

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

March 22, 2016

7:00 PM

MEETING MINUTES

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, S. Kadlik (DPW Director)

Meeting opened at 7:00 PM

Brown announced that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Brown asked for public comment – there was none.

Meeting with Representative of Recreation Commission to Discuss ATM Items

Brud Wright of the Recreation Commission appeared before the Board to discuss articles scheduled for Annual Town Meeting.

Wright noted that the Recreation Commission has an article seeking to use stabilization funds to explore the possible installation of an athletic field at 195 Main Street and refurbish the Town Building field.

Lowery noted that he feels it is in the Board's best interest that the fields are properly maintained and expressed his support of the article.

Lowery expressed his preference that drinking water not be used to irrigate athletic fields, but acknowledged that athletic field irrigation is a different issue than residential lawn irrigation.

Wegerbauer questioned if the Board supports the article, would it also incorrectly imply that the Board is endorsing a specific use for the land at 195 Main Street.

Wright clarified that the Recreation Commission is not seeking the Board's endorsement for a specific use of 195 Main Street, just their support for the Recreation Commission to conduct a feasibility study on the site.

Mishara made a motion that the Board supports the feasibility study as contained in Town Meeting Warrant Article 22, without the Board taking a position on the ultimate use or disposition of the land.

Lowery 2nd, all in favor.

Baston noted that upcoming DEP regulations may potentially restrict private well irrigation, and asked if an exemption for Town athletic fields could be granted should such a restriction occur in the future.

Discussion of ATM Articles

Brown asked the Board who would like to address potential financial questions broached at the Warrant Hearing.

After Board discussion, it was determined that Mishara would address financial questions concerning Highway Division and vehicle acquisitions, and Lowery would address any other financial questions.

Mishara requested that a breakdown of the cost estimates for the intersection reconfigurations.

After Board discussion, it was determined that Mishara will move Articles 15 and 16, while Lowery will move Articles 23 and 33.

Brown noted that changes to the language of Budget Item 30: Completion of Water Meter Replacement voted on by the Board were not printed in the warrant book, but will be corrected on an errata sheet.

Brown noted that it is the Board's responsibility to identify the funding source of the articles, and asked if an opinion from the Finance Committee should be sought.

Mishara suggested that funding sources identified be in line with the recommendation of the Finance Committee.

Lowery made a motion for Brown to check with the Finance Committee to identify their preferred sources of funding for Town Meeting articles.

Mishara 2nd, all in favor.

Brown noted that there was discussion of potentially adding a center island to the design of the Five Paths intersection.

Kadlik replied that if an island isn't initially installed, it could be added later.

Duane Galbi of 190 Stonebridge Road asked for additional information about Budget Item 28: Stonebridge Water Main.

Brown noted that the goal is to establish a safer method of getting chemical deliveries to the well and creating a loop to the water system.

Items Distributed for Information and Use by the Board of Public Works

- Letter from Cherry Karlson re: ATM Articles

- Proposed Script for Abbreviated Presentation Articles

Meeting with members of the Historical Commission and the Community Preservation Committee to Discuss Stone's Bridge

Elisa Scola, Historical Commission Chair, and Gretchen Schuler, Community Preservation Committee Chair, appeared before the Board to discuss the stabilization and preservation of Stone's Bridge.

Wegerbauer noted that the memo stipulates that Kadlik oversee and report on procurement, and noted that it should likely be Town Procurement Specialist Elizabeth Doucette.

Brown suggested that Town Administrator Nan Balmer be designated under item 3 of the memo provided to allow her to delegate responsibility as necessary.

Wegerbauer made a motion to designate Kadlik as the local project manager for the Stone's Bridge project.

Mishara 2nd, all in favor.

Wegerbauer made a motion to approve the language in the body of the letter submitted as part of the packet, changing the signatory from the Board of Public Works Chair, to the Director of the Department of Public Works, to the National Register program in support of the national registration of Stone's Bridge.

Mishara 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion
- 3/3/2016 Memo from Elisa Scola and Gretchen Schuler re: Stone's Bridge

Discussion to Answer Questions Received from WRAP Committee

The Board addressed several questions posed by the WRAP Committee in response to the Board's submission.

Regarding WRAP Question 1, Kadlik noted that 15 years is the correct number, as that is when a road is subject to increased maintenance practices.

Regarding WRAP Question 2, the Board noted that a map will be provided as requested.

Regarding WRAP Question 3, Kadlik noted that a road paving schedule will be provided.

Regarding WRAP Question 4, the Board noted that 'Appendix A' will be provided as requested.

Regarding WRAP Question 5, Kadlik responded that the roll-off truck, swap loader, and backhoe currently do not have sufficient storage.

Regarding WRAP Question 6, Kadlik noted that the 2016 Capital Efficiency Study was just received and will be provided to both the WRAP Committee and Board for review.

Regarding WRAP Question 7, the Board noted that the requirements had not yet been received, but will be provided when received.

Regarding WRAP Question 8, the Board noted that infrastructure costs would be absorbed by a private developer, but the distribution costs associated with providing more water may be borne, at least in part, by the Water Enterprise Fund.

Regarding WRAP Question 9, Kadlik noted that some of the vehicles are stored at the DPW Facility, while others are stored at the Water Treatment Plant. If in the future the DEP prohibits vehicles from being kept at the Water Treatment Plant, the current number of vehicles could be stored at the DPW Facility. At this point, a separate garage is not needed at Baldwin Pond.

Items Included as Part of Agenda Packet for Discussion
- 3/3/2016 Email from Anette Lewis re: WRAP – Responses to Questions

Discussion of Possible Sale of 47 & 48 Sycamore Road

Lowery recused himself from the discussion of this agenda topic and left the room.

Brown noted that the only concern he is aware of relating to the sale of the parcels is the existence of old water lines and the water service for 66 Hawthorne Road that pass through the land.

Mishara made a motion that Brown draft a letter in response to the email received to request an easement to service water mains.

Baston 2nd, all in favor.

Lowery rejoined the meeting at the conclusion of the discussion.

Items Included as Part of Agenda Packet for Discussion
- 3/14/2016 Email from Elizabeth Doucette re: Disposition of Town-Owned Parcels, Map 46B Parcels 47 and 48 Sycamore Road

DPW Director's Financial Report

Kadlik discussed the status of the DPW operating budget.

Kadlik noted that snow budget is nearly expended due to the number of treatable storms and the repairs of damage incurred to equipment.

Items Included as Part of Agenda Packet for Discussion
- 3/10/2016 DPW Director's Financial Report

Board Members' Reports, Concerns, and Updates

Mishara asked Kadlik about the status of the Physical Alteration Permit applied for by 150 Main Street, and suggested that Brown clarify the status of the permit with Mr. Levy of 150 Main Street LLC.

Lowery noted that it has been announced that new MS4 Stormwater regulations are expected to be announced shortly.

Brown suggested that a discussion of the MS4 Stormwater regulations be placed on a future agenda.

Baston noted that the rail trail is slated to begin construction over the summer, and that an elevated speed plateau at the pedestrian crossing on Glen Road had been previously discussed.

Kadlik noted he will discuss the installation of an elevated plateau at the Glen Road crossing with the Planning Department.

Baston distributed the talking points for submission to the Wayland Weekly Buzz.

Baston asked if the River's Edge Development project has received any quotes.

Wegerbauer replied that the revised RFP has not yet been put out.

Brown asked Kadlik about the status of the Happy Hollow Wells.

Kadlik replied that the DEP is scheduled to come for final inspection on Thursday.

Lowery requested that Millette's draft on public information on lead be finalized for publication shortly.

The Board determined that meetings should be posted for 15 minutes prior to each night of Town Meeting, with the next regularly scheduled meeting on 4/26/2016.

Brown noted that the Board did not meet with the Planning Board in executive session since they are not a named party in the suit in question.

Brown noted that he met with Town Counsel last Thursday regarding 150 Main Street, and was advised that there is nothing impeding or compelling the Board to act on the Physical Alteration Permit.

Wegerbauer asked if there is a reasonable time frame in responding to applications for permits.

Brown noted that by the time of next meeting the Board should know if the case has been settled.

Wegerbauer added that he does not believe that the Board should delay the approval of the Physical Alteration Permit submitted.

Wegerbauer requested that a review and possible Board vote on the Physical Alteration permit for 150 Main Street be placed on the 4/26/2016 agenda.

Items Distributed for Information and Use by the Board of Public Works

- 3/2/2016 Mass Municipal Association Article: "MS4 Permits Expected in Coming Weeks"

- 3/22/2016 Wayland Weekly Buzz Proposed Submission

Review and Approve the Minutes of the 3/8/2016 Meeting

Lowery requested an addition for the top of page 3 noting that Kadlik added that a speed bump would not be allowed to be placed at intersection.

Brown made a motion to approve the minutes of the 3/8/2016 meeting as amended.

Mishara 2nd, all in favor.

Executive Session to Discuss Strategy with Respect to Recent Actions Regarding Bernstein et al v. Wayland Planning Board et al.

Brown made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to recent actions regarding Bernstein et al v. Wayland Planning Board et al.

Mishara 2nd.

Roll call vote: Wegerbauer – aye, Mishara – aye, Lowery – aye, Brown – aye, Baston - aye.

Brown invited the attendance of DPW employees Daniel Cabral, Joseph Doucette, and Stephen Kadlik.

Brown noted that the Board will reconvene in open session in approximately ten minutes for the purpose of adjourning.

The Board entered into executive session at 9:13 PM.

The Board reconvened in open session at 9:20 PM

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:20 PM