



Town of Wayland Massachusetts

Finance Committee

Nancy E. Funkhouser
Thomas Greenaway (Chair)
David J. Gutschenritter
Cherry C. Karlson
Carol Martin
Bill Steinberg
Gil Wolin

Finance Committee Meeting Minutes February 27, 2014

Attendance: T. Greenaway, C. Martin, C. Karlson, G. Wolin, N. Funkhouser, B. Keveny (Finance Director)

Absent: D. Gutschenritter, B. Steinberg

The meeting was called to order at 7:01pm in the Selectmen's Room, Town Building when a quorum was present. T. Greenaway announced that the meeting was being recorded.

1. **Public Comment:** None.
2. **FinCom Members' Response to Public Comment:** None.
3. **Committee Members' Reports, Concerns:** N. Funkhouser reminded members that she needs the capital request write-ups for the Warrant. The FinCom reviewed the capital items and assignments.
4. **Finance Director Report:** B. Keveny informed FinCom that there had been a misunderstanding on removing the DPW Water \$700,000 request for a water main project from the FY15 budget, and the CIP was provided for reconsideration. The project is not currently in the FY15 proposed budget. Following review of capital notes and discussion, it was the consensus of FinCom to hold this project for FY16.
5. **Annual Town Meeting Articles – Discussion and Vote Recommendations:** The following articles were discussed:
 - **Current Year Transfers – Wastewater:** After a recap of the funding options for the WWMDC deficit, the FinCom consensus was that this article was not needed. There was a motion and second to withdraw this article. Vote: 5-0.
 - **FY15 Budget:** FinCom will discuss and vote this on Monday. B. Keveny provided a handout of the draft budget motion populated with the latest budget numbers. The motions for MSBA funding of the Claypit Windows/Doors and for the Ameresco/ESCO funding are still needed. B. Keveny will check with Town Counsel.
 - **Increase RE Tax Exemptions:** G. Wolin reviewed this standard article with FinCom. A motion was made and seconded to recommend approval. Vote: 5-0.

- Minuteman Amendment and Minuteman Withdrawal: The committee discussed the purpose of the articles, stakeholders and brainstormed arguments for and against. G. Wolin will prepare for Monday discussion and vote.
- Fund Affordable Housing Trust: C. Karlson reported that no funding source has been determined yet and explained the options. FinCom discussed funding with a nominal amount from free cash and continuing to pursue the other potential sources. A motion was made and seconded to recommend appropriating \$1780 from free cash to fund the trust and to recommend approval of the article. Vote: 5-0.
- Dudley Woods: C. Martin reviewed her draft write-up with the FinCom and stated that the article language may be changing to include reference to septic efforts. Following discussion, a motion was made and seconded to recommend approval of the article. Vote: 5-0.
- CVA Sprinklers: C. Martin gave an update on the efforts to get a new project estimate including water pressure corrections. FinCom is supportive of the project but after discussion decided that there was not enough data to recommend funding the project now. A motion was made and seconded to recommend approval of the article. Vote: 0-5. The committee agreed to add language following the vote expressing our support for getting the project completed.
- Preservation of North Cemetery: N. Funkhouser reported on conversations with D. Ouellette about the availability of DPW funds to cover half the project costs. B. Keveny reported on prior appropriations and available balances. Following further discussion, a motion was made and seconded to recommend approval of the article. Vote: 5-0.
- Forty Acre Drive Lots: N. Funkhouser stated that there was no new information available on this article. ConCom has received the appraisal, thinks the cost to the Town will be significantly less and is interested in pursuing the article for this town meeting. FinCom will revisit this article on Monday.
- Rocky Point: The committee discussed the concept of the article. B. Monahan informed FinCom that the land is on the open space plan and the parcel provides public access to Dudley Pond. A motion was made and seconded to recommend approval of this article. Vote: 5-0. N. Funkhouser will complete the write-up.

At 9:00pm, the committee took a brief recess and reconvened at 9:10pm.

- STOP: G. Wolin provided a draft write-up for consideration. The committee discussed the background for the article and the pros and cons. A motion was made and seconded to recommend approval of the article. Vote: 0-4-1 (Martin). G. Wolin will work with T. Greenaway to revise the write-up.
- Landscaping in Parking Areas: G. Wolin lead the discussion of this zoning change. A motion was made and seconded to recommend approval of the article. Vote: 5-0.
- Employ Town Counsel: T. Greenaway reported that the petitioners are changing the language of their article and that he would provide a draft write-up for discussion on Monday.
- Accept Provisions of MGL 71: C. Martin reported that the petitioners are working with the SC to consider amending the article language. More information will be available on Monday night.

FinCom discussed putting an article in for the fall STM changing the bylaw to push the deadline for changing article language earlier. When article language is changed up until the Warrant printing deadline, residents do not have the benefit of FinCom comments to prepare for ATM. There was general support for the concept.

- Repost Stonebridge Road: C. Karlson presented a draft write-up. Petitioners plan to withdraw the article but have not done so yet. Following brief discussion, there was a motion and second to defer a FinCom recommendation to ATM. Vote: 5-0.

- No Town Support for Weapon Discharge: C. Karlson presented a draft write-up. Petitioners plan to withdraw the article but have not done so yet. Following brief discussion, there was a motion and second to defer a FinCom recommendation to ATM. Vote: 5-0.
- Posted Speed Limit or Road Line Change: C. Karlson reviewed two write-ups with the committee and reported that petitioners plan to significantly amend the article language. Following discussion, a motion was made and seconded to recommend approval of the article as currently submitted. Vote: 0-5.

The FinCom reviewed the titles of the remaining articles for discussion and vote on Monday. Completed write-ups should be sent to MaryAnn DiNapoli as soon as possible with copies to T. Greenaway and B. Keveny.

6. **Finance Director's Report, continued:** B. Keveny reported that the School Department was still finalizing the cash flow for the revolving accounts, so the indirect cost allocations from the four revolving funds have not been finalized. These are needed for the budget motion.

B. Keveny met with Ellen Brideau, Director of Assessing, to discuss the release of \$655,000 from overlay. He had been expecting more and questioned the methodology. Next year, B. Keveny will work more closely with the Assessors as they look at overlay releases. C. Karlson reminded the committee that the Assessors control this account.

7. **Members Report and Concerns, continued:** C. Martin reviewed the list of FY15 budget items outstanding. B. Keveny is working on the one remaining open item – reconciling the Parks personnel line request. It will be completed for Monday.

8. **Chair's Update:**

- T. Greenaway listed the topics for Monday's meeting. B. Keveny distributed two reports on health care costs for discussion on Monday.
- T. Greenaway provided a draft of the FinCom report for the Warrant and will also email it out to the FinCom. The committee briefly reviewed the report and will bring edits and suggestions to the next meeting. There was some discussion of long range planning efforts.
- B. Keveny distributed a capital summary chart for inclusion in the Warrant and asked committee members to review it for accuracy.
- Upcoming meetings: March 3 and then likely one other date in March.

At 10:30pm, there was a motion and second to adjourn. Vote: 5-0.

Respectfully Submitted,
Cherry Karlson

Documents:

CIP for \$700,000 DPW Water: water main project, source B. Keveny

Draft copies of article comments:

- FY15 Budget motions, source B. Keveny
- Increase RE Tax Exemptions, source G. Wolin
- Fund Affordable Housing, source C. Karlson
- Dudley Woods, source C. Martin
- CVA Sprinklers, source C. Martin
- STOP, source G. Wolin

Landscape in Parking Areas, source G. Wolin
Repost Stonebridge Road, source C. Karlson
No Town Support for Weapons Discharge, source C. Karlson
Posted Speed Limit or Road Line Change (2 versions), source C. Karlson
FY15 Healthcare worksheets (2), source B. Keveny
Draft Finance Committee Report, source T. Greenaway
FY15 Capital Summary chart, source B. Keveny