

TOWN OF WAYLAND  
Finance Committee

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Wayland Finance Committee Meeting  
December 1, 2008

Attendees: John Bladon  
David Gutschenritter (arrived 7:25)  
Cherry Karlson  
Bob Lentz  
Sam Peper  
Sue Pope  
Richard Stack  
Michael DiPietro (Finance Director)

1. Meeting was called to order at 7:10 pm
2. There was no public comment
3. Minutes of 11/3 and 11/12 were approved (6-0)
4. Lengthy discussion ensued regarding the draft copy of the "Review of Proposed Peer Town List Using Selection Criteria". Discussion centered around the 5 points of criteria for peer town selection and whether or not it was measuring current attributes as a benchmark for Wayland. The Wayland School Committee has been given a copy of the document to review but has not formally commented on the contents. No definitive action was taken. It was thought that other criteria may be useful to add to achieve a better comparison. This will be reviewed with Zack Ventress, who was unable to attend the meeting on the 1<sup>st</sup>.
5. The Finance Committee met with members of the Electronic Communications Committee (Frank Fuller, Gordon Powell and Alan Reiss) The ECC discussed ways to improve the town's website to make it more user friendly and to broaden the range of communication for residents. Goals for the committee are to meet with all boards and commissions; to have focus groups; organize a town/community calendar; and the use of new software for making updating the website more efficient; expand WayCam coverage.
6. David Gutschenritter left the meeting to attend a HiWay/DPW meeting (8:35)
7. Richard Stack gave a brief update on the CIP and Technology Task Force meeting. It was felt that the technology budget should be more transparent and in more detail. It was also noted that space for any expansion of technology at the High School is very limited. All departments must fully complete CIP forms and include justification for capital expenses.
8. David Gutschenritter returned to the meeting (9:05) and reported that the budgets for the HiWay and DPW will be reviewed by Town Administrator Fred Turkington. These budgets consist of : Parks, Water, HiWay and Landfill.
9. Chairman Peper discussed the proposed budget presentation and slides which will be given on Dec. 15<sup>th</sup>. A formal vote on this presentation, with slides, will be taken the week of December 8<sup>th</sup>.
10. Meeting adjourned at 10:25 pm

Respectfully submitted,  
Susan W. Pope