

WAYLAND BOARD OF PUBLIC WORKS

Wayland Town Building

February 12, 2015

7:00 PM

MEETING MINUTES

C. Brown (Chair), B. Goldsmith, M. Lowery, M. Wegerbauer (Arrived 7:58), S. Kadlik (Director)

Meeting opened at 7:00 PM

(Brown announced that the meeting is being broadcast live)

Brown opened the meeting with a review of the agenda.

Brown asked for public comment

Public Comment

Woody Baston of 11 Cochituate Road appeared before the Board to discuss the transfer of the River's Edge Parcel. He asked if a location for the school buses has been considered and discussed alternative sites for DPW use, including a potential land swap.

Discussion and Update on River's Edge Property

The Board discussed the status of the River's Edge Parcel.

Brown asked if there is an estimate of how much space has been dedicated to snow storage.

Joe Doucette, DPW Senior Foreman, replied that the stored snow takes up at least an acre, with a pile approximately 20 feet tall.

Brown asked how full of snow the area across from the DPW Garage at 195 Main Street currently is.

Doucette replied that it is approximately 70% full.

The Board discussed potential areas of land for material storage

Lowery questioned whether the River's Edge Advisory Committee should consider hiring a consultant to determine alternatives for DPW use.

Discussion of Snow Removal Equipment

Kadlik discussed the status of the DPW snow removal fleet and described maintenance issues and repairs that have been encountered.

Kadlik noted that the DPW is receiving regular salt deliveries, which are being mixed with sand to increase bulk.

Brown asked about the morale of the DPW staff.

Kadlik responded that the morale has remained high despite the recent workload.

Kadlik described the recent acquisition of a snow blower attachment for use on the DPW backhoe.

Review of Capital Item Requests and DPW-Relevant Motions at ATM

Lowery noted that the Board had expressed their desire to increase the funding for the Transfer Station Access Road from \$100,000 to \$200,000.

Kadlik noted that he had discussed the requested increase with Finance Director Brian Keveny and Finance Committee member Tom Abdella.

The Board reviewed the capital item requests to be submitted and the condition of the equipment slated for replacement.

The Board discussed the Capital Request for permanent speed bumps of Glezen East and described the history of the request.

Discussion of Seasonality of Water Pumping

Goldsmith discussed the contents of graphs distributed to the Board tracking water production, revenue, and expenditures of the Water Fund.

The Board discussed when rates should be set.

Brown asked Goldsmith's opinion on what the undesignated fund balance should be.

Goldsmith replied that in his opinion it should be approximately \$2,500,000.

Brown noted that outside consultants have been used in the past to determine water rates, and asked if their input should be sought this year.

Kadlik noted that the Board had requested an updated Abrahams Report be done again prior to next setting rates.

Brown asked where the town stands on the desired water usage of 65 gallons per person per day.

Don Millette, Water Division Superintendent, noted that the town is at the desired 65 gallons per person.

Lowery asked what the percentage of unaccounted water is.

Millette responded that unaccounted water is at 16%.

Brown requested that a half-hour item be placed on the next agenda to continue the discussion of the seasonality of water pumping as well as water rate setting.

DPW Director's Financial Report

Kadlik distributed a current DPW Budget Summary to the Board for review and discussed the status of the budget.

Kadlik noted that transfers into the Park Division Budget from Recreation will be a part of the operating budget beginning FY2016.

Water Abatement Request – 16 Saddlebrook

Barry Wolfson of 16 Saddlebrook appeared before the Board to discuss his request for water abatement.

Wolfson described the nature of the leak as well as how it was diagnosed and repaired.

Brown made a motion to abate the water bill from 10/2012 from 40,000 cubic feet to 16,500 cubic feet, waiving all interest and fees.

Goldsmith 2nd. All in favor.

Discuss Scheduling Traffic Calming Hearings for Pelham Island and Glen Road

Lowery noted that all information and documents are available to schedule a hearing.

The Board discussed the scheduling of the hearing.

The Board determined that a traffic calming hearing for Pelham Island Road and Glen Road will be scheduled on Tuesday, 3/10/15 at the Public Safety Building.

Board Members' Reports, Concerns, and Updates

Kadlik described the status of Sherman's Bridge, and noted that a meeting between the DPW, representatives of the BoPW, Sudbury town officials, and MassDOT needs to be scheduled to further discuss repairs necessary.

Lowery noted that the Eggleston Report regarding the artificial turf field has been received and requested that a discussion be placed on the next meeting agenda.

Lowery noted that temporary signs had been placed by Russell's Garden Center in the right-of-way unsecured in snow banks on Saturday, 2/7/15.

Lowery distributed photos of the signs, and expressed his concern that they represent a public safety hazard.

The Board agreed to authorize Lowery to contact Russell's to discuss the placement of the signs.

Brown suggested that Kadlik speak with Recreation Director Jessica Brodie regarding the status and preparation of the fields for spring sports.

Brown noted that Town Counsel has determined that the BoPW is authorized to name a Park, and is free to consider naming the Mill Pond area Adams Park.

Wegerbauer asked about designating alternate areas by age groups in town for youth sports practice.

The Board discussed the roles of the Recreation Commission and the BoPW in designating practice areas.

Brown requested that the identification of pre-season fields for sports practice be placed on a future agenda.

Topics Not Reasonably Anticipated by the Chair 48 hours Prior to Posting

Brown noted that the next BoPW meeting will be 3/10/15.

Review and Approve Minutes of the 1/13/15 Meeting

Lowery made a motion to accept the minutes of the 2/5/15 meeting.

Wegerbauer 2nd. All in favor.

Brown made a motion to adjourn.

Lowery 2nd. All in favor.

Meeting adjourned at 8:59 PM.