

**Meeting Minutes (approved 8/16/17 3-0)**  
**Wayland Energy Initiatives Advisory Committee**  
**Wednesday, July 12, 2017 7:30pm**  
**School Committee Conference Room**

**Members present:** Anne Harris, Tom Sciacca, Harvey Michaels, Bill Huss, Ellen Tohn

**Members absent:** none

**Associate members present:** John Harper, Kaat Vander Straeten

**Ex-Officio member present:** Ben Keefe

**Wayland Energy Projects in the News**

Ellen and Ben conducted a webinar for the Northeast Energy Efficiency Partnership (NEEP) highlighting Wayland's efficiency and Renewable projects on June 30; Tom and Ellen gave a session of the Wayland Buzz on June 23 on the Committee's past and current projects and grants and Bill wrote an article featured in the Town Crier, Wayland enews and other outlets highlighting our recent Green Communities grant. Many thanks and job well done to all!

**Solarize Lincoln-Sudbury-Wayland**

Kaat announced that the Solarize Committee had selected SolarFlair Energy, Inc. as the installer after an extremely competitive RFP process that attracted 19 proposals. The Committee used a 100 point scoring sheet to evaluate each installer, and had technical consulting assistance provided by the state from Meister Consultants. The finalist was selected on a variety of factors in addition to price, specifically: outreach initiatives, experience with 19 Solarize communities as well as commercial projects, experience with and willingness to work with solar hot water installers, proximity and local roots.

The Solarize contract with the town allows SolarFlair to use the Town's logo on Solarize L-S-W marketing materials and requires Ben to participate in bi-weekly conference calls with SolarFlair and the CEC.

SolarFlair is sending a letter to 200 pre-qualified homes in each town and is requesting it be signed by the Energy Committee, which was approved after discussion of wording.

"Meet the Installer" kickoff meetings will be the last week of July; Clean Energy Center staff and the installer will present.

**Energize**

Kaat reserved a table at the Wayland Farmer's Market to promote Energize and Homeworks will be tabling with us. The website development continues; Kaat's husband is now helping the student working on the site. The Committee discussed ways to compensate our student website developer as he has been working pro bono up to now. The Selectmen recently approved \$1000 for the Energy and Climate Committee's use: \$600 was to be used for ICLEI membership, but the other \$400 could be designated for the Energize website development. The Committee made the motion:

"Pending confirmation of funds, the Energy and Climate Committee proposes the Town pay Sam, student website developer, \$400 for development of the Energize website". The motion passed 5-0.

Ellen will follow up with Selectmen regarding this. Tom mentions for Sam to be paid by the town an invoice will need to be sent.

Harvey met with Wayland Ace Hardware owner Jeff regarding a lighting promotion. He brought back two types of bulbs that are priced at \$2 each for committee members to try out and see if we want to recommend. Harvey envisions a lighting campaign rollout in the fall.

### **Green Communities Grant**

Congratulations to all involved on receiving the maximum award of \$250,000 and all the Town's Grant requests. Ben discussed the process; the paperwork can be signed by the Board of Selectmen on July 24<sup>th</sup> and then he meets with the Green Communities representative re: incentives. The disbursements are 25% at the start; once spent, another 50%; the remaining 25% after completion documentation.

Ben discussed grant funded project execution in order of priority:

- Streetlights. Hope to install by end of September to capture savings this year.
- Town Building lighting
- Charging Stations
- Electric and hybrid electric vehicles
- Bus hybrid conversion. Tom will follow up with company re: scheduling. Could we complete before the school year? How long does it take? Are they on the state contract?

### **Middle School Resiliency Grant**

The Town issued a RFP to request bids to install the resiliency works. Ameresco was the sole bidder. The Town has awarded the contract to Ameresco, and is completing the contract papers. Work is to be done this summer.

### **Town Building HVAC Upgrade Design**

A grant is available for the project if we go with air or ground source heat pumps; if and when ready we can apply for it. Tom would like to see specs for air source heat pumps if available. Anne will check on MAPC site.

### **DPU Rate Case**

Newton is an intervener in the case. Public hearings coming up.

### **Miscellaneous**

Meeting minutes from 6/13/17 approved 5-0.

Meeting adjourned at 9:15 pm

ARH 8/16/2017