

WAYLAND BOARD OF PUBLIC WORKS

Wayland Public Safety Building

December 3, 2014

7:00 PM

MEETING MINUTES

M. Lowery (Chair), B. Goldsmith, J. Mishara, M. Wegerbauer, S. Kadlik (Director),

Meeting opened at 7:00 PM

(Lowery announced that the meeting is being videotaped)

Lowery opened the meeting with a review of the agenda.

Lowery asked for public comment – there was none.

Discussion of Potential Hiring of a Town Engineer

Lowery provided handouts describing the role of Town Engineers in surrounding towns as a point of reference.

John Senchyshyn, Human Resources Director, appeared before the Board to discuss the potential hiring of a Town Engineer.

Senchyshyn noted that the process is still in the early stages, and will not be completed by the next Town Meeting.

Lowery discussed the potential impact the hiring of a Town Engineer would have on other departments.

Mishara asked Senchyshyn about the consolidation of the Park and Highway Superintendent positions.

Senchyshyn described the initial structuring process when the DPW was formed, and noted the hiring of an engineer is not dependent upon the consolidation of the superintendent positions.

Senchyshyn noted that he and Kadlik need to do more research before a concrete plan for hiring a town engineer is brought forward.

Lowery noted that there is legal recourse for the town when using an outside engineering firm, where utilizing a town engineer would limit recourse.

Senchyshyn discussed the timeframe involved in determining the viability and potential creation of a Town Engineer Position.

Lowery noted that this should be re-addressed by the Board at a future meeting.

Senchyshyn suggested that it be re-addressed by the Board in early February.

Discussion of REAC's Request for Conveyance of 'Rivers Edge' Related Parcels

Wegerbauer described the current status of the project, and noted that the Board has been asked if they could vote on a conditional conveyance of the land.

Wegerbauer noted that the two conditions discussed are the currently outstanding suit and the removal of the designation of one of the parcels as landfill by the DEP.

Lowery asked what causes the DEP to designate it as a landfill.

Rebecca Stanizzi and Jerry Heller of the REAC appeared before the Board to discuss the status of the land in question.

Stanizzi noted that the landfill designation allows the land to be used as a landfill, not that it has been used as a landfill.

Lowery noted that the Board needs to declare the land as surplus and authorize its conveyance.

Mishara asked how much of the parcel is under the purview of the BoPW.

Stanizzi provided a map to the Board showing the parcel in question.

Lowery noted that he was unclear as to what action needs to be taken to remove the designation.

Stanizzi noted that to the best of her knowledge, the Board of Health needs to address the change of designation.

Lowery noted that the Board should discuss this issue again during the January 7 Board Meeting.

Discussion on Conducting Drainage Analysis of the Wayland High School Turf Field

Lowery described the installation and configuration of the drainage system of the High School Turf Field and noted that to the best of his knowledge, it is currently working properly.

Lowery described a proposal transmitted by Eggleston Environmental for conducting a drainage assessment.

Lowery noted that any issues discovered would be the responsibility of the School Department to address.

Kadlik distributed the Operations and Maintenance Plan for the turf field, written by Gale Associates in 2007.

Kadlik noted that he has planned to have a meeting with Park Superintendent Mike Lindeman, School Superintendent Paul Stein, and Town Administrator Nan Balmer to determine who has jurisdiction over the maintenance of the turf field.

Lindeman noted that there has never been a clear definition of who has ultimate authority over the maintenance of the field, and added that in his opinion its maintenance should fall under the purview of the Facilities Manager.

Kadlik added that he was concerned that if a drainage assessment was initiated by the DPW, the DPW would then assume the responsibility of addressing any potential problems.

Goldsmith made a motion that the Board accepts the Eggleston Proposal.

Lowery 2nd.

Wegerbauer noted that he is concerned that if the system is broken, another evaluation would then need to be conducted after the system is repaired.

Lindeman described the drainage system of the field, and noted that there are no pipes the run directly under the field.

Lowery amended the motion to remove the second bulleted item in the Eggleston Proposal.

Mishara noted that in his opinion the second bulleted item goes beyond the scope and authority of the Board.

Wegerbauer further amended the motion to leave the second bulleted item in the Eggleston Proposal, with the wording 'if necessary' added to it.

Mishara 2nd the amended motion.

All in favor of amendment.

All in favor of motion.

Lindeman suggested performing a water test on the drainage outflow from the turf field may alleviate and contamination concerns.

DPW Director's Update

Kadlik discussed the issue of plowing the artificial turf field for the Thanksgiving football game.

Kadlik discussed the Operations and Maintenance Plan drafted by Gale Associates, which noted that the field should not be plowed. Kadlik added that he sent this information in an email to the Recreation and School Departments, who were in agreement with his assessment.

Kadlik noted that at the time he conferred with Lindeman, and it was determined that the DPW would plow the snow off the field on Friday 11/28/14.

The Board discussed with Kadlik the process by which the field was ultimately plowed.

Kadlik noted that a private contractor attempted to plow the field on Thursday.

Goldsmith asked who authorized the private contractor to plow the field.

Lindeman attributed it to a decision made by the crowd of residents who wished to clear the field for the game, and no authorization was given.

Lindeman noted that a field policy needs to be developed, naming who is the ultimate authority concerning the maintenance of the fields.

Lowery requested that the labor costs associated with the clearing of the field be compiled and brought to the next Board Meeting for review.

Parkland & Charles Intersection Reconfiguration

Kadlik noted that the completed plans have been received by TEC, with the cost of the project approximately \$41,000.

Kadlik provided the plans for the Board's review.

Old Connecticut Path & West Plain Street Intersection

Kadlik discussed with the Board the current status of the intersection reconstruction.

Route 30 / East Plain/ School Street Intersection

Kadlik discussed with the Board the current status of the intersection reconstruction.

Library Drainage

Kadlik updated the Board on the status of the project, noting that there is a meeting with MEMA scheduled for next week.

Kadlik noted that Tighe & Bond will be on site to conduct dye tests on Thursday 12/4/14.

Goldsmith noted that he is skeptical that the plans for the discharge of water may not meet approval from the Conservation Commission.

Happy Hollow Access Road

Kadlik noted that he has an estimate from TEC for \$25,000 to design to Road.

Proposed Tata & Howard Capital Efficiency Report

Kadlik noted that funding from the FY2015 Water Division Operating Budget may not be available, and the report may need to be delayed until FY2016.

Route 20 Water Main Replacement

Kadlik noted that the project has been completed, and the construction of Pinebrook Water Main will begin on Monday.

Lindeman discussed the upcoming NSTAR pruning plan for North Wayland and distributed maps for the Board's review.

Lowery suggested that the maps be placed on the website and sent to the Town Crier for publication.

Goldsmith discussed the Monthly Water Pumping Totals chart provided to the Board, and requested that the previous three years data be sent to him and Wegerbauer.

Goldsmith requested that a discussion of reports desired by the Board be placed on the next meeting agenda.

Kadlik discussed a meeting he had with Fire Chief Smith regarding the care and maintenance of private fire hydrants in town.

Goldsmith noted that addressing the maintenance of private hydrants may need to be addressed with a bylaw.

Goldsmith expressed his opinion that testing and maintenance of the hydrants should be done by the DPW at the expense of the hydrants' owners.

Discussion of Town Meeting Article(s) to be Brought by the BoPW / DPW

Lowery noted that he met with Town Planner Sarkis Sarkisian, who agreed to write the article requesting funding for a sidewalk installation on Route 27 for Town Meeting.

Board Members' Reports, Concerns, and Updates

Mishara discussed a recent meeting with the PMBC, and suggested Kadlik review the equipment list for the new DPW Facility with Public Buildings Director Ben Keefe.

Kadlik noted that the equipment list has been reviewed by Weston & Sampson, but he will review it again.

Wegerbauer discussed with Kadlik the best method to contact the DPW to determine the plowed status of parking lots and recreation facilities during storms.

Kadlik suggested that a representative of the athletic program contact the highway garage in the event of a storm.

Lowery noted that the Historical Commission thanked the DPW for the maintenance done to the Depot parking lot.

Lowery noted that property near Mill Pond was gifted to the Town to be used for park purposes.

Lowery asked that a 10 minute agenda item be placed on the next meeting to discuss land in town under the purview of the Board designated for park purposes.

Lowery noted that he had been asked by a member of the Board of Health if crumb rubber is used on any of the Town's playgrounds.

Lindeman replied that crumb rubber is not used on any Town playgrounds.

Lowery noted that a traffic calming hearing needs to be scheduled for Pelham Island and Glen Road in January.

Lowery asked Kadlik about the status of the water account of the Community Pool.

Kadlik noted he has spoken with Community Pool representative Ben Downs, who plans on attending the 12/17/14 Board Meeting.

Review and Approve Minutes

Goldsmith noted he was not present at the 11/19/2014 Board meeting.

Lowery noted an addition to be made on page 3: 'Observe that Kadlik noted that such proposals must be directed to the DPW Director, because the BoPW has no purchasing authority.'

Goldsmith made motion to approve the minutes of the 11/19/2014 meeting as amended.

Lowery 2nd, all in favor.

Lowery noted that the next meeting will be 12/17/14, with January meetings on 1/7/2015 and 1/24/2015.

Lindeman noted to the Board that when Rivers Edge is developed, the DPW will lose their material storage area, and the cost incurred by the DPW to remove the material needs to be addressed.

Lowery asked that Wegerbauer convey this concern to the REAC.

Lowery requested that a 10 minute discussion item be added to next agenda to discuss what DPW facilities will need to be replaced in relation to the Rivers Edge development.

Goldsmith made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 9:28 PM.