

Meeting Minutes
Wayland Energy Initiatives Advisory Committee
Wednesday, June 12, 2013
7:30 p.m.
Selectmen's Meeting Room

Members present: Ellen Tohn, Tom Sciacca, Bill Huss, Anne Harris

Members absent: Harvey Michaels

Ex-officio Member present: John Moynihan

Guests: Jeffrey Wootan, Broadway Electrical Co.

Doug Leard, Chair, Board of Selectmen and liaison to Energy Committee

John Harper, Wayland resident

Minutes: from meeting 5/8/13 approved 4-0

Solar—MAPC Regional Procurement: Jeff Wootan presented a proposal from Broadway Electrical for municipal solar installations in Wayland. In previous small meetings Committee members and John Moynihan had narrowed down the possible sites to two: the Middle School roof and the Happy Hollow wells site. The financial benefit to the town for these sites looks positive, and the Committee will continue to investigate and inform other town boards and offices through the proper channels.

The proposal at this time can only be an estimate as the state recently filled its allotted capacity for the first solar carve-out program. There will be a second program starting up, but the conditions and SREC prices are not yet finalized, which will affect pricing. Jeff expects this to happen within the next 6 months, and it will benefit Wayland to be shovel ready when that happens.

The next step would be to sign a Letter of Intent stating the Town's intention to proceed if Broadway's engineering allows. Town Counsel is reviewing this now, and if acceptable, the Committee will proceed with other approvals.

The Happy Hollow well site will have a chemical feed building so the total area available for solar will be somewhat less than proposed.

Actions:

John—check with Board of Public Works as to ownership of land; check with Sarki as to zoning requirements

Anne—arrange meeting with Fred Turkington to discuss next steps and process; arrange for the Committee to be on the Selectmen's schedule to review

Jeff—tonight will send John the updated letter of intent to be reviewed by Mark Lanza

Solar—PowerOptions /SunEdison: SunEdison has also been working on a proposal for Wayland; we would like to consider both proposals at the same time. Their preliminary proposal focused primarily on parking lot canopies but they were also looking at the Happy Hollow well site.

Actions: Anne will contact SunEdison again to ask when their proposal might be ready.

ESCO/Energy Performance Contract: Ellen reviewed the 6/6/ meeting with Ameresco and Beth Greenblatt and shared the timeline. Ameresco is now exploring the measures we identified in depth and will give us an 80% package around August 15th. Our next meeting with them is set for July 15 to discuss progress thus far. The ESCO package will go through the capital budgeting process in the fall and be presented at Town Meeting in Spring 2014.

Actions: Anne will arrange meeting with Fred to discuss next steps/process
Ellen will contact Paul Stein to arrange a meeting
Ellen will contact the FinCom chair to meet informally over the summer

Green Communities:

Anne located the Green Community signs we were asked to put up by DOER at the Highway Dept. She spoke to Stephen Kadlik about putting them up in four entrances to town: Route 20 Westbound at Weston line, Route 30 Eastbound at Natick line, Route 27 Northbound at Natick line and Route 126 Southbound at Lincoln line.

Anne presented data from MassEnergyInsight on Wayland's energy use for the past three years. Unfortunately the decreased natural gas use at the high school was due to the fact that not all the new gas accounts have been added. Electric use at the Middle School has decreased by about 14% since installing the new lighting using Green Communities grant money, resulting in a savings of 141,870 kWh from FY 2011 to FY2012.

Regarding remaining Green Communities grant money, John informed the Committee he will not need to use any for the FS#2 project as the National Grid project expediter's bid from Horizon Energy came in within the already appropriated budget. The Committee and John agreed to identify another project to use the grant money for and attempt to reapply in the next GC grant round in March. Projects must be installed and inspected by then.

Actions:

Anne—add gas accounts for high school to MEI

Anne—Coordinate picture of municipal officials and Committee members once the signs are up

Ellen-- write a blurb for the "Faces of Green Communities" page once picture taken

Ellen—write an article about the Middle School electric savings and distribute to Town Crier, enews, school newsletters, etc.

Anne—present energy results at next Selectmen’s meeting; request a meeting from Fred with Department heads to discuss Green Communities

John and Anne—meet to identify an energy saving measure to use GC grant money for.

Streetlights: The Committee has approved NSTAR’s proposed locations and is awaiting the spec sheets.

Actions:

Anne—will forward spec sheets to Committee once received

Residential Efficiency Initiative: Anne and Ellen met with Kaat VanderStraeten of Transition Wayland and other interested parties on 8/23 to discuss the efficiency initiative. We determined to let Transition be the contact with Next Step Living, but that we wanted to shape the program to include other contractors and more than just an introductory audit. Ideas discussed were a case study home, a handout NSL could give when doing an audit, a kind of Wayland “Angie’s List” where residents could recommend other contractors who could do a more comprehensive energy efficiency project if desired.

Actions: Anne and Kaat will follow up with NSL.

Conflict of Interest forms: Bill, Ellen, and Anne have submitted; Tom needs to do so. Anne will remind Harvey if he has not done.

Next Meetings: Summer meetings will be Wed., July 10 and we will move the August meeting to the third week of August, Wed. Aug. 21. John will be away July 10.

Meeting adjourned at 9:30 pm.

ARH 6/21/13

Wayland ESCO Timeline Draft 5-15-13

May 24 th	Anne, Ellen, and any other committee members provide comments to Beth on tentative package. Beth to compile comments for draft memo for John's review prior to sending to Ameresco.
May 28 - 31	Beth to share draft memo with John for input; John to provide Beth comments by 5-31-13
May 31	Beth to provide memo to Ameresco, outlining questions and concerns for proposed June 6 th meeting with Ameresco to insure Ameresco brings the right staff to the meeting and prepares for meeting
June 6	Team meets with Ameresco to "pick the package" and finalize timeline
June-July	Committee reps and John meet with key town staff and committee members to introduce ESCO and identify questions/concerns <ul style="list-style-type: none">- Fred/Doug L- Paul Stein/Barb F.- Finance Director ?- Finance Committee Chair & perhaps another committee member
July 1	Decide if we are going to pursue QECB – deadline for application is August 16th
August 15 th	Ameresco provides 80% package to Wayland team; Wayland has 4 weeks to work back and forth with Ameresco to refine
Sept 13 th	Final Detailed Energy Audit (DEA) prepared for Wayland by Ameresco
Sept 13-Oct	Present ESCO to School Committee, Selectman for support
Nov	Present package to Finance Committee
Nov/Dec	Public meeting on ESCO package
Jan	Warrant closes