

WAYLAND BOARD OF PUBLIC WORKS

Wayland Town Building

September 23, 2014

7:00 PM

MEETING MINUTES

M. Lowery (Chair), C. Brown, B. Goldsmith, J. Mishara, M. Wegerbauer, S. Kadlik (Director)

Meeting opened at 7:00 PM

(Lowery announced that the meeting is being videotaped and recorded)

Lowery opened the meeting with a review of the agenda.

Lowery made a request for public comment.

Public Comment

Mike Lowery – 120 Lake Shore Drive, wished to thank the DPW for their work in preparing the roads in the Dudley Pond area prior to a recent foot race.

Lowery noted that a letter from George Bernard of 103 East Plain thanking the DPW for work recently performed near his residence.

Water Abatement Requests

Lowery described the status of the Town of Wayland's 20-Year Water permit, its impending renewal, and anticipated changes in state water permitting regulations.

Lowery discussed the Board of Public Works policy regarding the granting of abatements for irrigation issues.

Lowery ceded the chair to Brown.

Brown explained the water abatement process and how they are calculated and processed.

8 Rowan Field Road

Jeffrey Carp – 8 Rowan Field Road, appeared before the Board to discuss his request for water abatement.

Lowery requested that the Building Department be asked to inform new homeowners and builders of irrigation regulations regarding new construction.

The Board discussed the water usage history of 8 Rowan Field Road.

Wegerbauer discussed the proposed radio-read meter program that the Board hopes to adopt, and explained its help in identifying water leaks.

Brown made a motion to abate the 2/6/2014 water bill of 8 Rowan Field Road down to 16,800 cubic feet, waiving all interests and penalty fees.

Mishara 2nd. All in favor.

188 Cochituate Road

Mitchell Keegan – 188 Cochituate Road, appeared before the Board to discuss his request for water abatement.

The Board discussed the water usage history of 188 Cochituate Road.

The Board discussed the cause of the leak and the current status of the irrigation system.

Lowery requested that an abatement be authorized only after an irrigation permit application is filed.

Brown made a motion to abate the 12/23/2013 water bill of 188 Cochituate Road down to 10,100 cubic feet, waving all interest and penalty fees, pending the filing of an irrigation permit showing the area of the irrigation system.

Mishara 2nd, all in favor.

9 Bow Road

Frank Gorke – 9 Bow Road, appeared before the Board to discuss his request for water abatement.

Lowery asked Gorke the age of his irrigation system.

Gorke replied that he is uncertain of the system's age, but it was in place when he moved into the home approximately three years ago.

Lowery asked Gorke what the irrigated area of his property is.

Gorke estimated that the irrigated area is between 10,000 and 12,000 square feet.

The Board discussed the water usage history of 9 Bow Road.

Brown made motion to abate the 2/6/2014 water bill to 7300 cubic feet, waiving all interest and penalty fees, pending the receipt of an irrigation permit.

Mishara 2nd, all in favor.

36 Claypit Hill Road

The Board discussed the usage history of 36 Claypit Hill Road, and noted that an abatement was previously granted.

Brown noted that the Board is not looking to act on the abatement request without the homeowner present.

The Board discussed the nature of a past administrative abatement that had been granted.

Mishara noted that the Board would like a written statement from homeowner regarding the nature of the abatement being sought.

Brown ceded the chair to Lowery at 7:36 PM.

Board Vote to Authorize Town Administrator Nan Balmer to Sign Contract Documents for the DPW

The Board discussed the nature of this request.

Lowery noted that the Board has not granted such authorization in the past.

The Board asked that clarification be sought, and the item be added to the next meeting agenda.

Lowery made a motion that the Board of Public Works authorizes Nan Balmer, as Wayland's Town Administrator, to execute such contracts and agreements as have been approved by vote of the Board of Public Works.

Mishara 2nd, all in favor.

The Board requested that their motion be transmitted to Town Counsel for review.

Participation in Long-Range Land Use Planning – Subgroup on Town-Owned Parcels

Lowery discussed the Planning Board subgroup addressing the usage of town-owned lands.

Lowery offered to attend the land-use meetings and report back to the Board.

Brown made a motion for the Board to support Lowery's attendance of the meetings of the Planning Board Subgroup on Town-Owned Parcels.

Mishara 2nd; Mishara, Brown, Goldsmith, Wegerbauer in favor; Lowery abstain.

Proposed Rt. 27 Sidewalk – Cost & Funding Sources

The Board discussed the status of the project with Kadlik.

Kadlik noted the construction estimate from TEC is \$151,000.

Lowery asked Kadlik if the project is being run by Planning Board.

Kadlik confirmed that the project was currently under the authority of the Planning Board.

The Board discussed the appropriate level of involvement of the DPW in the project.

Wegerbauer noted that in his opinion it would need to be a collaborative project between the Planning Board and the DPW.

The Board discussed funding options for the project.

Wegerbauer suggested that an article for Town Meeting be initiated by the Planning Board and supported by the DPW.

Lowery noted that in his opinion, the DPW should oversee the installation of sidewalks in town.

Brown noted that in his opinion the DPW should have only limited involvement in the project.

Lowery asked if the design of the sidewalk has been reviewed by the Conservation Commission.

Kadlik replied that it has, and the Conservation Commission has no issues with the project.

Lowery suggested that it be communicated to Town Planner Sarkis Sarkisian that the Board of Public Works supports the project, but it is the job of the Planning Board to present an article at Town Meeting.

Lowery added that the DPW would support such an article and would oversee the construction of the project.

Goldsmith asked if the budget includes all permitting costs.

Kadlik noted that he believes the permitting is already done.

Goldsmith suggested that Kadlik discuss with Brian Monahan of the Conservation Commission if an NOI needs to be filed.

Lowery clarified that Sarkisian should discuss the status of an NOI with Moynihan.

Discussion of the Process of Conducting Traffic Calming Hearings

Wegerbauer noted his desire to see data relating to all open traffic calming requests.

Mishara noted that there are potentially open traffic calming requests for Millbrook, Glen, and Glezen East, are potentially open requests.

Wegerbauer asked Kadlik how many speed bumps are on Glezen East.

Kadlik noted there are two temporary speed bumps on Glezen East, with nine permanent of Glezen West.

The Board discussed ways to address traffic calming requests more efficiently.

Mishara noted that input from the Police Department is necessary to process traffic calming requests.

Briefing by Bob Goldsmith on Library Drainage Project

Lowery discussed the nature of a project to improve drainage at the library.

Goldsmith discussed with the Board the status of the library drainage improvement project and noted proposed changes to the storm water drainage of the area.

Goldsmith discussed his conversation with Ian Catlow, of Tighe and Bond, for a rough cost estimate to replace the culvert under Route 20 and the culvert under the entrance to the Town Building off of Pelham Island Road, noting the estimate is \$340,000.

Kadlik discussed past work that had been conducted by the DPW to the drainage system in the area, and distributed an image depicting the work.

Lowery noted the lack of project plan and description available for the project.

Brown asked Kadlik if he felt comfortable potentially taking over the project.

Kadlik replied that he did.

Lowery noted that the project will take the combined efforts of the Conservation Commission, DPW, and the Library Trustees.

Goldsmith expressed his concern regarding the discharge of storm water into wetlands, and suggested the issue be addressed with the Conservation Commission prior to proceeding with additional design.

Lowery expressed his desire to have a project re-org meeting between all involved parties prior to proceeding with the project.

Board Members' Reports, Concerns, and Updates

DPW Garage Update

Mishara noted that there are no updates, although the PMBC is scheduled to meet on Tuesday, September 30.

Landfill Access Road Update from Town Counsel

Lowery noted that the DEP had communicated its support of the recent decision, and provided an update on the potential future direction of the appeals process.

Status of drum removal from Castle Hill conservation

Lowery asked Kadlik if anything further removal has occurred.

Kadlik that no further removal has occurred, and that he is awaiting the approval to proceed from Brian Moynihan and Conservation Commission Chair Sherre Greenbaum.

River's Edge Advisory Committee

Wegerbauer noted that the Committee has not met, and will next meet on Tuesday, September 30.

Update from Energy Advisory Committee on Solar Survey

Lowery noted that Ameresco has determined the proposed solar site at the landfill is too steep, leaving the only potential solar installation on DPW land the roof of the new DPW facility.

The Board discussed the recent Touch-A-Truck event and the participation of the DPW.

Kadlik discussed recent meetings with the Recreation Department and the new Recreation Director Jessica Brodie.

Topics not reasonably anticipated by the Chair

Kadlik noted that the Transfer Station construction is going well.

Kadlik noted that the Route 20 water main replacement is going well and on schedule.

Kadlik noted that 700 feet of water main is being replaced in-house on Sedgemoor Drive by the Water Division with assistance from the Highway Division.

Review and Approve Minutes

Lowery noted a spelling correction on Page 7.

Mishara noted an amendment to the wording of the motion entering into executive session.

Brown noted that the agenda item 'Executive Session to Approve the Executive Session Minutes of the 9/10/2014 BoPW Meeting' should be added to the next meeting.

Brown made motion to accept the minutes of the 9/10/2014 BoPW Meeting as amended.

Mishara 2nd, all in favor.

Goldsmith made motion to adjourn.

Brown 2nd, all in favor.

Meeting adjourned at 8:58 PM.