

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Finance Committee

FILED BY: William Steinberg

DATE OF MEETING: Monday, November 5, 2012

TIME OF MEETING: 7:30 P.M.

PLACE OF MEETING: Wayland Town Building

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

- 7:30 Call to order
- 7:31 Public Comment
- 7:40 Finance Committee Members Comments and Questions Regarding Public Comment
- 7:45 FinCom Liaison Assignments – Discussion of Any Issues With Departments In Response to The FinCom Guidelines. Any Questions of Liaison Responsibilities?
- 7:50 Presentation by John Senchyshyn Regarding Initial Budgeting of Insurance Expenses for FY 2014.
- 8:15 Discuss how the request for departments to consider a 10% budget reduction ties to the resident request to level fund with FY13's budget.
- 8:35 Discuss Proposed Dates for Annual Town Meeting For Feedback to the Board of Selectmen
- 8:40 Discuss Potential Changes to Budget Format For The Warrant – Follow-up to STM Article
- 9:00 Meet With Fred Turkington to Discuss Key Data Points From FY 2012 Year End Numbers and FY 2013 1<sup>st</sup> Quarter Numbers. Discuss Status of Search for Finance Director and Budget Analyst.
- 9:25 Chairman's update:
  - Next meetings and topics
  - Items brought to the attention of the Chair since the agenda was published
- 9:30 FinCom Members' reports and concerns
- 9:35 Meeting Minutes – Meeting of 10/15/12.
- 9:40 Adjourn

*Note: Items may not be discussed in the order listed, and all times are estimates.*