

WAYLAND BOARD OF PUBLIC WORKS

Wayland Town Building

April 14, 2015

7:00 PM

MEETING MINUTES

C. Brown (Chair), W. Baston, M. Lowery, J. Mishara, M. Wegerbauer, S. Kadlik (Director)

Meeting opened at 7:00 PM

(Brown announced that the meeting is being broadcast live)

Brown opened the meeting with a review of the agenda.

Brown introduced newly elected member Woody Baston to the Board of Public Works.

Brown asked for public comment – there was none.

Elect Chair/Vice Chair and Appoint Member to CPC

Lowery made a motion to nominate Brown as Chair.

Mishara 2nd. Baston, Lowery, Mishara, Wegerbauer, in favor. Brown abstain.

Brown made a motion to nominate Lowery as Vice Chair.

Mishara 2nd. Baston, Brown, Mishara, Wegerbauer in favor. Lowery abstain.

The Board discussed the appointment of a member to the Community Preservation Committee.

Lowery made a motion to nominated Baston as member of the CPC.

Mishara 2nd. Brown, Lowery, Mishara, Wegerbauer in favor. Baston abstain.

Discuss Results of Town Meeting Articles Relevant to the BOPW/DPW

The Board discussed the status of Town Meeting articles sponsored by the BOPW.

Kadlik discussed with the Board the defeat of Article 15 to fund Glezen Lane Traffic Control Measures, and noted that it has not been determined what the next step is.

Brown asked if a redesign of the intersection could be done in-house.

Kadlik described the extent of the project and noted that it would have to be outsourced.

The Board discussed the current status of the Glezen legal settlement.

The Board discussed the elimination of the capital requests relating to the funding of traffic calming measures.

Lowery expressed his opinion that the Finance Committee should consult with the Board of Public Works prior to eliminating items from the proposed capital budget.

The Board discussed the status of the traffic calming budget and potential sources of funding for traffic calming measures.

Lowery made a motion that Kadlik do whatever possible to find funding for the installation of permanent speed bumps on Glezen Lane East as promised to residents.

Mishara 2nd. Baston, Lowery, Mishara, Wegerbauer in favor. Brown abstain.

Kadlik updated the Board on the status of obtaining easements to complete the Route 27/126 intersection.

Kadlik noted that several articles passed, including the acquisition of 246 Stonebridge, the stabilization of Stone's Bridge, and the design of a sports field at Oxbow Meadows, will result in an increased demand on DPW personnel, and an additional two employees is needed.

Kadlik discussed the status of the Route 27 / Route 30 intersection.

Kadlik noted that the ornamental street lighting in the plans is not paid by MassDOT, and noted that with the existing lights in the area they would represent an unnecessary expense of approximately \$300,000 for the town.

Brown made a motion to delay the installation of ornamental lighting, but requested that the necessary conduit be installed to make future placement of street lighting possible.

Mishara 2nd, all in favor.

Discussion on the Enforcement of Existing Cemetery Rules & Regulations

DPW Park and Highway Superintendent Michael Lindeman discussed that status of spring cleaning at the town cemeteries and noted that as part of the process, plots would be brought into compliance with the existing rules and regulations.

Lowery asked how residents would be advised of the rules and regulations.

Lindeman responded that signage would be placed at the cemeteries, pamphlets would be made available at the cemeteries, and noted that the rules are currently available online and at the DPW office.

Lindeman discussed with the Board that nature of maintaining the cemeteries within the established regulations.

Initial Discussion and Schedule for Water Rate Setting

Brown asked Kadlik when he felt water rates should be solidified.

Kadlik noted that he would like rates to be established in late July or early August.

Wegerbauer noted that there is typically a public hearing held to gather input.

The Board discussed the status of the town's renewed water withdrawal permit.

Brown asked Kadlik to look into what public notification is necessary regarding water rate setting.

Kadlik noted that he would be contacting potential consultants to conduct a water rate study in anticipation of setting water rates.

Brown asked to add Discussion and Schedule for Water Rate Setting to the 4/28/15 BOPW Meeting.

Draft policy on Temporary Signs in the Right-of-Way

The Board determined that this should be placed on next agenda, and asked that existing signage regulations be included in the Board packets.

DPW Director's Financial Report

Kadlik discussed the status of the DPW budget with the Board.

Kadlik noted that FEMA has ruled that the February storms were not eligible for disaster relief aid, and are just providing aid for the January blizzard.

Board Members' Reports, Concerns, and Updates

Brown asked Lindeman about the status of fields.

Lindeman noted that some of the town's baseball and softball fields, as well as all middle school fields, have already been opened; and added that most are scheduled to be open by the weekend.

Lindeman updated that Board on complaints received regarding debris found in the screened loam on the Town Building soccer fields.

Lindeman noted that the fields in question are not yet open, and that maintenance and preparation is currently ongoing with the fields' final raking not yet completed.

Lindeman noted that the Park Division is currently understaffed, leaving the current staff overwhelmed and unable to do all the work expected as quickly as desired.

Brown requested that an organized list be kept to document staffing needs of the DPW.

Kadlik and Lindeman described to the Board the amount of work currently being undertaken by the DPW and explained the increases in work load the department has incurred.

Lowery noted that he felt this issue should be brought to the attention of residents, and added that he will contact Susan Wagner of the Town Crier to publicize the demands placed on the DPW.

Baston noted a large amount of salt and sand debris on the edge of Claypit Hill Road.

Baston expressed his desire to schedule a brief walk-through of the DPW's current materials storage area.

Lowery noted that the wooden fence along Lakeshore Drive in the area of Mansion Road is in very bad condition after the winter, and suggested that it be considered for replacement.

Lowery asked about the status of the Route 27 sidewalk installation.

Kadlik noted that the initial bids were too high, and the project is being sent out for re-bid in May.

Kadlik discussed the status of the new DPW Facility.

Lowery asked about the status of the Parkland and Charles intersection reconfiguration.

Kadlik replied that he has spoken with TEC to schedule the final layout design, with the goal of construction by the time the beach opens.

Lowery asked about the status of the North Cemetery expansion project.

Lindeman noted that he believes the ground-penetrating radar is done, but is waiting on the final report.

Lowery noted that he wished to discuss the status of Mill Pond at a future meeting.

Kadlik noted that the permanent installation of the changes at the intersection of East Plain, School, and Route 30 needs to be discussed.

Brown noted that if the changes are to be made permanent, he felt it is to be determined by the Board of Selectmen.

Mishara asked about the changing of the traffic signals at the Five Paths Intersection.

Kadlik noted that we are waiting for a determination from TEC.

Wegerbauer asked Kadlik if the DPW is happy with the space being allocated as an alternative material storage area.

Kadlik noted that it is not enough room to fully satisfy the needs, but it will still severely impact the operation of the DPW.

Brown noted that the Selectmen have been advised that with the use of the land, it will cost the town an extra \$100,000 and may necessitate the purchase of a snow-melter to offset the loss of snow storage.

The Board discussed the status of the River's Edge parcel and the potential conveyance of the land to the Board of Selectmen.

Wegerbauer asked if the DPW has the equipment to prepare the turf field or if the preparation is contracted out.

Lindeman noted that the DPW has equipment to groom the field, but had to use a contractor to sweep and vacuum the field.

Lowery asked where the sweepings from the field were disposed of.

Lindeman replied that it was disposed of in bulky waste recycling at the transfer station.

Kadlik discussed the status of the intersection of West Plain and Route 126, noting that the pavement has separated and will be milled and repaved.

Brown noted that the PMBC will have a commissioning agent on site the week of April 20 to inspect the new DPW Facility.

Brown noted that a resident from Bogren Lane has contacted the DPW to discuss the condition of the road.

Brown advised him to speak during public comment, but the resident insisted on speaking under a specific agenda item.

Brown expressed his concern for setting a precedent of having individual roads on the agenda.

Mishara noted that the place to start would be with public comment, and the Board would consider further action based on that comment.

Lowery noted that an explanation of the road resurfacing scheduling process would benefit the public.

Lowery noted that Bogren Lane had recently had its potholes filled, and in his opinion the road was in better condition than many other roads in town.

Brown noted that he also drove the road and that in his opinion the road is fine.

Kadlik described the typical life cycle of roads and the process of repairing roads in need. Kadlik noted that localized repairs are needed on Bogren, but it does not need to be fully repaired.

Brown noted that the Board has committed to holding a formal traffic calming hearing for Stonebridge, and asked the Board when the hearing should be held.

The Board determined that they will conduct a traffic calming hearing on Stonebridge at the next meeting.

Kadlik updated the Board on the status of Pelham Island Road, noting that he is looking into placing down a levelling course on the road.

Lowery noted that the road is unsafe in its current state and in his opinion should be closed.

Brown noted that if Kadlik decides to close the road, the Board would support his decision.

Wegerbauer suggested that the status of Pelham Island Road be placed on the next agenda.

Brown asked that the discussion and update on the River's Edge property be placed on the next agenda.

Review and Approve Minutes (Delivered in Advance of the Meeting)

Mishara made a motion to approve the minutes of the 3/24/15 meeting.

Wegerbauer 2nd. Baston, Brown, Lowery, Wegerbauer in favor. Mishara abstain.

Mishara made a motion to approve the minutes of the 3/30/15 meeting.

Wegerbauer 2nd. Baston, Brown, Lowery, Wegerbauer in favor. Mishara abstain.

Brown noted that the Board did not formally convene on any evening prior to Town Meeting, and therefore there are no minutes for 3/30/15, 4/6/15, 4/7/15, and 4/8/15.

Brown made a motion to adjourn.

Lowery 2nd, all in favor.

Meeting adjourned at 9:01 PM.