

Meeting Minutes
Wayland Energy Initiatives Advisory Committee
March 22, 2012
7:30 p.m.
School Committee Conference Room

Members present: Anne Harris, Ellen Tohn, Tom Sciacca
Members absent: Harvey Michaels, Bill Huss
Ex-officio members present: John Moynihan, 8:30 pm to 9:30 pm
Ex-officio members absent: Fred Turkington

Streetlights

Anne and Tom reported on MMEG meeting on streetlights earlier that day. Both agreed that LED streetlights would appear to be a good choice for Wayland's upgrade. This would necessitate Wayland purchasing the lights. Fred Turkington had told Ellen and Anne in an earlier meeting that he would want to see a business case clearly delineating the financials. The Committee determined we are missing several key pieces of information, as noted below, and discussed a plan for getting them.

What we need:

1. Price of upgrade to LED fixtures – somewhere \$300-\$350/fixture get better number—JM will follow up
2. Price of maintenance contract for our configuration of fixtures – call some vendors
3. What rebates might be available – when and for how much – at least \$.15/kwh – check nstar letter
4. Are there other public outdoor lighting to parking lots, etc that we should consider including in this overall package – who maintains those?
5. Understand rates--Anne
6. Understand the avoid costs from nstar for maintenance and anything else--Anne
7. Decide how many fixtures to upgrade
8. What wattage to use at each streetlight?
9. Are towns happy with their maintenance contracts and service level?
10. What are the costs of a maintenance contract procured under 30B
11. Does buying the lights expose us to increased liability and how do we value it?
12. Does prevailing wage apply to 25A jobs – John is looking into this
13. How did Sudbury and Weston procure their streetlights?—Anne and John will meet and determine list of questions, then meet with other towns

John thinks the \$350 per LED light including installation is too low, as it should include prevailing wage rate. He will follow up with Attorney General. He would prefer not to use a consultant, but, if we purchase the lights, could contract out to an electrician. John described the RFP process as one of ranking qualifications before price can be considered.

We discussed the importance of a public process, as well. We could research other towns' actions.

Other Action items:

Ellen will ask Harvey or Bill if they have a student or students who would want to track down the numbers for this.

John will check out manufacturer's websites to check on prices, difficulty of installation. Could purchase and install one as a test case.

Green Communities Grant

Anne confirmed that the deadline for using our grant money is June 30, 2012, rather than December. It will be impossible to use the money before the deadline. Joanne Bisetta confirmed we can file for an extension, but it obviously behooves to act decisively as we cannot apply for additional grant rounds until our money has been spent, and more important, we are losing saving opportunity with passing time.

Action items:

Anne has already sent email inquiring about extension process; she will follow up on necessary actions.

Anne will inquire as to next GC grant round—is it to be fall 2012 or fall 2013?

ESCO

Town Counsel has finished review of the IGA agreement and has one objection. John will be meeting with Hal Meyer the week of March 26 to see if issue can be resolved. Ellen forwarded comments from Rob Pratt's review of the Agreement to John.

Timing if we move forward with the audits will be roughly: 60+ days for preliminary assessment, then 30 days for draft, then 90 days to final audit. This means we won't be able to consider committing GC grant funds to the project until at least two months from now, or May-June, and will need to ask for an extension.

Action items:

Anne will follow up with John to see if contract can move forward. If not, alternate plan for GC grant funds will need to be made.

The Committee unanimously approved meeting minutes from 1/19/2011 and 2/2/2012.

Meeting was adjourned at 9:30 p.m.

ARH

3/28/2012