

# WAYLAND BOARD OF PUBLIC WORKS

Wayland Town Building

May 26, 2015

7:00 PM

## MEETING MINUTES

Present: C. Brown (Chair), M. Lowery (Vice Chair), W. Baston, J. Mishara, M. Wegerbauer, S. Kadlik (Director)

Meeting opened at 7:00 PM

(Brown announced that the meeting is not being recorded)

Brown opened the meeting with a review of the agenda.

Brown asked for public comment

### **Public Comment**

Richard Turner of 7 Nob Hill Road appeared before the Board to note damage done to veterans' grave markers that he believes were accidentally broken during cemetery maintenance.

Turner thanked the DPW for their Memorial Day preparations.

### **Public Comment**

Linda Segal of 9 Aqueduct Road appeared before the Board to discuss the use of herbicide by Eversource for vegetation management and the nature of the documentation provided by Eversource for public information.

Segal suggested that the Board address the issue in conjunction with the Board of Health.

### **Discussion of River's Edge Property and Potential Board Vote to Declare Land Surplus**

Brown noted that the additional wording regarding the costs to be incurred by the DPW, as requested by the Board, was added to the potential motion after consultation with Town Counsel.

Brown referred to a map of the land in question.

Lowery noted that according to the map, it appears that a portion of the landfill access road is part of the potential land transfer.

Sarkis Sarkisian, Town Planner, noted to the Board that he can explore the option of moving the property line or an easement on the portion of the land in question could be obtained.

Lowery noted that the decision to relocate the property line lies with the Town.

Brown suggested that this issue be discussed with Town Counsel.

Lowery suggested that the Board could vote to exclude the portion of the land encompassing the access road from the land transfer.

Sarkisian noted that he would discuss the issue with Town Counsel.

Lowery noted that the Conservation Commission's order of conditions concerning the access road still needs to be met.

Brown noted that it is his preference that the Board delay vote until the issue concerning the access road is resolved.

Brown noted that he had recently met with the Board of Selectmen to discuss the costs associated with the relocation of the DPW's material storage from the site, and noted that they sought more specific information regarding the potential cost incurrences.

Brown discussed the process of moving material from the current site to the new material storage area with Kadlik.

Lowery asked Kadlik about the request for him to sign an affidavit pertaining to the DPW's uses of the land in question.

Kadlik noted that he has not signed an affidavit, as a written copy has not yet been presented to Town Counsel for review.

Lowery requested the opportunity to review the affidavit prior to Kadlik signing.

***Items Distributed for Information and Use by the Board of Public Works***

*- Assessor's Map 22, Lot 3 & Lot 7, of land parcel in question.*

*- Map detail highlighting the portion of the land affecting the access road.*

**Discussion of Funding for the Rt 30 / East Plain / School St Intersection**

Brown noted that Police Chief Irving made a recommendation to the Board of Selectmen that the reconfiguration of the intersection be made permanent.

Kadlik noted that Fire Chief Houghton has expressed his concern for emergency vehicle traffic flow through the intersection, which Kadlik referred to TEC.

Kadlik noted that the installation of six wheelchair accessibility ramps will also be significant cost incurrence.

Mishara asked if the work would be outsourced or done in-house.

Kadlik responded that the job would be outsourced.

Lowery noted that the Board would have to decide in the future whether this project should be funded as a capital item or an article.

Brown asked the Board if this is a potential item for Fall Town Meeting.

Wegerbauer and Baston responded that they would encourage this be presented at Fall Town Meeting.

Lowery suggested that Finance Committee liaison Tom Abdella be consulted regarding potential funding sources.

### **Discussion and Status Update on the Condition of Pelham Island Road.**

Brown noted that the Board of Public Works has advised the Board of Selectmen of the condition of the road and the potential declaration of emergency regarding the condition of the road.

Lowery noted that he addressed his concerns about the condition of the road at a recent Conservation Commission meeting during public comment.

Lowery displayed pictures of the condition of Pelham Island Road via overhead projector.

Kadlik described a plan to repair the road, as was presented to Conservation, and noted that he and the Board will attend a Conservation Commission public hearing on 6/4/2015.

The Board discussed the potential declaration of emergency, as well as the parameters surrounding the road's repair.

Mishara asked Kadlik if the DPW is prepared to complete the project within 30 days if permission is granted.

Kadlik responded that the DPW could complete the project within 30 days.

### **Discussion of Fluoride Levels in Town Drinking Water**

Lowery noted that new information exists regarding a possible linkage between fluoride use and Attention Deficit Disorder, and noted that he feels it is a topic that should be brought to the attention of the Board of Health for their consideration.

Lowery noted that a discussion is on the 5/27/2015 Board of Health meeting agenda, which Lowery plans to attend and discuss.

Don Millette, DPW Water Superintendent, described the water fluoridation process and the regulations surrounding it.

The Board discussed the nature of water fluoridation, including its potential benefits and effects.

Lowery displayed a map which noted which towns in Massachusetts do and do not fluoridate.

Brown asked if it is the sense of the Board that it supports bringing this issue before the Board of Health.

The sense of the Board was that they do not support bringing this issue before the Board of Health

Lowery clarified that he intends to attend the Board of Health meeting to represent his own opinions, not those of the Board.

Segal discussed the level of fluoridation added to the Town's public water supply.

Millette noted that the fluoridation levels have been reduced from a range of 1.0 to 1.2 parts per million (ppm) to 0.9 ppm, with a reduction target of 0.7 ppm.

### **DPW Director's Operational Report**

Kadlik described recent work performed by the DPW, as listed in the Director's Report.

Kadlik described the installation of a fiber optic connection between Happy Hollow Well Site and the Baldwin Pond Treatment Facility.

Lowery asked about the status of the sand beds at Baldwin Pond.

Millette noted that they have been treating well #3 with chlorine to address the issue, and Tata & Howard is currently working with the Water Division to develop a permanent repair to the issue.

Kadlik described the replacement of the Transfer Station office trailer.

Mishara expressed his desire to track the sales of stickers at the transfer station.

Kadlik described a recent accident involving a Water Department vehicle, noting that the vehicle is a total loss.

Kadlik noted that according to Finance Director Brian Keveny, the replacement of the vehicle would need to be approved through town meeting.

Lowery requested that Kadlik ask Keveny if a short-term lease of a truck can be obtained to replace the truck until it can be voted at Town Meeting.

Brown asked Kadlik if he has spoken with the Police and Fire Chiefs or TEC regarding potential traffic calming measures for Stonebridge Road.

Kadlik noted that he has not yet spoken Chief Irving or Houghton, but he believes Chief Irving would be in favor of speed bumps.

Mishara expressed his opinion that flashing speed signage would be beneficial to Stonebridge.

Kadlik responded that he did receive documentation regarding recommended speed bump guidelines.

Brown requested that the regulations provided by TEC be emailed to the Board.

Kadlik noted that the traffic counters on Glezen Lane have malfunctioned and in need of repair or replacement.

Brown noted that in his opinion the onus is on the Board of Selectmen to fund the repair or replacement of the traffic counters.

Lowery suggested that it be recommended to the Board of Selectmen that an outside provider be contracted to maintain the traffic counters.

*Items Included as Part of Agenda Packet for Discussion*

*- DPW Director's Report: May 26, 2015*

**Board Members' Reports, Concerns, and Updates**

Mishara asked about the status of Five Paths intersection.

Kadlik noted that Chief Irving has requested TEC examine the intersection, but the results have not yet been received.

Mishara suggested that the funding for changes to the Five Paths intersection may be a potential Fall Town meeting article.

Lowery made a motion that Kadlik draft a letter to Chief Irving inquiring about the status of the Five Paths intersection.

Mishara added the Chief should also be asked about anticipated source of funding for the intersection improvements.

Mishara 2<sup>nd</sup>.

All in favor.

Baston noted that the base covers on light fixtures at the intersection of Route 20 and Route 27 have been damaged.

Kadlik noted that he will bring the issue to the attention of Chief Irving.

Lowery discussed the recently published 2014 Water Quality Report, and noted that in the future he would like the report to be reviewed prior to publication.

Lowery discussed the letter regarding Happy Hollow sent to the School Committee, and noted that he has not yet received a response from the Chair of the School Committee, and will attempt to contact her directly.

Lowery discussed the custodianship of the land the Town Building is on; noting that according to records, the building belongs to the Board of Selectmen, but the land belongs to the Board of Public Works.

Lowery noted that he spoke with Tom Abdella regarding the removal of traffic calming from the DPW budget by the Finance Committee, noting that a misunderstanding occurred between boards resulting in their elimination.

Brown expressed his opinion that specific traffic calming measures be addressed through separate Town Meeting articles.

Wegerbauer and Mishara noted their support for the submission of separate articles for traffic calming.

Wegerbauer asked if a public hearing is legally required prior to setting water rates.

Brown noted that he would like the Board to consider adding funding for the access road to Fall Town Meeting.

The Board discussed the portion of the road affected by the order of conditions.

Wegerbauer noted that in his opinion there is need to add this item to Fall Town Meeting.

Mishara suggested that Town Counsel be asked about the flexibility of the funds allocated to the construction of the new DPW Facility.

Brown discussed a recent letter received by the Water Division from the Massachusetts Department of Conservation and Recreation regarding water needs forecasting and the temporary water allocation process.

Millette noted that he will be meeting with the MassDEP on 5/28/2015 to further discuss the status of the permit.

Millette discussed the nature of the withdrawal permit application process, including the process of requesting more water and the tracking of unaccounted usage.

The Board discussed the progress of the new DPW Facility.

Lowery displayed photos of the facility via overhead projector.

***Items Distributed for Information and Use by the Board of Public Works***

*- Letter from the Massachusetts DCR to Don Millette re: water needs forecasting and temporary water allocation.*

**Topics Not Reasonably Anticipated by the Chair 48 hours Prior to Posting, if any**

Brown noted the Finance Committee has requested that the Board of Public Works affirm their policy concerning the balance of the water enterprise fund.

Wegerbauer described his understanding of how the water fund balance is calculated annually, and discussed his recollection past Board meetings concerning the water fund balance.

Brown suggested that discussion be delayed until more information is obtained from the water rate analysis conducted by Woodcock and Associates.

***Items Distributed for Information and Use by the Board of Public Works***

- 12/3/2012 Draft letter from the Finance Committee to Melanson & Heath, 'Formalize a Fund Balance Policy' highlighted.

- 8/9/2013 Wayland Water Fund Study

**Review and Approve Minutes (Delivered in Advance of the Meeting)**

Lowery noted two corrections to be made under the topic 'Discussion of the Initial Findings by Woodcock and Associates Regarding Water Rate Setting and Water Enterprise Fund Status'.

Lowery noted two corrections to be made under the topic 'Discussion of the Placement of a Deed Restriction on Stone's Bridge'.

Lowery noted a correction to be made under the topic 'Discussion and Update on River's Edge Property'.

Lowery noted a typographical correction on page 8.

Baston noted an additional comment to be added to the topic 'Board Members' Reports, Concerns, and Updates'.

Mishara made a motion to approve the minutes as amended.

All in favor.

***Items Included as Part of Agenda Packet for Discussion***

- Board of Public Works 5/12/2015 Meeting Minutes Draft

***Items Distributed for Information and Use by the Board of Public Works***

- Board of Public Works 5/12/2015 Revised Meeting Minutes Draft

Brown noted that June's Board meetings would be scheduled for 6/9/2015 and 6/23/2015.

Mishara made a motion to adjourn.

Brown 2<sup>nd</sup>. All in favor.

Meeting adjourned at 8:53 PM.

