

Town of Wayland  
Finance Committee  
Meeting – Monday, May 18, 2009  
Minutes

Attendees: Sam Peper, Cherry Karlson, Bob Lentz, Rich Stack and Dave Gutschenritter, Mike DiPietro (Finance Director)

Absent: John Bladon

1. Meeting called to order at 7:10 pm.
2. Public Comment: None.
3. Minutes: Motion made and seconded to approve the minutes of April 8, 2009. Vote: 5-0.
4. April 2009 ATM Recap: Discussion of meeting and recommendations to improve the FinCom article write-ups.
  - a. Generally, better anticipation of potential questions/issues not raised in previous forums
  - b. Be more active in addressing questions from town meeting members – as FinCom has the broadest view of most articles.
  - c. Require completeness of information on article submissions – including the vote by the sponsoring board, at least an outline of pro/con comments, appropriate contact person
  - d. Current year transfers – require more risk analysis for transfers for legal bills; FinCom involvement in the risk analysis. Make certain minutes reflect discussion and reason for transfers.
5. FY10 Budget Update: Mike DiPietro updated us on the most recent state budget information and its impact on Wayland. Overview:
  - a. January – governor’s budget showed a reduction for Wayland of approximately \$350,000. This was the number used to prepare the budget for ATM.
  - b. Late April – the House budget showed about another \$100,000 in reductions. This information came out the day of ATM; no changes were recommended.
  - c. May – the Senate budget included an additional \$500,000 in cuts.

At our meeting in June, DiPietro will update us again. The FY10 state budget is not final until voted and signed – perhaps not until July.

6. FY09 Budget Discussion: We briefly discussed ongoing changes to the FY09 budget. At the state level, Wayland had its Chapter 70 funding reduced by approximately \$400,000; however, the schools are applying for federal stimulus monies which are anticipated to replace those funds.
7. Liaison Roles: The committee reviewed the new BoS liaison assignments. Our updated assignments for FY10 are:

**Finance Committee: liaison assignments**

**FY10**

Board of Assessors	Lentz
Board of Health	Gutschenritter, Bladon
Conservation	Lentz, Peper
Council on Aging	Karlson
DPW	Gutschenritter, Lentz
Library	Peper
Planning Board	Peper, Bladon
Recreation	Gutschenritter
Public Safety	Karlson, Bladon
Schools	Stack, Karlson

8. Peer Town Analysis: the FinCom has worked in open session on developing a list of peer towns since October/November 2008. The proposed list of 10 peer towns was developed after many discussions and drawn from state data on population, density and other topics. The full report will be available on the FinCom website. Peer towns: Carlisle, Cohasset, Concord, Lincoln, Lynnfield, Medfield, Scituate, Sharon, Sudbury and Weston.

Motion made and seconded to adopt the list of peer towns. Vote: 5-0. Our thanks to Zack Ventress for his assistance with this project.

It was agreed that we should develop the metrics on which to compare performance; for example, costs to run a town of 13,000, sources of revenue and per capita expenditure among others.

9. Executive Session: At 8:17pm, a motion was made and seconded to enter executive session pursuant to MGL Chapter 39, Sec. 23B (3) to discuss collective bargaining matters and financial projections because a public discussion of these matters would be detrimental to the bargaining position of the Town. The FinCom will return to open session for the sole purpose of adjourning.

Vote: Peper: yes  
Stack: yes  
Karlson: yes  
Gutschenritter: yes  
Lentz: yes

Meeting adjourned at 8:45 pm in open session.

Next meeting: in June, date to be determined.

Submitted by:

Cherry Karlson