

TOWN OF WAYLAND - TOWN CLERK'S OFFICE
NOTICE OF MEETINGS OF TOWN BOARDS/ COMMITTEES/ COMMISSIONS

Posted in accordance with the provisions of the Open Meeting Law
PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Finance Committee

FILED BY: William Steinberg

DATE OF MEETING: Monday April 22, 2013

TIME OF MEETING: 7:00 P.M.

PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

AGENDA

- 7:00 Call to order
- 7:01 Public Comment
- 7:10 Finance Committee Members Comments and Questions Regarding Public Comment
- 7:15 Discussion with the Finance Director of the final budget and its impact on the average residential tax bill, the tax rate, free cash, etc., based upon the actions of residents at Annual Town Meeting.
- 7:40 Discussion of items to be reviewed by the Finance Committee between now and the end of the fiscal year (i.e. discussion of the Finance Committee members role in article write-ups for non-financial items at Town Meeting; continued review of and comment on the Finance Director's analysis of capital and proceeds that may/should be returned to the General Fund; the Finance Committee's analysis of how to best use funds that have been set aside for specific uses; etc.
- 8:00 Joint meeting with the Board of Selectmen, the Permanent Municipal Building Committee, the Board of Public Works and the Personnel Board to discuss what steps should be taken to address the immediate and emergent needs of the current DPW facility and any actions to be taken with regard to the development of a new DPW facility.
- 8:50 Executive Session - – discuss negotiations between the Town of Wayland and the collective bargaining units representing employees of the school department and the Town whose contracts expiring at the end of the current fiscal year. Executive session is required, as discussing such information in a public session could be detrimental to the outcome of such negotiations. In addition, approve minutes from previous executive sessions that have not been previously approved, including those from March 4, 2013. Adjourn to resume the regular Finance Committee Meeting.
- 9:15 Finance Committee review of the recently completed Annual Town Meeting, including a discussion of the process and how the Finance Committee could improve its role in the planning and implementation of Town Meeting. The discussion may also include a review of how the overall Annual Town Meeting might have been improved.

9:40 Chairman's update:

Next meetings and topics

Items brought to the attention of the Chair since the agenda was published

9:45 FinCom Members' reports and concerns, including questions and comments regarding the review of the capital and the operating budgets for Fiscal Year 2014.

9:50 Meeting Minutes – Minutes not previously approved.

10:00 Adjourn.

Note: Items may not be discussed in the order listed, and all times are estimates.