

# WAYLAND BOARD OF PUBLIC WORKS

DPW Facility  
66 River Road  
Wayland, MA 01778  
November 22, 2016

## MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, M. Lindeman (Interim DPW Director)

Meeting opened at 7:00 PM

[The meeting was not recorded or broadcast live]

Brown asked for public comment – there was none.

### **Traffic Calming Request Review – Heard Road**

Alexander Reynolds of 166 Pelham Island Road appeared before the Board to discuss his request for traffic calming on Heard Road.

Lowery noted that since Heard Road is private, he believes the residents of the road would have the right to install their own form of traffic calming measures providing they do not interfere with access to the road.

Police Chief Irving noted that he believes the complaints of residents are valid considering the results of traffic studies.

Irving suggested the installation of a temporary speed bump to try as a solution.

Brown noted that the implementation of traffic calming measures is complicated by jurisdictional issues associated with Heard Road's private status.

Lindeman noted that he would not be opposed to trying temporary speed bumps.

Lowery noted he would support the installation of a temporary speed bump, but added that the authorization of every resident, including the Conservation Commission, be sought.

Brown made a motion that final decision on the implementation of traffic calming measures on Heard Road be delayed until Town Counsel and the Conservation Commission are consulted, following by the scheduling a public hearing.

Wegerbauer 2<sup>nd</sup>, all in favor.

***Items included in the packet for discussion:***  
*- Heard Road Traffic Calming Request*

## **Traffic Calming Request Review – Bow Road**

Peter Shaw of 1 Bow Road appeared before the Board to discuss the request for traffic calming on Bow Road.

Shaw described the characteristics of Bow Road and discussed the safety concerns of residents.

Shaw formally requested the installation of speed bumps on Bow Road, noting that the majority of Bow Road residents support their installation.

Tom Curran of 16 Bow Road discussed his concern for the speed of traffic travelling on Bow Road.

Barrett Brontas of 27 Bow Road described the safety concerns of residents on Bow Road.

Brown suggested that potential locations of speed bumps be identified prior to holding a public hearing for traffic calming on Bow Road.

Irving described that history of traffic calming measures on Bow Road and expressed his support for the installation of speed bumps.

The Board discussed the steps involved in the traffic calming process.

Lindeman noted that temporary speed bumps could be placed in the spring as a test before permanent speed bumps are installed when the road is repaved in the fall of 2017.

Lowery noted that since residents appear to have been seeking traffic calming since 2007, he feels the Board should authorize the installation of speed bumps immediately.

Mishara suggested that the Board continue to follow the established traffic calming process, but authorize the installation of temporary speed bumps on Bow Road in the spring.

The Board considered drafting a an article for Annual Town Meeting seeking funding for the installation of permanent speed bumps on Bow Road.

Baston noted that Fire Chief Houghton should be consulted to gain his opinion on the potential installation of speed bumps.

Brown made a motion to continue the traffic calming process for Bow Road, including the scheduling of a public hearing this winter, with the intention of submitting an article for Annual Town Meeting seeking funding for the installation of permanent speed bumps.

Lowery 2<sup>nd</sup>, all in favor.

### ***Items included in the packet for discussion:***

- Bow Road Traffic Calming Request*
- Wayland Police Traffic Data*

***Items distributed for discussion:***

- 1/25/2007 Town Crier article: *Trying to slow down traffic on Bow Road*

**Irrigation Application Review – 21 Clubhouse Lane**

Brown made a motion to approve the modified plans for the installation of an irrigation system for 21 Clubhouse Lane, as presented to the Board in their meeting packet for review.

Lowery noted that he would like residents seeking the installation of irrigation systems to be urged to consider the installation of drip irrigation.

Wegerbauer 2<sup>nd</sup>.

Baston, Brown, Wegerbauer, Mishara in favor. Lowery opposed.

***Items included in the packet for discussion:***

- 21 Clubhouse Lane Irrigation Application

**Irrigation Application Review – 51 Maiden Lane (Existing System)**

Lindeman noted that a representative is not present, but he has spoken with the installer, and recommended the Board pass over this application.

Lindeman noted the plans supplied were insufficient, and the system was installed without approval.

Brown made a motion to pass over the irrigation application of 51 Maiden Lane.

Mishara 2<sup>nd</sup>.

Lowery suggested the irrigation application process be added to a future agenda.

Baton, Brown, Wegerbauer, Mishara in favor. Lowery opposed.

***Items included in the packet for discussion:***

- 51 Maiden Lane Irrigation Application

**Update on Status of DPW Lay-Down Area**

Lindeman noted that John Moynihan had advised him that the Library Drainage project is scheduled to be completed by December 15.

Lindeman discussed delays associated with initiating the preparation of the interim DPW lay-down area.

The Board discussed the status of the design of the interim lay-down area.

Brown noted that he is in support of hiring Lisa Eggleston to draft the Notice of Intent for submission to the Conservation Commission.

Lowery made a motion the Lisa Eggleston be asked to prepare the Notice of Intent for submission to the Conservation Commission, at a cost not to exceed \$1500.

Brown 2<sup>nd</sup>, all in favor.

***Items included in the packet for discussion:***

- 11/17/2016 DPW cost estimate associated with River's Edge site

***Items distributed for discussion:***

- River's Edge FAQ – Responses from REAC (with DPW comments in bold)

**Discussion of School Dept Request to Park Busses at 195 Main Street**

Lindeman described the size of the lot needed for the bus parking and staging.

Lowery provided a map of an area behind the middle school that the WRAP committee identified as a possible parking area for the busses.

Brown noted that if the DPW must use the site for material storage, there would not be enough room to park busses.

Brown noted that he will inform the School Department that due to its anticipated use, the Board of Public Works would not be able to allow the area at 195 Main Street to be used for bus parking.

***Items included in the packet for discussion:***

- 11/14/2016 Letter from Susan Botton re: School Bus Parking

***Items distributed for discussion:***

- 9/13/2016 Email from Anette Lewis re: School Bus Parking

[Mishara departed at 8:30 PM]

**Prioritizing FY18 Capital Improvement Plans**

Lindeman discussed the prioritized list of capital requests.

Brown made a motion that the Board approves the CIP priority list as presented.

Baston 2<sup>nd</sup>, all in favor.

Lowery suggested that Millette prioritize the Water Capital List for submission.

The Board discussed funding for the implementation of cellular-read meters and its presentation at Annual Town Meeting.

Wegerbauer suggested that the Board hold a public hearing in January or February on cellular-read meters prior to Annual Town Meeting.

Brown requested that a discussion on cellular-read meters be scheduled for the next meeting.

*Items distributed for discussion:*

- DPW Equipment Priority List Draft

**Discussion of the Outcome of Special Town Meeting DPW/BoPW Articles and Articles Affecting DPW/BoPW**

Brown noted that he will contact Town Administrator Nan Balmer regarding the pending purchase of 107 Old Sudbury Road.

Lowery discussed a letter received from a representative of 8 Glezen Lane regarding the status of the septic system on the property.

Lowery discussed the option of creating a shared leaching field outside the Zone 1 to serve a number of the properties in the area.

Lowery noted that the Board should investigate the costs associated with establishing a water connection with the MWRA.

**Discussion of Streets Proposed by Planning Board for Acceptance**

Lindeman discussed the current status of Green Way, Spencer Circle, Summer Lane, and Dylan's Circle; and described the work the roads need to be done to bring up to standard.

Lowery would like the process of street acceptance to be included in the packet for the next meeting.

*Items distributed for discussion:*

- Green Way Construction Cost Form and photos
- Spencer Circle Construction Cost Form and photos
- Summer Lane photos
- Dylan's Circle photos

**Town Construction Updates**

Lindeman updated the Board on the status of intersection improvements at Five Paths as well as the Main Street water main project.

Lowery asked about the status of Parkland Drive.

Lindeman noted that the island needs to be marked out for installation.

*Items distributed for discussion:*

- 11/18/2016 TEC Weekly Construction Update

## **DPW Director's Operational Report**

The Board reviewed the 11/22/2016 DPW Director's Operational Report.

### ***Items included in the packet for discussion:***

*- 11/22/2016 DPW Director's Report*

## **Board Members' Reports, Concerns, and Updates**

Lowery noted that Gordon Cliff of the Finance Committee offered to assist in drafting a Town Meeting article seeking funding for the Transfer Station Access Road improvements.

Brown suggested that a discussion of the Transfer Station Access Road be placed on the next meeting's agenda.

Lowery requested that the DPW research the cemetery rates of comparable Towns.

Lowery noted that he has not yet been in contact with Ben Keefe regarding the drainage conditions of the high school turf field.

Lowery noted that a resident has requested that the fields at Oxbow Meadows be mowed.

Baston thanked the DPW for clearing a tree that blew down across the Depot Parking Lot.

Baston described the progress that has been made in the Library Drainage Project.

Baston described the groundbreaking ceremony for the Rail Trail project.

The Board determined December meeting dates would be on 12/6/2016 and 12/20/2016.

## **Topics not Reasonably Anticipated by the Chair 48 Hours Prior to Posting, if any**

Lindeman discussed upcoming projects, such as the rail trail, that the DPW will be expected to maintain.

The Board suggested a line be added to the operational budget to maintain these items.

## **Review and Approve the Minutes of the 11/1/16, 11/10/16, and 11/15/16 Meetings**

Wegerbauer made a motion to approve the minutes of the 11/1/2016 meeting as submitted.

Brown 2<sup>nd</sup>, all in favor.

Lowery noted a correction on page 3 of the 11/10/2016 minutes noting that Stone's Bridge may be eligible for partial reimbursement.

Brown made motion to approve the minutes of the 11/10/2016 meeting as amended.

Baston 2<sup>nd</sup>, all in favor.

Brown made a motion to approve the minutes of the 11/15/2016 meeting as submitted.

Wegerbauer 2<sup>nd</sup>, all in favor.

Lowery made a motion to adjourn.

Wegerbauer 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:43 PM.