

Meeting Minutes (approved 5-0 on 2/28/13)  
Wayland Energy Initiatives Advisory Committee  
January 16, 2013  
6 p.m.  
Senior Center

Members present: Tom Sciacca, Anne Harris, Ellen Tohn  
Ex-Officio member present: John Moynihan, Public Buildings Director  
Members absent: Harvey Michaels, Bill Huss

Meeting called to order at 6:10 pm

Minutes from meetings on 1/9/12 approved 3-0.

#### ESCO—Municipal Building Energy Upgrade

This meeting was called as an additional meeting to discuss the presentation of our ESCO performance project to the FinCom on 1/10/13. The FinCom suggested we delay the project until next year, allowing us to include the results of the facilities study they referred to as the “Highest and Best Use” study, which may not be completed until March.

Ellen and John Moynihan had both spoken to Bill Steinberg separately subsequent to the meeting. He indicated he would be willing to meet with us to discuss the possibility of moving forward in this fiscal year. They would need more information, including proposed project details and a financial model/pro-forma.

The Committee decided to present two or three options to the FinCom, which would allow us to be flexible according to the results of the facilities study. Options would be:

1. Include energy measures in schools, Public Safety Building
2. Above option, but including measures in the Town Building and library that would make sense regardless of future building use
3. Above option but including Town Building and library as if they will continue in current use

(Note: Committee later limited to two options)  
Anne will work up those options.

The Committee also discussed the advantages of moving forward this year as opposed to waiting until next year, as follows:

- o Interest rates likely to rise
- o Cost of construction likely to rise
- o Audits might need to be redone after 1 year
- o Could get QECB this year
- o A year of energy savings lost ( about \$200,000, depending on size of contract)
- o Buildings are improved now

Ellen will work on coordinating a meeting with Beth, Bill Steinberg and possibly another FinCom member ASAP.

Meeting adjourned at 9:10 pm.