

WAYLAND BOARD OF PUBLIC WORKS

Wayland DPW Facility

August 11, 2015

7:00 PM

MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara M. Wegerbauer, S. Kadlik (Director)

Meeting opened at 7:00 PM

(Brown announced that the meeting is being recorded)

Brown opened the meeting with a review of the agenda.

37 Davelin Road Request for Exemption from Water Ban

Richard Thompson, 37 Davelin Road, appeared before the Board to discuss his request for exemption from the water ban.

Thompson noted that he is currently in the process of installing a new lawn on his property along the sides of his home.

Mishara asked Thompson if hand watering was an option.

Thompson replied that it would be very difficult to do by hand.

The Board asked if he had an irrigation permit on file.

Thompson noted that Henley irrigation installed the system, and he is unsure if a permit is on file.

Brown made a motion to approve an exemption from the water ban for 37 Davelin Road to water the two zones on the side of the house.

Mishara 2nd.

Lowery noted that he does not feel it is wise to grant any exemptions to the water ban unless to concerns matters of health and safety.

Lowery proposed a friendly amendment to the motion that watering be limited to between dusk and dawn, pending the verification of the filing of an irrigation permit.

Baston, Mishara, Brown in favor. Lowery against, Wegerbauer abstain.

Items Included as Part of Agenda Packet for Discussion

- 37 Davelin Road Water Usage History

Public Comment

Dorothy Dunlay, 27 Sherman Bridge Road, appeared the Board to discuss the status of Sherman’s Bridge, its design, and its history.

Public Comment

Thomas Cooper, 66 Sherman Bridge Road, appeared before the Board to discuss the status of Sherman’s Bridge and plans to repair the bridge. Cooper expressed his concern over proposed changes to the railing design of the bridge.

Cooper distributed a handout detailing his suggestion for completing repairs to the bridge.

*Items Distributed for Information and Use by the Board of Public Works
- Graphic depicting potential bridge repair option as prepared and discussed by Thomas Cooper*

Public Comment

Tom Largy, 59 Moore Road, appeared before the board to discuss the status of Sherman’s Bridge. Largy expressed his concern that potential changes to the bridge would obscure the sidewalk.

Public Comment

Susan Koffman, 66 Sherman Bridge Road, appeared before the Board to discuss the status of Sherman’s Bridge. Koffman expressed her concern for the potential replacement of the wooden bridge with a steel and concrete structure. Koffman requested that public input be sought prior to any significant replacement or repairs are undertaken.

Public Comment

Susan Wagner, 201 Oxbow Road, noted that the directional sign on Route 20 East is currently upside-down.

DPW Senior Foreman Joe Doucette noted that the DPW had recently become aware of the issue and will repair the sign tomorrow.

Public Comment

Kurt Tramosch, 2 Weir Meadow Path, appeared before the Board to discuss the status of Sherman’s Bridge. Tramosch described a past hearing that occurred in Sudbury regarding the bridge, recalling that the proposed replacement to the bridge was a concrete structure with high railings.

Discussion of the Status of Sherman’s Bridge

Brown noted that the \$150,000 of State funding is no longer available for the project.

Brown discussed that history of the project, and noted the public opposition to potential changes voiced at a recent Conservation Commission meeting.

Brown asked Kadlik about the safety of the bridge.

Kadlik replied that the structural integrity of the bridge is sound, but the decking boards are loose and the DPW has had to make two emergency repairs in recent weeks.

Kadlik discussed the nature of temporary repairs that have been done to the bridge.

Brown clarified that the Board has granted Kadlik authorization to close the bridge in the event the bridge is deemed to be unsafe for travel.

Brown discussed long-term plans for the bridge, noted that the bridge is half-owned by Sudbury, and suggested officials from both towns get together to determine options for the bridge.

Wegerbauer asked the Board if an advisory committee should be formed to provide input on the bridge.

Lowery noted that he supports public involvement in the process regarding the rehabilitation of the bridge.

Mishara asked if the TEC proposal recommends the same style railings sought by MassDOT.

Kadlik noted that the TEC has only provided schematic drawings, and a final plan has not yet been completed.

Mishara asked if Community Preservation Committee funding may be available.

Brown described the discussion that occurred at the 8/10/15 Board of Selectmen's meeting, noting that the Board of Selectmen requested that the staffs of both Wayland and Sudbury confer to determine possible avenues for repair first.

Lowery suggested that various aspects: funding, aesthetics, safety, and cost be considered at the same time.

Brown noted that in his opinion, the goal should be to have the bridge repaired to maintain its current aesthetic level.

Tramosch suggested that the bridge may be eligible for placement on the historic register.

Koffman noted past discussions between Wayland and Sudbury regarding the replacement of the bridge.

The Board discussed the potential for resident involvement in a meeting between Wayland and Sudbury.

The Board agreed with the recommendation of resident involvement throughout the process.

Brown asked the residents to determine who would represent them, and let Brown and Kadlik know.

Public Water Rate Hearing and Board Vote to Set Water Rates

Molly Upton, 23 Bayfield Road, noted that she would like to see the \$60 administrative fee reduced.

Wegerbauer suggested that administrative fee be used as a lever to maintain the targeted fund balance.

Lowery noted that data provided by Water Superintendent Don Millette indicated that at this time last year 277 million gallons of water had been pumped, and this year it has increased to 317 million gallons pumped.

Mishara noted that the Board had targeted an undesignated fund balance of \$2.4 million, and is in favor of the existing rate structure.

Baston noted that, in his opinion, we should maintain the rate structure at its present level.

Lowery noted that a 2007 study commissioned by Tata & Howard identified needed infrastructure improvements, and completion of the recommended improvements is currently behind schedule.

The Board discussed the ideal target balance of the undesignated fund.

Upton suggested that water bills issued report water usage in gallons, rather than cubic feet.

Mishara made a motion to maintain the current rate structure and the current administrative fee, effective July 1, 2015.

Wegerbauer 2nd, all in favor.

Stonebridge Road Traffic Calming Discussion and Anticipated Board Vote

Lowery noted that he would like to see increased speed enforcement on the road, requested the Board to write to the Board of Selectmen to seek to reduce the 35mph speed limit to 30mph, and request increased enforcement by the police.

Mishara noted that police resources limit the amount of enforcement possible.

Lowery clarified that enforcement should be increased during drive times and monetary citations be issued.

Mishara asked the Board about the potential installation of flashing signs.

Brown noted that flashing speed signs cost as much as \$8000 each.

Mishara described markings and signage on Weston Road in Wellesley as an example of additional traffic calming options.

Baston noted that he feels the issuance of monetary citations would be an effective deterrent.

Brown clarified that the Board has the authority to implement traffic calming, but not the installation of stop signs or speed limit signs.

The Board discussed the potential placement of lighted radar speed signs.

Dana Fogg, 9 Stonebridge, discussed his concerns about the behavior of traffic on Stonebridge Road.

Mishara asked the Board about potential funding sources of the installation of traffic calming measures.

Kadlik noted that the DPW traffic calming capital account has been depleted.

Lowery asked if there is any signage on Stonebridge going towards Framingham denoting the approaching intersection.

Kadlik noted that a dangerous intersection sign could be created and installed by the DPW, but would still need prior approval by the Board of Selectmen.

Mishara suggested that TEC could potentially be commissioned to conduct a traffic study.

Mishara noted that he is in favor of installing lighted speed signs on Stonebridge Road in each direction.

Wegerbauer noted that he is not in favor of flashing signs being placed in a residential area, and suggested that approval from area residents be sought prior to installation.

Lowery asked Wegerbauer if he suggests that language be added to the motion seeking consultation with affected neighbors.

Mishara made a motion to install additional signage, draft a letter to Police Chief Irving recommending stronger enforcement during peak hours, and the installation of two lighted signs (1 in each direction), at locations to be determined following consultation with affected neighbors, and to revisit the status of Stonebridge Road 12 months after their installation.

Lowery 2nd.

Wegerbauer made an amendment to the motion to remove flashing signs from this motion, and include their installation in a separate motion.
Amendment failed – no 2nd.

Brown noted that a public hearing would likely occur to determine the location of flashing signs.

Duane Galbi, 190 Stonebridge Road, asked why speed bumps are not considered appropriate for the road.

Brown noted that the Fire Chief Houghton is opposed to them, Police Chief Irving supports their installation on Stonebridge in only very limited areas, and DPW Director Stephen Kadlik is opposed to their installation in this location.

Wegerbauer noted he is not entirely opposed to speed bumps, but the speed data does not support the installation.

Lowery noted he is opposed to their installation, as Stonebridge is a connector road and has been designed as such.

Lowery added that the speed and accident data do not support their installation and, in his opinion, he does not believe resources should be spent until enforcement is increased.

Baston, Mishara, Brown, Lowery in favor. Wegerbauer opposed.

Brown asked Kadlik to work with Police Chief Irving to determine the location of static signs, and requested Lowery draft a letter to the Police Chief seeking increase enforcement on Stonebridge Road.

Board Vote to Authorize Release of Danforth Green, LLC Bond re: West Plain/Old Connecticut Path Intersection Improvements

Kadlik described the process of working with residents to plant trees as part of the project.

Kadlik recommended the Board approve the release.

Lowery made a motion that the Board authorizes the release of the bond.

Mishara 2nd, all in favor

Items Included as Part of Agenda Packet for Discussion
- 9/19/2014 Performance Bond from FTC Insurance Group
- 7/23/2015 TEC Project Closeout Recommendation
- Copy of Bond Release Letter, as drafted by Town Counsel

Discussion of Water Fund Balance Policy

Brown noted that the Finance Director is looking for a specific dollar figure for reporting purposes.

Wegerbauer described the method of determining the water fund balance.

Wegerbauer made a motion to set the target undesignated fund balance at \$2.62M for FY2016.

Mishara 2nd.

Lowery asked the Board if the Finance Director is also seeking the rationale for the fund balance, and suggested that the motion include Wegerbauer's calculation process.

Lowery made a friendly amendment to the original motion to include Wegerbauer's method of calculation.

All in favor.

Town Meeting Article Discussion

Brown discussed potential articles for Fall Town Meeting.

Brown noted that it may be necessary to bring forward an article to accept the gifts of land pertaining to the Route 27 / Route 30 intersection improvement project.

Brown noted that a draft of the Ch. 190 bylaw amendment is sufficient to satisfy the DEP, and it was not necessary to adopt the bylaw amendments immediately.

Brown noted that the Board of Selectmen has advised him that there are already 16 articles prepared for Fall Town Meeting, and wish that any articles that are not time-sensitive be delayed until Annual Town Meeting.

Brown asked Water Superintendent Don Millette if, in his opinion, an article amending the Ch. 190 bylaw can wait until Annual Town Meeting.

Millette noted that it would have no impact to wait until spring, and as such recommended that it be delayed.

Lowery noted that the Ch.190 draft bylaw needs further revision prior to presentation.

Mishara made a motion to withdraw the article seeking amendment to the Ch. 190 bylaw from Fall Town Meeting.

Baston 2nd.

Baston, Mishara, Brown, Wegerbauer in favor. Lowery abstain.

Brown noted the only article the DPW may bring forth to Fall Town Meeting will be a pertaining to the Route 27 / Route 30 intersection improvement project.

Items Included as Part of Agenda Packet for Discussion
- 7/24/2015 Chapter 190 Water Bylaw Draft with Amendments
- List of Potential 2015 Fall Town meeting Articles

Review of Open DPW Capital Items

Kadlik discussed the source of funding for the replacement for the crashed Water Division truck.

Mishara made a motion to accept the Director's motion to accept the DPW Director's recommendations for the close-out of open capital items.

Baston 2nd, all in favor.

Items Included as Part of Agenda Packet for Discussion
- List of Open DPW Capital Accounts

Discussion of the Transportation of Rowing Docks for the Wayland-Weston Crew Team to Boston

Kadlik noted that the Wayland-Weston Crew Team requests that the DPW haul the docks from the Town Beach into Boston and back.

Brown discussed action taken on this subject during 2010 Board of Public Works meetings.

Brown noted that the docks are owned by the regatta, and are allowed to be used at the Town Beach in exchange for their transportation into Boston annually.

Mishara made a motion to defer further discussion until more information is gathered.

Brown requested that the discussion be continued at the next meeting.

Items Included as Part of Agenda Packet for Discussion
- 11/9/2010 Board of Public Works Meeting Minutes
- 12/20/2010 Board of Public Works Meeting Minutes

DPW Director's Report

Baston asked about irrigation violation notices that have been distributed.

Millette noted that there have been 215 violations to date, with 4 second-offense violations.

Brown asked Millette if the date the Happy Hollow wells will be taken off-line has been determined.

Millette replied that a date has not yet been established, but EverSource still needs to get power to the site.

Millette noted that the DEP has refused to grant an additional time extension to the Town, although no fines will be levied unless an issue occurs that could have been prevented if the project was completed.

Brown suggested that another reverse 911 call be initiated when the wells go offline, as well as notice placed in the Wayland Town Crier.

Lowery volunteered to draft an informational letter to be distributed when the Happy Hollow Wells are taken off-line.

Kadlik discussed the awarding of a \$10,000 MIIA grant to assess fleet maintenance.

*Items Included as Part of Agenda Packet for Discussion
- 8/11/2015 DPW Director's Report*

Board Members' Reports, Concerns, and Updates

Baston noted the sidewalk on Route 27 is complete and looks very good.

Baston discussed the status of the Route 27 Sudbury River Bridge.

Kadlik noted that the bridge is structurally sound, and MassDOT is scheduled to replace the rails.

Baston asked if a review of the additional expense the DPW will incur with the loss of the material storage area has occurred.

Kadlik replied that efforts have been made to find alternative ways to remove material from the site prior to completing a review of expenses.

Baston noted that EverSource has offered to do a significant amount of construction of the rail trail path, and asked if the \$400,000 in available construction funds would be sufficient to pave the trail.

Mishara noted that Executive Session minutes regarding the landfill access road can likely be released and requested their review and release be placed on a future agenda.

Wegerbauer asked Kadlik about the balance of the Transfer Station revolving fund.

Kadlik noted that \$350,000 is the fund's limit, and its current balance is approximately \$298,000.

Wegerbauer requested that a discussion on the status of the Transfer Station Revolving Fund be placed on a future agenda.

Lowery discussed the list of municipal-use water meters, and noted that 800,000 gallons of water was used at Loker Elementary as part of activities associated with the Pegasus Program.
(At the following meeting, this was determined to be a meter reading error)

Lowery suggested that the Recreation Department be consulted regarding the amount of water used for the program.

Kadlik suggested that a discussion on the status of municipal-use water meters be placed on a future agenda.

Lowery requested a copy of the Loker School water bill in question.

Brown noted that the Board of Selectmen has allocated funding to redesign the Glezen intersection per the legal judgement, and TEC is currently beginning the process.

Brown noted that the Permanent Municipal Building Committee expressed their desire that the new DPW Facility is being adequately cleaned and maintained by the employees.

Brown noted the next scheduled Board meeting will be Tuesday, August 25, 2015.

Review & Approve Minutes of the July 15, 2015 Meeting

Baston noted two typographical errors for correction.

Wegerbauer made a motion to approve minutes of the July 15, 2015 meeting as amended.

Baston 2nd.

Baston, Brown, Lowery, and Wegerbauer in favor, Mishara abstain.

Items Included as Part of Agenda Packet for Discussion
- 7/15/2015 Board of Public Works Meeting Minutes Draft

Mishara made a motion to adjourn.

Baston 2nd, all in favor.

Meeting adjourned at 10:09 PM.