

TOWN OF WAYLAND

NAME OF BOARD/COMM: **Wayland Economic Development Committee (EDC)**

FILED BY: David Watkins, Member of EDC

DATE OF MEETING: Thursday, May 15, 2014

TIME OF MEETING: 8:30 a.m.

PLACE OF MEETING: Wayland Town Building

SUBJECT: **Meeting Minutes**

MINUTES

Meeting called to order @ 8:39 am in Town Building.

Members present: Stanizzi, Milburn, Potter and Watkins.

Guests present: Sarkis Sarkisian, Cherry Karlson (BOS liaison), Kent Greenawalt

- 1) Public Comment
 - i) Kent Greenawalt provided overview of overall planning efforts to explore long term possibilities for town assets (senior center, municipal pad, town buildings, etc) as has been presented to other boards, committees – Meeting Minutes were discussed while Mr.Greenawalt and Mr. Sarkisian set up materials, and returned to Public Comment thereafter.
- 2) Approve Meeting Minutes
 - i) March 27, 2014. Member Milburn moved to approve the minutes, Potter seconded. Approved 3-0 with Watkins abstaining since he did not attend the subject meeting.
 - ii) April 24, 2014. Member Potter moved to approve the minutes, Stanizzi seconded. Approved 2-0 with Watkins and Milburn abstaining (absent)
 - iii) May 1, 2014. Member Watkins moved to approve the minutes, Milburn seconded. Approved 3-0 with Potter abstaining (absent)
 - iv) May 8, 2014. Member Watkins moved to approve the minutes, Milburn seconded. Approved 4-0.
- 3) River's Edge Wayland
 - i) Supercommittee – Coordinate with BOS
Ms. Karlson requested feedback on the Draft charge of the River's Edge bid review committee which is due to be addressed again at the BOS meeting 5/19/14. An ad will be created based on the charge, to complete a call for member applicants.
 - ii) Legal
Legal counsel recommendation will also be discussed at BOS meeting 5/19/14.
 - iii) Sudbury
Ms. Karlson is following up with Brian Keveny to get final accounting for the Septage Facility
 - iv) RFP compilation
Subject to BOS direction; on-going
 - v) Permitting

Scope for ANRAD, curb cut permit and water engineering have been requested from Tata & Howard.

In interim, estimated budget to be discussed with BOS: Of the original budget of \$360,000 approved at Town Meeting 2012 -- \$270,000 in town funds plus \$90,000 from CPA --- approx. \$162K has been spent to date and \$198K remains. However, only about \$71K is currently available, in CPA funds, since \$127K unspent town funds were swept back at end of fiscal year 2013, due to change in finance director (in previous years, Mr. DiPietro carried unused funds forward year to year, however, this was incorrect protocol without formal purchase orders to book against).

Ms. Karlson & EDC are working with BOS and FinComm to re-secure a portion of swept-back funds as may be needed for remaining legal/permitting tasks, and also to settle out the correct 25% final allocation with CPA, TBD. Full \$198K is not expected to be spent; however, majority of remaining costs are legal, under BOS purview, and subject to bid/usage by BOS.

vi) MassWorks

Further efforts are pending work by Tata & Howard; no discussion.

4) EDC Efforts for Remainder 2014

To be discussed next meeting. New members a priority item for 2014.

5) Adjourn at 10:10 am