		Total School	\$ 290,000	\$ 300,000	\$ 850,000	\$ 310,000	\$
		Town / School	\$ 2,413,000	\$ 4,135,000	\$ 1,050,000	\$ 3,932,500	\$ 1,
Water Fund	Vehicles	Vehicles					
Water Fund	Replace Filters MEDIA-Baldwin Pond	Equipment	\$ -			\$ 1,000,000	
Water Fund	Campbell Manganese Removal	Infrastructure	\$ -			\$ 5,000,000	
Water Fund	Second Water Tank Construction	Infrastructure					
Water Fund	Water Meter Replacement & Reading System	Infrastructure	\$ 1,150,000			\$ -	
Water Fund	Water Mains	Infrastructure	\$ 700,000			\$ 700,000	
Water Fund	Well Cleaning	Building Repair	\$ 65,000			\$ -	
Water Fund	Water Tank Study	Building Repair	\$ 50,000			\$ -	
Water Fund	Pilot Study Manganese- Campbell Well	Building Repair	\$ 110,000			\$ -	
		Total Water	\$ 2,075,000	\$ -	\$ -	\$ 6,700,000	\$
Wayland Housing							
		Total All	\$ 4,488,000	\$ 4,135,000	\$ 1,050,000	\$ 10,632,500	\$ 1,

Summary

Ambulance Fund	\$ 445,000	\$ -	\$ -	\$ 915,000	\$
Borrow	\$ 2,218,000	\$ 375,000	\$ 950,000	\$ 8,350,000	\$
Borrow/Bond Premium	\$ -	\$ 2,200,000	\$ -	\$ -	\$
Cash Capital	\$ 985,000	\$ 445,000	\$ -	\$ 717,500	\$
CPA	\$ -	\$ 530,000	\$ -	\$ -	\$
DPW FY 18 Budget	\$ 70,000	\$ -	\$ 75,000	\$ 70,000	\$
Free Cash	\$ 305,000	\$ -	\$ -	\$ 60,000	\$
Free Cash/Closeouts	\$ -	\$ 185,000	\$ -	\$ -	\$
FY17 Beach Account	\$ 40,000	\$ -	\$ -	\$ -	\$
Recreation 53E,5 FY18	\$ -	\$ 100,000	\$ -	\$ -	\$
Recreation Stabilization	\$ -	\$ 180,000	\$ 25,000	\$ -	\$
School Budget	\$ 200,000	\$ 120,000	\$ -	\$ 520,000	\$
Water Capital	\$ 225,000	\$ -	\$ -	\$ -	\$

TOTAL	\$ 4,488,000	\$ 4,135,000	\$ 1,050,000	\$ 10,632,500	\$ 1,
-------	--------------	--------------	--------------	---------------	-------

Historical Average

AMBULANCE FUND	\$ 266,000			\$ 266,000
BASE ACCOUNT	\$ 10,000			\$ 10,000
BORROW - WATER FUND	\$ 1,338,667			\$ 1,338,667
BORROW (NON-EXEMPT) - GENERAL FUND	\$ 2,733,461			\$ 2,733,461
CASH CAPITAL	\$ 313,777			\$ 313,777
CEMETERY REVOLVING FUND	\$ 50,000			\$ 50,000
DEBT EXEMPT ITEMS - BORROW	\$ 1,440,000			\$ 1,440,000
FREE CASH	\$ 695,000			\$ 695,000
HS PROJECT PROCEEDS	\$ 500,000			\$ 500,000
SURPLUS BOND PROCEEDS FROM CLOSES OUTS	\$ 702,379			\$ 702,379
TRANSFER STATION REVOLVING FUND	\$ 146,500			\$ 146,500
WATER CASH CAPITAL	\$ 449,000			\$ 449,000
WATER REVENUE/ENTERPRISE FUND	\$ 447,500			\$ 447,500
WATER SURPLUS	\$ 450,000			\$ 450,000

Comparison to Historical Average over 7 years

Ambulance Fund	\$ (179,000)			\$ (649,000)
Borrow	\$ 515,461			\$ (5,616,539)
Borrow/Bond Premium				
Cash Capital	\$ (671,223)			\$ (403,723)
CPA				
DPW FY 18 Budget				

Priority 3	FY20			FY21			FY22			PS-Public Safety; CM-Compliance & mandates; SG- Stated Goals & Policies; PN:Public Perception of Need	Funding Source	FinCom Priority
	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3			
\$ -			\$ -			\$ -			\$ -	SG	Borrow	3
\$ -			\$ -			\$ -			\$ -	SG	Borrow	3
\$ -			\$ -			\$ -			\$ -	SG	Borrow	3
		\$ -			\$ -			\$ -		SG	CPA	2
		\$ -			\$ -			\$ -		SG	Borrow	2
\$ -			\$ 30,000			\$ -			\$ 35,000	SG	Cash Capital	3
		\$ -			\$ -			\$ -		SG	Borrow	2
		\$ -			\$ -			\$ -		CM	Borrow	2
\$ 60,000				\$ -			\$ -			CM	Free Cash	1
\$ 20,000				\$ -			\$ -			CM	Borrow	2
\$ -			\$ -			\$ 20,000				SG	School Budget	1
		\$ 35,000			\$ -			\$ -		SG	School Budget	3
\$ 2,600,000	\$ 1,130,000	\$ 105,000	\$ 380,000	\$ 400,000	\$ -	\$ 115,000	\$ 2,950,000	\$ -	\$ 35,000	SG	School Budget	2
\$ 21,170,000	\$ 3,345,438	\$ 1,630,000	\$ 10,305,000	\$ 2,643,823	\$ 1,400,000	\$ 6,070,000	\$ 4,317,669	\$ 1,310,000	\$ 320,000			

										SG		
										PS	Water Capital	
										PS	Borrow	1
										PS	Borrow	1
										SG	Borrow	
										CM	Borrow	1
										PS	Borrow	1
										PS	Water Capital	1
										PS	Water Capital	1
\$ -	\$ 700,000	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	PS	Water Capital	1

\$ 21,170,000	\$ 4,045,438	\$ 1,630,000	\$ 10,305,000	\$ 3,643,823	\$ 1,400,000	\$ 6,070,000	\$ 5,917,669	\$ 1,310,000	\$ 320,000			
---------------	--------------	--------------	---------------	--------------	--------------	--------------	--------------	--------------	------------	--	--	--

\$ -	\$ 515,000	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ 305,000	\$ -	\$ -
\$ 20,885,000	\$ 2,100,000	\$ 125,000	\$ 8,585,000	\$ 2,300,000	\$ 135,000	\$ 850,000	\$ 4,630,000	\$ 220,000	\$ 70,000
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ 760,438	\$ 500,000	\$ 720,000	\$ 753,823	\$ 950,000	\$ -	\$ 772,669	\$ 465,000	\$ 35,000
\$ -	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -	\$ 5,000,000	\$ -	\$ -	\$ -
\$ 85,000	\$ 70,000	\$ -	\$ 95,000	\$ 70,000	\$ -	\$ 105,000	\$ 70,000	\$ -	\$ 115,000
\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ 425,000	\$ -
\$ 200,000	\$ -	\$ 100,000	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 100,000
\$ -	\$ 565,000	\$ 105,000	\$ 350,000	\$ 520,000	\$ -	\$ 115,000	\$ 140,000	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

\$ 21,170,000	\$ 4,070,438	\$ 1,630,000	\$ 10,305,000	\$ 3,643,823	\$ 1,400,000	\$ 6,070,000	\$ 5,917,669	\$ 1,310,000	\$ 320,000
---------------	--------------	--------------	---------------	--------------	--------------	--------------	--------------	--------------	------------

\$ 266,000			\$ 266,000			\$ 266,000			
\$ 10,000			\$ 10,000			\$ 10,000			
\$ 1,338,667			\$ 1,338,667			\$ 1,338,667			
\$ 2,733,461			\$ 2,733,461			\$ 2,733,461			
\$ 313,777			\$ 313,777			\$ 313,777			
\$ 50,000			\$ 50,000			\$ 50,000			
\$ 1,440,000			\$ 1,440,000			\$ 1,440,000			
\$ 695,000			\$ 695,000			\$ 695,000			
\$ 500,000			\$ 500,000			\$ 500,000			
\$ 702,379			\$ 702,379			\$ 702,379			
\$ 146,500			\$ 146,500			\$ 146,500			
\$ 449,000			\$ 449,000			\$ 449,000			
\$ 447,500			\$ 447,500			\$ 447,500			
\$ 450,000			\$ 450,000			\$ 450,000			
\$ (249,000)			\$ 266,000			\$ (39,000)			
\$ 633,461			\$ 433,461			\$ (1,896,539)			
\$ (446,661)			\$ (440,046)			\$ (458,892)			

3	FY20			FY21			FY22			PS-Public Safety; CM-Compliance & mandates; SG- Stated Goals & Policies; PN:Public Perception of Need	Funding Source	FinCom Priority
	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3	Priority 1	Priority 2	Priority 3			
	\$ 635,000			\$ 695,000			\$ 695,000					
	\$ 449,000			\$ 449,000			\$ 449,000					

Department	Projected Description / Acquisition	Category	FY18			
			Priority 1	Priority 2	Priority 3	Priority 1
		Free Cash	\$ 390,000			\$ 635,000
		Free Cash/Closeouts				
		FY17 Beach Account				
		Recreation 53E.5 FY18				
		Recreation Stabilization				
		School Budget				
		Water Capital	\$ 224,000			\$ 449,000

Debt Service should be less than 10% of forecasted revenue
Debt levels should be less than 2.5% of assessed taxable value
Interest expense should not exceed 4% of forecasted revenue