

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

March 8, 2016

7:00 PM

MEETING MINUTES

Present: C. Brown, (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, S. Kadlik (DPW Director)

Meeting opened at 7:00 PM

Brown announced that the meeting is being recorded.

Brown opened the meeting with a review of the agenda.

Brown asked for public comment

Public Comment

Suzanne Woodruff, Library Trustee and Permanent Municipal Building Committee Member, introduced herself to the Board.

Lowery read an email received from George Harris of 8 Holiday Road, thanking the DPW for the recent work done cleaning up down tree limbs and branches.

*Items Distributed for Information and Use by the Board of Public Works
- 3/8/2016 Email from George Harris: "Thanks"*

Review and Approve the Minutes of the 2/23/2016 Meeting

Baston noted a typographical error on page 5.

Lowery noted a typographical error on page 2.

Mishara made a motion to approve the meeting minutes of 2/23/2016 as amended.

Lowery 2nd, all in favor.

*Items Included as Part of Agenda Packet for Discussion
- 2/23/2016 Meeting Minutes Draft*

Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

Brown discussed the status of the DPW reports due to the Wayland Real Assets Planning Committee.

Brown requested that the DPW reports be compiled and sent to the WRAP Committee.

Joint Meeting with Recreation Commission to Discuss Field Maintenance

The Recreation Commission called their meeting to order at 7:08 PM

Brud Wright of the Recreation Commission noted that the Recreation Commission seeks to utilize user fees to rehabilitate the Town Building athletic field.

Wright discussed potential irrigation installation options for the Town Building field.

Lowery described the Town Bylaws dictating allowable size of irrigated areas as well as the implementation of water conservation restrictions.

Wright asked if the installation of a private well for irrigation would bypass the restrictions imposed by the bylaws.

Brown confirmed that the current bylaws do not apply to private well irrigation.

Lowery discussed water conservation case studies published by the DCR and provided to the Board of Public Works and Recreation Commission for review.

Brown discussed current DPW staffing levels, and the impact an increased workload would have on current staff.

DPW Park and Highway Superintendent Michael Lindeman noted that the two additional employees sought by the DPW would allow the current workload to be completed, but would not allow the DPW to significantly increase its workload.

Wegerbauer asked if the use of a temporary irrigation system would work to establish a field at the Town Building.

Lindeman noted that it would not help significantly, and he suggested that a well irrigation system would be the best approach.

DPW Water Superintendent Don Millette noted that current DEP restrictions limit the amount of water the Town is permitted to withdraw.

Brown encouraged the Recreation Commission to keep the DPW informed regarding the scope of the work to be done on Town Building field.

Brown noted that the DPW does not currently have use for 195 Main Street, and it is the sense of the Board that the Town is to decide the ultimate use of the land.

*Items Distributed for Information and Use by the Board of Public Works
- DCR Ipswich River Targeted Watershed Grant Fact Sheet*

Parmenter Road Traffic Calming Request – Initial Review

Sumita Dutta of 9 Parmenter Road appeared before the Board to discuss her request for traffic calming at the intersection of Plain and Parmenter Roads.

Dutta expressed her concern for the limited visibility when turning left onto Plain Road from Parmenter Road.

Lowery questioned whether a speed bump would be permitted at an intersection.

Kadlik added that a speed bump would not be allowed to be placed at intersection.

Lowery asked if the sight lines could be improved at the intersection.

Kadlik noted that traffic data still needs to be gathered.

Brown described the traffic calming process and the potential solutions available.

Brown noted that the DPW should examine sight lines, review regulations for traffic calming measure installations, and request the police department to gather speed data.

Brown made a motion to request that the DPW examine sight lines at the intersection, review the regulations for traffic calming measure installations, and request the Police Department to gather speed data in the area.

Mishara 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion
- 02-14-2016 Traffic Calming Request submitted by Sumita Dutta

Discussion of ATM Articles

The Board discussed the status of the articles to be presented by the Board of Public Works at Annual Town Meeting.

Library Drainage Project Update

The Board discussed the status of the library drainage project and the contents of the update provided in the packet from Tighe & Bond.

Lowery requested that the report recently received from Tighe & Bond be forwarded to the Library Commission.

Items Included as Part of Agenda Packet for Discussion
- 3/2/2016 Tighe & Bond Summary of Vacuum Excavation Work Completed on February 23, 2016 to Support the MEMA Library Drainage Grant Project

DPW Director's Operational Report

Kadlik discussed the contents of the DPW Director's Operational Report.

Brown asked about the status of the Happy Hollow Wells.

Millette responded that the majority of alarm testing was recently completed, bacteria tests have come back negative, training is underway, and the DEP is scheduled for inspection shortly.

Lowery noted that he would like the paving of the Chamberlain Well driveway to be considered in the future to prevent vehicles from getting stuck.

Lowery asked about the status of lead services.

Millette noted that he requested staff review records to determine if any lead services were still active, and identified 48 potential lead services for further investigation.

Lowery asked about the status of issuing a public report regarding lead in water.

Items Included as Part of Agenda Packet for Discussion

- 3/8/2016 DPW Director's Report

Items Distributed for Information and Use by the Board of Public Works

- 2/19/2016 Email from Janet Moonan of Tighe & Bond re: Vacuum Excavation to ID Utilities for Library Drainage Project

Board Members' Reports, Concerns, and Updates

Lowery discussed the condition of the wooden fencing along Lakeshore Drive.

Kadlik noted that a full bidding process was needed due to the labor involved in the project, and the Town is currently awaiting the bid results.

Brown noted that he attended the Board of Selectmen meeting the previous night, and that they have drafted a letter to the Department of Transportation requesting a review of the speed limits on Stonebridge Road.

Brown asked about the status of the financial analysis of municipal water rates.

Lowery noted that the Board needs a spreadsheet showing municipal water usage to allow for further analysis.

Brown noted that a discussion on articles at Town Meeting has been scheduled for 3/17/2016, and the attendance of a Board of Public Works member to field questions has been requested.

Mishara volunteered to attend on behalf of the Board.

Baston distributed talking points for the Wayland Weekly Buzz.

*Items Distributed for Information and Use by the Board of Public Works
- 3/8/2016 Wayland Weekly Buzz Proposed Submission*

Executive Session to Discuss Strategy with Respect to Pending Actions Regarding 150 Main Street LLC v. Zoning Board of Appeals and Review and Approve the Executive Session Minutes of the 2/9/2016 Meeting

Brown made a motion that the BOPW enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to discuss strategy with respect to pending actions regarding 150 Main Street LLC v. Zoning Board of Appeals and review and approve the executive session minutes of the 2/9/2106 meeting.

Mishara 2nd.

Lowery asked for clarification as to why executive session was called.

Brown replied that he has information that he is unsure if it is suitable for public release to discuss with the Board, and would restate the comments in open session if the Board sees fit.

Roll Call Vote: Mishara – aye, Lowery – aye, Brown – aye, Wegerbauer – aye, Baston – aye

Brown invited attendance by DPW employees Daniel Cabral, Joseph Doucette, Stephen Kadlik, Don Millette, and Michael Lindeman.

Brown noted that the Board will reconvene in open session in approximately ten minutes for the purpose of adjourning.

The Board entered into executive session at 8:43 PM.

Brown made a motion to approve the executive session minutes of the 2/9/2016 meeting, but not release them.

Lowery 2nd.

Roll Call Vote: Mishara – abstain, Lowery – aye, Brown – aye, Wegerbauer – aye, Baston – aye

Brown noted that he attended a meeting with the Board of Selectmen under the impression that they would be discussing the status of 150 Main Street with Town Counsel in executive session.

Brown added that this did not occur, but a meeting with the Planning Board is scheduled for 3/22/2016 to discuss 150 Main Street.

Brown recommended that the Board of Public Works convene at the Town Building on 3/22/2106 to allow members to attend the Planning Board meeting as well.

Lowery noted that a permit has been applied for, and asked what action the Board should take.

Lowery expressed his opinion that a public hearing should be held by the Board to review the Physical Alteration Permit application of 150 Mina Street.

Brown added that he would first like clarification from Town Counsel regarding the scope of the approving authority of the Board.

Kadlik added that the Town Administrator has requested that the Board delay any action of the permit application until Town Counsel has issued a public comment concerning the court ruling that occurred on 2/18/2016.

Wegerbauer expressed his opinion that the discussion concerning the permit did not need to occur during executive session.

Lowery noted he would like the plans to be examined to determine if the developers are being asked to construct anything within the Town's Right-of-Way.

Brown made motion that exit executive session.

Mishara 2nd.

Roll Call Vote: Mishara – aye, Lowery – aye, Brown – aye, Wegerbauer – aye, Baston – aye

The Board reconvened in open session at 8:55 PM.

Brown noted that the Board determined in executive session that they will meet with the Planning Board in executive session on 3/22/2016 to discuss the status of 150 Main Street.

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 8:57 PM