



# Town of Wayland Massachusetts

## **Finance Committee**

Nancy Funkhouser  
Thomas Greenaway (Chair)  
David J. Gutschenritter  
Cherry C. Karlson  
Gil Wolin  
Carol Martin  
Bill Steinberg

## **Finance Committee Meeting Minutes November 4, 2013**

Attendance: B. Steinberg, C. Karlson, D. Gutschenritter, C. Martin, T. Greenaway (Chair), G. Wolin, N. Funkhouser, B. Keveny.

The meeting was called to order at 7:30 pm in the Senior Center of the Town Building. Tom Greenaway indicated the meeting was being recorded.

### **1. Public Comment**

Cliff Lewis, Claypit Hill Road indicated that in May, our Committee had requested a budget regarding the amounts that the different revolving funds might fund (as make-up contributions) to OPEB. Cherry mentioned that we had asked J. Senchyshyn to come up with an amount and we have not seen it yet. Discussion ensued, and we indicated that OPEB Committee should recommend amounts for make-up contributions.

Betty Salzburg, Grove Street - called to our attention that page 26 in the STM warrant that parcels and streets are not labelled, commenting that Route 20 and Railroad Street look the same, Route 20 looks cut in half, the Sudbury land is not labelled as such, and the road to the landfill is not labelled. Bill indicated we would ask for a better map.

Anette Lewis, Claypit Hill Road

Anette indicated that she hopes that we will report on a current status of what is going on with the WWMDC.

Anette also inquired how we are going to get \$34,000 back from using taxpayer money to pave private roads. Plainview Road, specifically.

### **2. OPEB Discussion:**

Dave indicated that as a member of the OPEB Committee, his belief is that the form of recommendation to be provided by the Committee is likely to recommend conceptually a sum of X plus a sum of an amount equal to the last five years funds. The Committee will try to get specific numbers but his preference would be for a conceptual recommendation from different

funds such as Enterprise, Revolving Funds etc. where there are staff supported by fee-based programs. OPEB Committee scheduled next to meet on 11-5-13.

**3. STM Articles:**

DPW Article: Mike Lowery to present; Steinberg to speak in favor of article

Article 1: T. Greenaway to present

Article 3: Jerry Heller to present motion; FinComm to handle questions

Article 4: Jerry Heller likely to present.

**4. Liaison Reports:**

**WWMDC Update** – C. Karlson

Cherry had a conversation with Fred Knight and Fred indicated they have started billing for 3Q and 4Q 2013. He is well aware of the importance of the need to bill and his first priority is to focus on it. After that, he will focus on budget requests, then obtaining clerical help.

**Assessors:** Update – C. Karlson

November 18 meeting scheduled; no overlay amount voted for 2015 yet.

**Schools:** C, Karlson

End of year 2013, 1Q 2014, and FY15 enrollment reports have been posted. Any questions, forward them to Cherry or Tom. CIP forms are scheduled to be voted on tonight at SC meeting.

**Cochituate Fire Station:** B. Steinberg

They had planned to do the boiler and scheduled it two years ago, but it took two years to complete. Design work had cost about \$5,000 and then bids came in over budget at approximately \$200,000 so John Moynihan worked with the utility companies for support, and the net cost to the town was \$40-\$45,000. The project is now done. In lieu of the delay, the line item in the capital budget was closed out but the accountants indicate no difficulties with reversing the close-out so as to account for the costs.

**Landfill Update:** Dumpsters are crumbling and we had approved funding to remediate last TM. We pulled away the dumpsters and essentially there are no pads/foundations. The cost of putting in new pads was not contemplated in the initial request. B. Steinberg advised them to put in for additional funds to complete the project for this budget cycle.

**High School:** There was a question about monies being spent on capital projects and an update on what the current status is. It was reported the HSBC disbanded. That they were allocated \$45.8MM and spent \$45.55MM and were provided \$22.4MM in state reimbursement. There was some additional work done for security (driven by Newtown CT school shooting) of about \$20,000 plus \$17,571 (which included \$7,800 for shades in common windows, \$3,000 for sound absorbers in main office, \$6,000 for floor pads, and \$750 for a guitar rack, among others). The total spent was \$212M lower than the town allocated.

**Board of Public Works;** G. Wolin

Gil and Bill reported that he will continue to work with the department as they formulate their budget.

**Library:** C. Martin

Carol reported that the budgets are laid out.

**Technology:** G. Wolin

Gil suggested that technology purchases between the Town and School sides of the budget should be consolidated. School technology purchases can be reimbursable by the state but town purchases are typically not reimbursable.

**5. Budget Cycle Discussion**

We discussed the possibility of having long-range budget cycle planning discussions and in what form the process might take.

**6. Audit Committee Meeting /Financials**

B. Keveny indicated that the next Audit Committee meeting is next Tuesday and he expects to receive the financials and management letter and will circulate both upon receipt. There was further discussion about scheduled meetings going forward.

**7. Energy Committee** – B. Steinberg was designated the liaison to this Committee. They are in the process of reviewing several proposals and their findings will be submitted through the Facilities' capital plan, including the possibility of going solar.

**8. Minutes:** B. Steinberg made a motion to accept the 10/7 minutes which was seconded by Nancy and the vote was 7-0.

A motion was made and accepted and the vote was unanimous to adjourn at 9:27 pm.

Respectfully Submitted,

Nancy Funkhouser