

Town of Wayland  
Finance Committee  
Meeting – September 15, 2008  
Minutes

Attendees: Cherry Karlson, Chris Riley, Sam Peper, Susan Pope, Rich Stack, Bob Lentz, David Gutschenritter (arrived 8:40), Mike DiPietro (Finance Director)

1. Meeting called to order at 7:35 pm
2. Public Comment: None.
3. Minutes: Members reviewed and discussed the minutes of May 12 and July 28, 2008.
  - a. Motion made and seconded to approve the regular session minutes of May 12, 2008. Vote: 5-0-1 (Stack)
  - b. Motion made and seconded to approve the regular and executive session minutes of July 28, 2008. Vote: 5-0-1 (Lentz)
4. STM Article assignments: Following general discussion, members took the following articles.

<b>Article #</b>	<b>Name</b>	<b>FinCom Assignee</b>
1	Waste Reduction	Riley
2	Circuit Breaker	Gutschenritter
3	Surplus Property	Lentz
4	Delinquent Taxes	Lentz
5	Transfer Landfill	Lentz
6	Roadway Easements	Karlson
7	Amend Article 23	Karlson
8	Earth Movement	Pope
9	Trenches	Riley
10	Benefit Trust	Karlson
11	Current Yr Transfers	Peper
12	Water Meters	Pope
13	Railroad Freight House	Gutschenritter
14	Shade Trees	Stack
15	Dog By-law	Gutschenritter
16	Dog Licenses	Lentz
17	Non-criminal By-law	Peper
18	Master Plan	Stack
19	41 River Road	Riley

Article write-ups will be discussed at meetings on October 6<sup>th</sup> and 14<sup>th</sup>. Deadline to make the warrant is October 15<sup>th</sup>.

5. Liaison Assignments: Liaison assignments remain the same as last year with David taking over Steve Correia's assignments. Discussion covered importance of holding liaison meetings this fall to discuss the budget process and the new CIP process. Assignments are as follows:

**Finance Committee  
FY09 Liaison Assignments**

Dept/Committee/Board	Fincom Member
Board of Assessors	Lentz, Riley
Board of Health	Gutschenritter, Riley
Conservation	Lentz, Peper
Council on Aging	Pope
Highway	Pope, Peper
Library	Pope
Planning Board	Peper, Riley
Park and Rec	Gutschenritter
Public Safety	Karlson, Riley
Schools	Stack

Updated: 09/2008

6. CIP: Discussed the new CIP process for FY10 and timing of developing forms (request and evaluation). Rich and Sam will work on forms for presentation at a future meeting. Budget guidelines go out early October and the forms need to be ready in a similar timeframe. Sam will check with Fred that the internal CIP process is on track.
7. Ad Hoc FY10 Budget Committee: Sam reported on the first meeting of the Ad Hoc committee; they meet again this Friday. The goal is to identify cost savings and revenue enhancements. First step is a review of the 2006 Ad Hoc items not implemented. Members include Sam, Michael Tichnor, Jeff Dieffenbach, Mike DiPietro and Fred Turkington. FinCom will integrate this work with creating a new long range plan. Bob, Sam, and Chris agreed to initiate the long term plan project.
8. Ballot Question on Repeal State Income Tax: Members discussed potential impacts of this change. Sue Pope will work with Mike DiPietro to pull a fact sheet together for next week's meeting.
9. Town Center gift money: Sam reported that the BoS are discussing distribution of the gift money. FinCom has a multi-year history of requesting reimbursement of the \$441,000 abatement paid from free cash. Sam will meet with the BoS to publicly remind them of our request for this and the town meeting costs. All members were in support of this action.

10. Executive Session: At 9:15 pm, a motion was made and seconded to enter executive session pursuant to MGL Chapter 39, Sec. 23B (3) to discuss collective bargaining matters and financial projections because a public discussion of these matters would be detrimental to the bargaining position of the Town. The FinCom will return to open session for the sole purpose of adjourning.

Vote: Peper: yes  
Pope: yes  
Stack: yes  
Karlson: yes  
Gutschenritter: yes  
Riley: yes  
Lentz: yes

Meeting adjourned at 9:55 pm in open session.

Submitted by:

Cherry Karlson