

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law  
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Finance Committee  
FILED BY: William Steinberg  
DATE OF MEETING: Tuesday, June 18, 2013  
TIME OF MEETING: 7:00 P.M.  
PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

- 7:00 Call to order
- 7:01 Public Comment
- 7:10 Finance Committee Members Comments and Questions Regarding Public Comment
- 7:15 Report from Finance Director – end of fiscal year close-out of accounts. Issues or concerns; and significant deviations from the approved budget, if any. Any requests for allocation of Finance Committee Reserve Funds.
- 7:35 Report on status of Capital Projects from Finance Director and FinCom Members Nancy Funkhouser and Carol Martin. Includes report on the format for future reporting on capital projects.
- 7:50 Discussion of summer projects to be undertaken by Members:
- a) Facilities Study – additional information and analysis
  - b) Budget Process for FY'15
  - c) Update of FinCom report for Warrant (re-type to overcome formatting issues)
  - d) OPEB – may be subject to work being done by new OPEB Committee
  - e) Other?
- 8:15 Chairman's update: Next meetings and topics – Items brought to the attention of the Chair since the agenda was published
- 8:20 FinCom Members' reports and concerns.
- 8:25 Meeting Minutes – Minutes from the meeting of May 13, 2013.
- 8:30 Leadership of FinCom for FY2013/2014 – Elect Chair and Vice-chair.
- 8:45 Executive Session (if required) – discuss negotiations between the Town of Wayland and the collective bargaining units representing employees of the school department and the Town whose contracts expiring at the end of the current fiscal year. Executive session is required, as discussing such information in a public session could be detrimental to the outcome of such negotiations. In addition, approve minutes from previous executive sessions that have not been previously approved, including those from May 13, 2013. Return to regular session for the purpose of adjourning the meeting for the evening.
- 9:00 Adjourn.

Note: Items may not be discussed in the order listed, and all times are estimates.

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