

Meeting Minutes—approved 11/26/13 3-0

Energy Initiatives Advisory Committee
9-11-13, 7:30 p.m., small conference room

Attending: Tom Sciacca, Bill Huss, Anne Harris, Ellen Tohn

Observing: John Harper

1. Approved Minutes 8/21/13, voted 3-0
2. Middle School Roof Solar:
 - a. Presented information on middle school solar project to Permanent Building Committee. Discussed intent to sign LOI with Broadway Electric. The committee voted as follows: “The committee supports installation of a solar array on the middle school roof subject to their being involved in not only the design and construction of the project but the financial aspects as well.” The Building Committee offered to work with the Energy Committee to review the project proposals from Broadway
 - b. Confirming date for next meeting with school committee.
 - c. Once we have school committee endorsement, the Energy Committee recommends signing the LOI. The committee discussed meeting with the Interim Town Administrator John Senchyshyn. Ellen T. to reach out to John S. via email and phone.
3. Solar Projects
 - a. Happy Hollow
 - i. Meetings scheduled with Sarkis and Don for 9-12-13
 1. Locate
 - a. Chemical Feed Building – where
 - b. Access Road
 - c. Habitat Humanity Bldgs
 2. Board of Public Works manages the land, need to meet with them
 - b. Middle School, see above
 - c. Sun Edison Proposal:
 - i. Ask Sarkis about canopies – clay pit, town bldg.
 - ii. Anne to send questions to SunEdison: delink projects?; model with a 2% escalator; reference towns; copy of contract; net metering. John H will assist.
4. Anne to send John H. the MAPC RFP on solar assistance for review
5. ESCO Update
 - a. Actions: Ellen to email Beth about lighting project and using utility vendors

- b. Updated committee on schedule, distributed schedule, ESCO final package to be completed by 9/30/13. Outreach to Town committees in Oct/Nov.
6. Streetlights – no progress to date, Anne is in touch with NStar
7. Efficiency Initiative – Energize
 - a. Discussion about Transition Wayland taking the lead
8. DPW Building
 - a. Meeting stretch code, and
 - b. Will send us the plans to look at it for solar – Anne to email for file, Energy Committee for input. Forward to Broadway, SunEdison.
9. Open Meeting Seminar; Announce meeting. Other committee members are interested in viewing the video.
10. Energy Advisory Committee – Bill Huss moved to nominate Ellen Tohn as Committee Co-Chair. Voted 3-0-1 (in favor Bill, Tom, Anne). Anne to provide update to Town web site.
11. Discussion of adding new committee members.
12. Meeting adjourned 9:43