



Town of Wayland Massachusetts

Finance Committee

Thomas Abdella
Gordon Cliff
Nancy Funkhouser (Chair)
Carol Martin

Bill Steinberg
Dave Watkins (Vice-Chair)
Gil Wolin
Brian Keveny (Finance Director)

Wayland Finance Committee
Meeting Minutes, February 22, 2016

In attendance: Nancy Funkhouser (Chair), Carol Martin, William Steinberg, Thomas Abdella, Gordon Cliff & Dave Watkins (7:25 PM). Also attending; Brian Keveny, Finance Director

Call to order: 7:00 PM

There was no public comment.

Mr. Abdella announced that he will resign from the Finance Committee subsequent to the completion of Warrant Article write-ups, which would be on or about March 2, 2016.

Finance Director's Report

Mr. Keveny provided handouts with financial updates through the initial 6 months of the fiscal year. He pointed out that local receipts are up over the prior year at this time, primarily due to increased revenues from building permits. He anticipates that motor vehicle receipts are anticipated to increase in February and March, as they typically do. Through the initial 6 months, operating expenses on the Town side are on target. Health insurance costs are currently running slightly less than budgeted, which may provide a turn back in the category in excess of the budgeted amount of \$300K.

Wastewater collections are approximately 20% of budget through 6 months, and Mr. Keveny will be looking into reasons for that (could just be timing). The Water and Transfer Station funds are generally on target. Ambulance receipts are up over 2015 at the same period. The Recreation Fund has spending trending to be greater than its spending cap, and the Finance Director and Town Administrator's office (Beth Doucette) are working with that Department.

Discussion of FY 2017 Operating Budget

Mr. Keveny provided a handout of proposed changes to the operating budget previously voted by the Finance Committee for Fiscal Year 2017. The Committee discussed those proposed changes and had a lively conversation with regard to any additional changes that might be made to the previously recommended 2017 budget. It was agreed that an additional reduction in health insurance of \$75,000 and a reduction of \$25,000 in the Finance Committee Reserve budget should be recommended.

Mr. Steinberg made a motion, seconded by Mr. Cliff, that the recommended Operating Budget for Fiscal Year 2017 should be modified such that the recommended General Fund Budget shall be \$74,686,474 and the recommended Omnibus Budget shall be \$79,252,329. The motion was approved by a vote of 6-0.

Discussion and Vote on Articles for Annual Town Meeting Warrant

Article O: Appropriate Funds for Design, Construction Documents and Bidding for a Proposed Council on Aging/Community Center at Wayland Town Center – Discussion of that Article by Members and by a member of the COA/CCAC Committee, Jean Millburn. Members gave suggestions for additional information to be incorporated and the Article will be discussed further at the next meeting.

Article P: Fund Glezen Lane Traffic Control Measures – Members discussed the write-up for the Article and its merits. Mr. Steinberg moved that the Finance Committee recommend approval and Mr. Watkins seconded. The vote was 3-3.

Article C: Current Year Transfers – After a discussion among Members, it was suggested that prior to taking a vote, the Committee would like more information regarding the agreements between Wayland and Sudbury with regard to the septage facility, and the Article will be discussed further at the next meeting.

Ms. Martin gave a brief update with regard to article pertaining to the Recreation Revolving Fund and the Minuteman School and will have article write-ups for discussion at the next Finance Committee Meeting.

Article Q: Petition the State Legislature to Remove All Police Personnel from the Provisions of Civil Service Without Affecting the Civil Service Rights of Incumbents – Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 6-0.

Article V: Amend Chapter 145-Inspection, Testing, Maintenance of Private Fire Hydrants - Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Ms. Martin seconded. The vote was 5-1.

Article BB: Fund Reconfiguration of the Five Paths Intersection (Cochituate Road and Old Connecticut Path) - Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 6-0.

Article CC: Fund Permanent Reconfiguration of the Intersection of East Plain Street, School Street, and Route 30 (Commonwealth Road) - Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Ms. Martin seconded. The vote was 6-0.

Article DD: Accept Modified Route 30 and 27 Intersection at Town Way - Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 6-0.

Article EE: Regulating Temporary Signs Within Town-Owned Rights of Way - Members discussed the write-up and its merits. Mr. Abdella moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 0-6.

Mr. Cliff reported that Article UU (Amend Chapter 36 of the Town Bylaws Relative to Time for Debate at Town Meetings) had been withdrawn. He also reported that Article VV (Amend Chapter 36 of the Town Bylaws Relative to Remarks at Town Meetings) was being modified as a resolution rather than as a bylaw change and the revised write-up would be presented at the next meeting.

Article W: Preservation of Historically Significant Buildings Through Demolition Delay - Members discussed the write-up and its merits. Mr. Watkins moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 1-4-1. Ms. Martin then motioned for a re-vote, and Ms. Funkhouser seconded. That vote was 6-0. The Committee then voted again on the recommendation to approve the motion and that vote was 0-4-2.

Article TT: Appropriate Funds to Purchase Conservation Restriction on Mainstone Farm – CPA and General Borrowing – Mr. Cliff recused himself and left the table. Members discussed the write-up and its merits. Mr. Watkins moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 0-5. Mr. Steinberg then asked the Committee how they might vote if all of the funding were with the use of CPA funds in lieu of some from General Fund borrowing. The 5 Members were unanimously in favor if such a motion were to be made. Mr. Cliff then rejoined the Committee.

Article RR: Appropriate Funds to Restore Cochituate Town Clock - Members discussed the write-up and its merits. Mr. Watkins moved that the Finance Committee recommend approval and Mr. Abdella seconded. The vote was 5-1.

Article QQ: Appropriate Funds to Restore Monuments at North Cemetery - Members discussed the write-up and its merits. Mr. Watkins moved that the Finance Committee recommend approval and Mr. Abdella seconded. The vote was 6-0.

Article X: Transfer 193 and 195 Main Street to Library Trustees, Recreation Commission - Members discussed the write-up and its merits. Mr. Cliff moved that the Finance Committee recommend approval and Mr. Steinberg seconded. The vote was 3-1-2.

Article G: Accept Law Increasing Real Estate Tax Exemption Amounts - Members discussed the write-up and its merits. Ms. Funkhouser moved that the Finance Committee recommend approval and Ms. Martin seconded. The vote was 6-0.

Article H: Personnel Bylaws and Wage & Classification Plan - Members discussed the write-up and its merits. Ms. Funkhouser moved that the Finance Committee recommend approval and Ms. Martin seconded. The vote was 5-0-1.

Meeting Minutes

Ms. Martin moved and Ms. Funkhouser seconded that the meeting minutes of January 25, 2016 should be approved as amended. The vote was 5-0-1.

Mr. Cliff moved and Ms. Funkhouser seconded that the meeting minutes of February 1, 2016 should be approved. The vote was 5-0-1.

At 10:54 PM, Ms. Martin moved that the meeting should adjourn. Mr. Steinberg seconded. Vote was 6-0.