

Meeting Minutes (approved 12/12/12)
Wayland Energy Initiatives Advisory Committee
10/18/2012
7:30 p.m.
Senior Center

Members present: Anne Harris, Tom Sciacca, Bill Huss
Members absent: Ellen Tohn, Harvey Michaels
Ex-officio members present: John Moynihan
Ex-officio members absent: Fred Turkington

ESCO update

Anne reported that the DOER approved our request to repurpose approximately \$13,000 of the Green Communities grant money for owner's agent consulting. John Moynihan reported we must issue a solicitation for proposals from at least three consultants and can then select from them. Anne sent committee members a sample scope of work from Melrose; there were no comments. Ameresco is ready to meet with us to present preliminary measures after 10/28; John gave some dates he would be available. Anne also passed along Beth Greenblatt's sample of a survey to users we could consider to help us in the ESCO phase.

Action items:

- John will edit the sample scope of work and send it to Beth Greenblatt, Peregrine and one other potential owner's agent in the early part of the 10/22 week.
- Anne will contact Ameresco with dates to arrange meeting.

DOER Green Communities Report

The DOER has requested an annual report on our Green Communities progress, due by 11/30. John will work with Anne on this report, which includes updating our baseline, progress toward our 20% energy reduction plan, updating the Fuel Efficient vehicle policy, reporting on Stretch Code permits and changes to renewable energy R&D siting and permitting.

Anne also passed along John Snell's offer (Peregrine and Lincoln energy committee chair) to work with us as a technical consultant to implement our 20% reduction plan. He has done this for Lincoln. There did not appear to be interest at the moment, as we will most likely continue to work with Beth as the owner's agent on the ESCO. If we do not proceed with the ESCO, it could be an option to consider.

Solarize

Anne gave a program status update. Clean Energy Center decided to extend the program until October 31. Lincoln, Wayland and Sudbury decided to stop marketing outreach and extend the offer only for those in the pipeline to clear the backlog, and because Astrum's pay up front lease option ran out of money. Wayland still leads in installs.

Streetlights

John reached out to two communities who are putting out RFPs for streetlight conversion on their own, Westwood and Acton. He has requested their bid documents and responses and will follow up.

Meeting adjourned around 9:00 p.m.

ARH
11/16/12