

Meeting Minutes *(approved 5/8/14, unanimous)*

Wayland Energy Initiatives Advisory Committee

Wednesday, April 9, 2014

7:30 p.m.

Small School Department Conference Room

Members present: Bill Huss, Tom Sciacca, Harvey Michaels, Anne Harris, Ellen Tohn

Members Absent: none

Ex-officio Member absent: John Moynihan

Minutes from 3/19/14 approved unanimously (3-0)

Energy Improvements Project with Ameresco

The Committee discussed the next steps for the Energy project now that the borrowing was approved at Town Meeting. Ellen will contact Hal Meyer at Ameresco and our Owner's Agent Beth Greenblatt regarding the templates for the ESCO contract. Ameresco has one developed through MAPC and Beth has her own. Ellen will ask Beth to review them both and make recommendations to the town. The variables regarding reporting frequency and interaction with town need to be pinned down. Rob Pratt of GreenerU also offered to have his staff look over the contract. Mark Lanza will be the final review. Ellen hopes this process can be completed in 2-3 weeks.

Ellen will also forward information on the Qualified Energy Conservation Bonds to FinCom in a few weeks.

Grant money for the Owner's Agent is running low; DOER has said they will issue another grant for OATA in May. Anne will follow that and reapply if it should be advertised.

Green Communities/Exterior LED lighting project

Anne met with John Moynihan and Joanne Bissetta today to look at the projects funded by the last Green Communities grant. They visited all schools and town buildings with new interior or exterior lighting. This should complete the final reporting process for the GC designation grant.

Anne also discussed with Joanne possibilities for our next grant request, deadline 4/18. The Committee had hoped to use it toward the ESCO/Energy improvement project to make the project cash positive from the first year. Joanne suggested using it toward a project that we were not able to include in the ESCO, but timing was an issue, and there weren't good project candidates. Anne suggested the following projects to the Committee:

- Middle School Energy Management System upgrade
- Library oil to high efficiency gas boiler conversion
- Variable frequency drives on pumps at Claypit and Happy Hollow
- Weatherization (air sealing) at 8 buildings

If grant money is received, these project costs and savings must be tracked separately. Anne will contact Ameresco about that. The Committee voted 5-0 to write an application to apply for a Green Communities grant from the DOER to fund the four projects above, totaling \$245,000. Anne will be the lead writer and will delegate sections to Harvey and Ellen.

Anne reported that Joanne had said this grant round would be more competitive than some others. There are over 40 communities applying and \$7-8 million to award. They will likely favor giving each community something rather than leaving some out entirely.

Public Buildings Director Search

John Moynihan reports the search is in progress. John will be working part time until a new director is in place.

The Committee agreed upon Thursday May 8 for the next meeting. Ellen will contact Ameresco to ask if they could update us on the solar project at that date.

Meeting adjourned at 9:00 pm.

ARH 4/30/14