

**Town of Wayland
Economic Development Committee
March 7, 2012
Meeting Minutes**

Attendance:

Economic Development Committee

Rebecca Stanizzi	Chair
George Uveges	Member
Nick Willard	Member
Sam Potter	Member
David Watkins	Member
Jean Prince	Member

Rebecca Stanizzi called the meeting of the Economic Development Committee (EDC or committee) to order at 7:11 pm in the Town Planner's office and reviewed the following Agenda:

- 1) Public Comment
- 2) Approve meeting minutes
- 3) EDC Priorities
 - a) Route 20 Septage Facility / DPW Site proposal
 - i) Warrant article progress
 - ii) Seniors focus group and public hearing meetings in March
 - iii) Bid format and bid collection
 - b) Improve existing commercial districts
 - i) Route 20 sidewalks – MassWorks status
 - ii) Tree plantings – Spring
 - iii) Wastewater solution for Wayland Center
 - iv) Adopt-a-Site program – Wastewater solution needed first for Rt 20
 - c) Be a resource to encourage well-planned development
 - i) Review active developments status
 - ii) Town Center outreach
 - iii) Mainstone Farm/CPA discussions re: conservation restriction
 - d) Business design review overlay district
 - i) Update on Planning Board Design Review Working Group efforts
 - e) Solar efforts with Wayland Energy Initiatives Committee
 - f) Improve “brand identity” of Wayland – *discussion if time allows*
 - i) Resources for Wayland business/property owners
 - ii) Media profiles of local businesses
- 4) New Business
 - a) EDC Goals for 2012 – *discussion if time allows*

Minutes:

1. Public Comment
 - a. None.
2. Minutes of February 9, 2012 meeting submitted by Jean Prince
 - a. Mr. Uveges moved and Mr. Potter seconded a motion to approve the minutes of February 9, 2012 as submitted. The vote was unanimous to approve the minutes as submitted.
3. EDC Priorities
 - a. Route 20 Septage Facility/DPW Site Proposal
 - i. Reviewed feedback from committee members concerning the following topics:
 - (1) Warrant Article Progress
 - (a) Committee reviewed article and discussed accordingly.
 - (b) Sudbury Communications: Ms. Stanizzi recapped Town's meeting with Sudbury regarding early termination of the Septage Agreement prior to 2017.
 - (c) Q&A document: Committee discussed the creation of a question and answer document that provides answers to frequently asked questions developed an initial list of questions that maybe raised by the community at the Town Meeting. The Committee discussed alternatives to get the Q & A out to the community.
 - (2) Senior Focus Group and public hearing meetings in March
 - (a) Ms. Stanizzi to investigate WAYCAM coverage of Focus Group and verify coverage by Town Crier. Ms. Prince to communicate with the town PTAs.
 - (b) Mr. Potter noted that Hingham is doing a similar initiative and that they purchased property and have released a request for proposal.
 - (c) The committee decided that one of two posters will be used to inform citizens about the meeting. Several areas were discussed for the notification poster including Mel's, The Villa and JJ Mckay's. Mr. Uveges agreed to send email to his condo association
 - (d) Committee reviewed Cost comparison Worksheet created by Ms. Stanizzi that could be used by citizens to compare rental vs. ownership cost
 - (e) Mr. Watkins, Ms. Prince, Ms. Stanizzi and Mr. Willard will attend the Senior Focus Group meeting – Mr. Potter is a tentative.
 - (3) Bid Form and Bid Collection
 - (a) The committee discussed the process and approach for the Bid Form creation and Bid Collection.
4. Update on Solar Efforts
 - a. Mr. Watkins assisted green energy committee in creating focus for committee and wrote a request for proposal. Decision was made to not use the RFP but instead engage a Consortium approach to conduct the procurement. Engaged Power Options to evaluate various sites throughout Wayland.

