

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

June 14, 2016

7:00 PM

MEETING MINUTES

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, M. Lindeman (Acting DPW Director), D. Millette (DPW Water Superintendent), J. Doucette (DPW Senior Foreman)

Absent: J. Mishara

Meeting opened at 7:00 PM

Brown noted that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Topics Not Reasonably Anticipated 48 Hours Prior to Posting

Brown noted that DPW Director Stephen Kadlik has announced that he will be retiring in October 2016, and that DPW Park and highway Superintendent Michael Lindeman has been appointed Acting Director by the Town Administrator.

Public Comment

Susanne Woodruff, member of the Board of Library Trustees, appeared before the Board to thank the DPW for the landscaping work that was recently done at the Library.

Public Comment

Richard Turner, Chair of the Public Ceremonies Committee, appeared before the Board to thank the DPW for their efforts in preparing the Town for Memorial Day, and offered the use of the Public Ceremonies Committee's public address equipment for the dedication of the DPW Facility if necessary.

Irrigation Application Review – 19 Happy Hollow

Chip Ely of Lynch Irrigation appeared before the Board to discuss the application for the installation of an irrigation system at 19 Happy Hollow Road.

Lowery noted that his interpretation of the irrigation regulations prevent a system from irrigating the area on top of a septic system.

Ely responded that his understanding of the regulations prohibit the physical installation of an irrigation system over a septic system.

Lowery requested that the application clarify the regulations pertaining to the installation and operation of irrigation systems near septic systems.

Lowery noted that, in his opinion, the irrigation plan provided inadequately depicts the proposed system.

Brown made a motion to approve the application for the installation of an irrigation system at 19 Happy Hollow Road as submitted.

Baston and Brown in favor, Lowery opposed.

Items Distributed for Discussion

- 19 Happy Hollow Irrigation Application and System Plans

Irrigation Application Review – 250 Old Connecticut Path

Al Litchfield of Oxbow Development appeared before the Board to discuss the application for the installation of an irrigation system at 250 Old Connecticut Path.

Brown made a motion to approve the application for the installation of an irrigation system at 250 Old Connecticut Path as submitted.

Baston and Brown in favor, Lowery opposed.

Items Included as Part of Agenda Packet for Discussion

- 250 Old Connecticut Path Irrigation Application and System Plans

Discussion of the Roles of DPW and Citizen Volunteers for Town Beautification

Laurel Gill of 242 Stonebridge Road appeared before the Board to discuss the status of the Beautification Committee and its role in relation to the DPW.

Gill noted that she would like to take over the administration of the Beautification Committee from the DPW.

Gill discussed potential beautification sites, including the island at the intersection of Old Connecticut Path and Route 20.

The Board noted that it may be advantageous for a plan of action to be developed between the DPW and interested citizen volunteers.

Lowery suggested that Gill provide Lindeman with a description of potential beautification projects.

[Wegerbauer arrived at 7:28PM]

Update on Library Drainage Project

Baston expressed concern over project changes that have occurred since the proposed plan provided by Tighe & Bond in January.

Wegerbauer asked who oversees the work on the project.

Lindeman noted that Kadlik has overseen the project in the past.

Lowery suggested that a list of questions for Tighe & Bond be drafted.

Brown requested that Lindeman ask Tighe & Bond for an explanation for the reduction in the overall scope of the project.

Items Included as Part of Agenda Packet for Discussion

- 6/9/2016 Email from Jenny Moonan Re: Pre-NOI Submittal Discussion about Wayland Library Flood Mitigation

Discussion of Potential By-Law Change to Allow for Municipal Irrigation Systems Over 15,000 sq. ft. for Town Playing Fields

The Board discussed the nature of the DEP's position on the use and regulation of private wells for irrigation.

Millette discussed language likely to be included in the Town's new withdrawal permit restricting water used for irrigation purposes.

Lindeman suggested a potential amendment to the irrigation by-law to allow for drip irrigation for areas over 15,000 sq. ft.

Brown asked Millette if there is any update on when the new withdrawal permit may be issued.

Millette replied that a date has not yet been established, but he does have a meeting scheduled with the DEP.

Baston noted that he will provide a draft of an irrigation system information sheet for comment and review at a future meeting.

Update on the Status of the Draft MOU Between the DPW, Recreation, and School Dept

Lindeman described changes made to the draft MOU following a recent meeting of the involved parties, noting that he is happy with the changes that have been made.

Wegerbauer expressed his concern that the MOU still references a collaboration between Boards rather than Departments.

Lowery noted that he feels the MOU should be considered an agreement to facilitate a collaboration between departments.

Brown asked if the Board would like to vote its support or seek further changes.

Baston and Lowery noted they would like to see the portions of items 6 and 7 that have been struck in the updated MOU reincorporated, and would like it clarified that this is an interdepartmental agreement to be ratified by the Boards.

Wegerbauer added that the DPW should be involved in the project design phase referenced in item 6.

Items Included as Part of Agenda Packet for Discussion

- Original Draft MOU

Items Distributed for Discussion

- Updated Draft MOU

Discussion of Future Lay-Down Area for DPW Use

Lowery described the current condition of the DPW's potential future lay-down area, noting that a large amount of material placed there during the construction of the DPW Facility remains.

Brown noted that the Permanent Municipal Building Council intends to close out the DPW Facility account shortly after June 30.

Brown suggested that a real estimate for the cost of the removal of the material be obtained.

Lowery expressed his desire for the Board to draft a letter to the PMBC requesting that the cost of removing the material be paid out of the DPW Facility construction account before it is closed out.

Discussion of Current DEP-Imposed Water Usage Restrictions

Millette appeared before the Board to discuss the nature of the recent water use restrictions imposed by the DEP.

Brown requested that the status of the 20-year withdrawal permit be discussed at the next meeting.

Baston suggested that historical data regarding the amount of water used in reference to irrigation systems be gathered in anticipation of justifying potential future changes to irrigation regulations.

DPW Director's Operational Report

The Board reviewed the DPW Director's Operational Report.

Brown asked Millette about the status of the sand filtration beds.

Millette noted that he is working with Tata & Howard to develop a plan to treat and maintain the current sand beds.

*Items Included as Part of Agenda Packet for Discussion
- 6/14/16 DPW Director's Report*

Board Members' Reports, Concerns, and Updates

Lowery discussed a recent meeting he had with Selectmen Mary Antes and Town Planner Sarkis Sarkisian regarding the regulation of signs within the right-of-way.

Lowery described potential alternatives to the current A-frame signs.

Wegerbauer expressed his concern that the proposed signs may look too commercial, and may lose their 'semi-rural' character.

Wegerbauer noted that bids on the River's Edge Development will be opened on July 6.

Wegerbauer questioned why glass bottles are not currently being collected for recycling at the Transfer Station.

Baston noted that the Community Preservation Committee has asked if the DPW may be able to create several signs to post at CPC project sites.

Baston asked what method residents generally use to fill swimming pools.

Brown noted that usually the initial fill is brought in by truck, while they are usually topped off with a hose.

Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

Brown noted that there are three major road construction projects, and asked if an outside coordinator's services should be sought to oversee the projects.

Lindeman noted that TEC provided an estimate to oversee the Town's projects, and the cost would be determined by the extent of the oversight requested.

Jack Carr of 268 Commonwealth Road appeared before the Board to request permission for National Grid to excavate the road to install natural gas service at his residence.

Carr noted the request is due to a medical condition, and provided a note from a doctor supporting his claim.

DPW Highway Senior Foreman Joe Doucette noted that the road was paved approximately two years ago and is currently under the five-year moratorium imposed by MassDOT.

Carr described conversations he had with Kadlik regarding the opening of the road, and noted that the road has been opened a number of times recently.

Doucette responded that any openings in the road have occurred to address emergency gas leaks.

Lindeman noted that Chapter 90 regulations prohibit the cutting of a roadway under moratorium.

Lowery recalled a similar situation involving a resident on Glezen Lane, and noted that the issue was resolved by allowing a minimized road opening and a directional bore.

Following Board discussion, it was determined that Lindeman should further investigate the status of the road and the nature of the Chapter 90 restrictions in place, and discuss it further at the next meeting.

Items Distributed for Discussion

- 6/7/2016 Letter from Carol S. Englender, M.D. Re: Susan Carr and gas heating

Review and Approve the Minutes of the 5/24/16 and 6/3/16 Meetings

Lowey noted three typographical corrections on pages two and three.

Baston noted a typographical correction on page three.

Baston requested that the three questions he asked Ian Catlow of Tighe & Bond be added to the minutes.

Lowery made a motion to accept the minutes of the 5/24/2016 meeting as amended.

Wegerbauer 2nd, all in favor.

Baston noted a correction to the location of the DEP streamflow gauge referenced on page 1.

Brown made motion to accept the minutes of the 6/3/2016 meeting as amended.

Lowery 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion

- 5/24/2016 Meeting Minutes Draft

- 6/3/2016 Meeting Minutes Draft

Wegerbauer made a motion to adjourn.

Lowery 2nd, all in favor

Meeting adjourned at 9:13PM