

# WAYLAND BOARD OF PUBLIC WORKS

Wayland Town Building

October 15, 2014

7:00 PM

## MEETING MINUTES

M. Lowery (Chair), C. Brown, B. Goldsmith, J. Mishara, M. Wegerbauer (Arrived 7:38), S. Kadlik (Director)

Meeting opened at 7:00 PM

(Lowery announced that the meeting is being videotaped and recorded)

Lowery opened the meeting with a review of the agenda.

Lowery noted that there will be a Public Tree Hearing on Wednesday, October 22, 2014.

Lowery made a request for public comment.

### **Public Comment**

Dan Head, of 42 Pequot Road, appeared before the Board to discuss residents' request for traffic calming.

Ari Ofengenden, of 18 Pequot Road, appeared before the Board to discuss his concerns regarding the speed of traffic on Pequot Road.

Samuel Kiefer, of 24 Happy Hollow Road, appeared before the Board to reiterate other residents' concerns about the speed of traffic travelling on Pequot Road.

Lowery discussed the Board's role in traffic calming, and also described the roles of the Police Department and Board of Selectmen in the traffic calming process as well.

Richard Greene, of 26 Pequot Road, discussed with the Board traffic issues he has witnessed on Pequot Road.

Brown noted to the residents that a formal traffic calming hearing will occur in the future.

### **Discuss Traffic Calming Data and Issues (with Wayland Police Department)**

Lowery reviewed a request received for traffic calming on Glen Road, and noted that there appears to be no traffic data available.

Police Chief Irving confirmed that traffic data does not exist, but described traffic calming measures that were taken on Glen Road in 2012, noting that a lower speed limit of 20mph was enacted on some parts.

Irving described the process of setting speed limits, noting the setting speed limits is not done at the discretion of the Police Department. The decision is initiated by the Board of Selectmen with a request for analysis to MassDOT, who then adjusts the speed limit as they deem necessary.

Mishara asked if the number of complaints from Glen Road residents have decreased since the change in speed limit.

Irving noted that the Police Department still receives complaints, but the lower speed limit makes enforcement easier.

Lowery noted that he would like to have traffic data gathered on Glen Road.

Irving replied the traffic data on Glen Road could likely be gathered within the next month.

Lowery reviewed the traffic calming data on file for Millbrook Road.

Irving noted that traffic data for Millbrook Road has been gathered.

Irving added that prior to considering any traffic calming measures for Millbrook Road, Fire Chief Smith should be consulted as the road is a main route of travel for emergency vehicles.

Mishara asked Irving what the speed data on Millbrook showed.

Irving noted that 85% of the traffic was travelling at 34mph or below, 90% at 35mph or below, and 95% at 36mph or below.

Mishara asked if Irving could speak to Fire Chief Smith regarding the effect any potential traffic calming measures instituted on Millbrook Road would have on responding emergency vehicles.

Lowery asked the Board if they felt the Millbrook Road traffic calming request is ready for a hearing.

The Board concluded that Millbrook Road will be included in the upcoming traffic hearing.

Lowery reviewed a request received for traffic calming on Pelham Island Road, and noted that there appears to be no traffic data available.

Irving confirmed that there is no traffic data for Pelham Island Road available.

Irving noted that additional signage has been placed on Pelham Island Road in response to residents' concerns.

Lowery expressed his concerns about an unsigned and unfenced drop off on Pelham Island Road.

Lowery noted that the traffic calming request for Pelham Island Road is on hold pending the gathering of traffic data.

Lowery noted that he feels there is no impediment to holding a hearing for Pequot Road.

Irving discussed the Pequot Road traffic data, and indicated that in his opinion the data supports that there is a speeding issue on the road.

Mishara asked about the installation of stop signs as a traffic calming measure.

Irving noted that stop signs are not recommended for use as a traffic calming measure.

Mishara asked Irving about alternative traffic calming measures as opposed to speed humps.

Irving mentioned jut-outs and rumble strips are other traffic calming options.

Brown asked Irving when traffic counts were done.

Irving replied they were done in the summer.

The Board confirmed that the Pequot Road traffic calming request is ready for a formal hearing.

Brown reminded Board members that a traffic calming request does not mean streets will get speed bumps. Our DPW Director is not in favor of speed bumps and Board members should keep that in mind.

### **Discuss West Plain / Old Conn Path Water Main Break**

Mike Hatch, Water Superintendent, appeared before the Board to discuss the recent water main break.

Lowery noted that he was surprised by the inability to control the flow of water at the site of the break.

Hatch replied that many older streets do not have shutoffs due to efforts to contain costs at the time of installation.

Hatch described the location of gates and discussed the age of the failed water main.

Brown asked when the water service in the area of the break was shut off.

Kadlik noted that the break was reported at 7:30 and the water was shut off at 11:30.

Lowery asked if work to the water main should occur while the intersection is under construction.

Kadlik noted that it is not under consideration due to cost constraints.

Mishara asked Hatch what the repair for the water main break entailed.

Hatch described the repair process to the Board and described the section of pipe that needed to be replaced.

Mishara asked if in-house labor was used to make the repair.

Hatch confirmed that it was.

Brown asked if the break may have occurred due to road construction on the intersection.

Hatch replied that due to the line's age, there is no way to know the cause of the break.

Hatch described to the Board the leak detection process utilized by the Town.

Goldsmith suggested that a capital item be created to fund the installation of gate valves on at-risk water mains.

Lowery requested that Tata & Howard be asked what the cost to update the current analysis on the Town's water system would be.

Kadlik described the DPW response process to an issue such as a water main break.

Kadlik described a gas leak NSTAR had to repair on the site of the water main break, as well as the delay it caused to the repair of the water main.

Brown asked Hatch about the waste water licensing and certification process.

Hatch described the process, and noted the requirements to maintain licenses make it difficult to hold certifications in water treatment and distribution as well as waste water.

Goldsmith asked Hatch if an inventory of all water mains and their ages is maintained.

Hatch noted that they have an inventory of most water mains, but some old water mains remain undocumented.

### **Discuss WWMDC Situation and Possible Support**

Goldsmith expressed his desire to see the continued involvement of the three WWMDC Commissioners, regardless of the status of the WWMDC.

The Board concurred that outstanding issues with the WWMDC hinder any potential merger.

Richard Greene, of the WWMDC, noted that he feels it is important that a dialog between the Board of Public Works and the WWMDC continue.

Goldsmith discussed with the Board the potential for the establishment of other distributed waste water treatment systems in Town.

### **Condition and Maintenance of Oxbow Meadow Field**

Lowery discussed a letter written by Peter Gossels, of 32 Hampshire Road, to the Board of Public Works regarding the maintenance of Oxbow Meadow Field.

Lowery discussed his observations after visiting Oxbow Meadows.

Mishara asked what the specific nature of Gossels' complaint regarding the condition of the field.

Goldsmith noted that the Conservation Commission regularly maintains fields of this nature, and suggested that arrangements be discussed with the Conservation Administrator.

Lowery discussed the potential uses of the field, such as an athletic field, treating as park land, or defer the land's use to the Conservation Commission.

Mishara noted that if the land was conveyed for recreational purposes, the Board of Recreation should be consulted.

Goldsmith noted that the purpose for the field must first be determined.

Lowery suggested that it be mowed once by the DPW this fall, and then the use of the land should be discussed with the Conservation Commission and Board of Recreation.

Lowery made a motion to request DPW Director to perform a one-time mowing of field prior to determining its long-term use.

Mishara 2<sup>nd</sup>, all in favor.

### **Board Members' Reports, Concerns, and Updates**

Lowery discussed the status of Old Stone Bridge, and provided a photo of the bridge taken during its recent assessment.

Lowery noted that the Board would like to understand the current account status of the Town Pool.

Lowery asked about the status of the irrigation system at 134 Boston Post Road, and it was determined that no further action has occurred since the last Board meeting.

Lowery discussed concerns regarding artificial turf fields and their drainage systems.

Lowery suggested that drainage of artificial turf fields be investigated and puddled rainwater on the fields should be examined for its contents.

Lowery distributed samples of the artificial turf field for the Board's review.

Goldsmith suggested that specifications may already exist regarding the status of the rubber used on the artificial fields.

Lowery suggested that the Board of Health be consulted regarding the type of test that should be conducted.

Lowery noted that field maintenance equipment was potentially parked within the Zone 1 at the High School athletic fields. Upon reviewing photos, the Board determined the field is not within a Zone 1, but is within the capture zone.

Brown noted that there is conflicting research regarding the status of artificial turf fields.

Mishara noted that the maintenance procedures of the artificial turf fields need to be determined.

Goldsmith discussed development occurring in town and expressed his concern about its effect on the Town's overall capacity for water production.

Brown suggested that Kadlik have a conversation with Mike Hatch regarding the potential effect new development has on water capacity.

Mishara asked if a recommendation should be made to the Planning Board to encourage new developments to use well water for irrigation.

Lowery noted he would draft a letter to Town Planner Sarkis Sarkisian asking for the five year plan for future town development.

### **Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting**

Lowery described a meeting he attended with Kadlik, HR Director John Senchyshyn, and Town Administrator Nan Balmer regarding a potential restructuring of the DPW.

Lowery noted that a solution offered would entail a one-year change, where one person would be responsible for both the Park and the Highway Divisions, as well as the hiring of an engineer.

Brown asked if the DPW has enough work for a full-time engineer.

Lowery replied that in conversation Kadlik indicated that he felt it was.

The Board noted that most likely the Park Super would take the role of both Divisions. Goldsmith noted that a job description for an engineer would need to be drafted.

The Board noted their desire to be consulted regarding the wording of a job description for the engineer's position.

### **Review FY2016 Operating Budget**

The Board determined that the FY2016 Operational Budget would be reviewed during the 10/22/14 Board of Public Works Meeting.

### **Review and Approve Minutes of the 10/8/14 Meeting**

Mishara noted a correction to be made on page four of the minutes.

Lowery noted several corrections to be made to the minutes.

Brown made a motion to approve the minutes of the 10/8/14 Board of Public Works meeting as amended.

Mishara 2<sup>nd</sup>, all in favor.

Mishara made a motion to adjourn.

Brown 2<sup>nd</sup>, all in favor.

Meeting adjourned at 9:28 PM.