

WAYLAND BOARD OF PUBLIC WORKS
WAYLAND TOWN BUILDING
December 19, 2011
8:00 PM
Meeting Minutes
Draft

C. Brown, M. Wegerbauer, J. Mishara, M. Lowery T. Abdella, D. Ouellette and D. Gorham

Brown opened the meeting at 8:13

Public comment – none

Construction at 27 & 126

Ouellette told the board that the work is pretty well done. The new poles are in, just need to move the wires (NSTAR). Will continue to call NSTAR until the work is done. Ouellette said that new barrels with lights were put in front of the pole in the intersection. Brown noted that he just went through the intersection and it looks good.

Traffic Signal Maintenance Agreement.

Discussion about the response from Town Counsel regarding the questions by A. Lewis .

Discussion about owning the traffic lights after the construction is done. Ouellette said he does want the responsibility of the lights. Discussion about maintenance of the lights. Discussion about the agreement The Board asked that the blanks in the agreement be filled in by Town Counsel. Abdella noted that the regulation numbers, dates, parties etc. are missing and need to be on the actual documents. Discussion about the process of getting information from Town Counsel. Board has questions about agreement. Mishara said the agreement a standard form the Mass DOT uses. Brown said that according to Town Counsel that this is a standard State Agreement, it is proper in form and Town Counsel recommended that the Board approves the agreement. Discussion. The Board will ask that Lanza be present at the meeting on January 3rd to answer some questions regarding the agreement. The sense of the Board is that they need an executable document and they need several questions answered. Lowery noted that the Board does no have an executable version available to them at this time.

Water Enterprise Fund

Discussion about whether the Board feels it is a good idea for the water division to be set up as an enterprise fund. Discussion about the old capital improvement fee. Discussion about debt and absorbing the costs into the tax rolls. Discussion about how the capital charge is now buried into the rate structure. Discussion about a those few residences who are on well water. Ouellette said that even with an enterprise fund you need to go to

town meeting for Capital items like the fixed meter program. Discussion. Ouellette ^{we could.} noted that there is enough money in the reserve right now. Ouellette said that he may look at lowering water rates in the future depending how receipts look in the spring. Discussion about the town taking \$500,000.00 from the water fund several years ago. Discussion about the timing for the Enterprise Fund request with other important Capital articles at Spring town meeting. The sense of the Board is that they agree the Enterprise Fund for Water is a good idea. Discussion about the current billing cycle. Ouellette said we are a little behind but are making great strides.

Ice Rink Update

Ouellette said that there were around 60 volunteers on Saturday to help put up the skating rinks. One of the rinks was difficult to level so the Parks division put the rinks up today. Both are now filled with water. There has been a lot of positive feedback for the rinks. Discussion about using the lights. Wegerbauer suggested planning an opening night at the rinks. Lewis said that zoning Board specified the sports that are allowed to use the lights. Wegerbauer said that he will check with the Building Commissioner, Dan Bennett, about using the lights. Wegerbauer said the volunteer turn out was amazing. Wegerbauer noted that Dunkin Donuts supplied coffee and hot cocoa for the volunteers.

Hawthorne Road Land Request

This request had previously been tabled because Lowery thought the land might be currently used for drainage. After checking the lot Lowery found that this is not the case. This lot will help the abutter have a conforming lot. Ouellette explained the process of surplus land.

Lowery made a motion to declare the lot at 52 Hawthorne surplus land.

2nd Abdella

4-1 Wegerbauer abstained

Rocky Point Land Request

Lowery told the Board that he is the Dudley area activities committee water surface quality appointee. Lowery described the lot as a nice peninsula that jets into Dudley Pond. Residents of the area seem to agree that it is best to preserve it for passive recreation. Lowery said that the Dudley Area Activity committee wants to find out if the Board of Public Works would be willing to transfer the land. The Dudley Area Activities Committee want to know that the Board of Public Works is interested in or will support their article at Town Meeting. ^{Lowery said that the Committee would like to see the land} ~~turned over to Conservation~~ Discussion about trading with Conservation for land that would be good for playing fields. Discussion about parking at Rocky Point. The sense of the board is that they are interested in passive recreation at Rocky Point. This land is controlled by the Highway Division.

used
for

or Open Land.
used for

Recycle Bin Usage Winter Months

Lowery told the Board that he had a request from Pat Conaway to borrow recycle bins for Natick. Ouellette said that we have a signed inter-municipal agreement with Natick. It was noted that the Green Team, headed by Pat Conaway has donated many hours to recycling in Wayland. Lowery suggested we deal with the Town of Natick in this matter. Lowery made a motion that Ouellette make an agreement with Natick to authorize the use of the barrels in the winter.

2nd Mishara

Unanimous in favor

Follow Up on action items from previous meeting

Brown asked if branches had been picked up on Parkland Drive. Ouellette said yes.

Brown asked if Ouellette had followed up with the Police Chief regarding traffic reports on Parkland and Charles Streets. – Ouellette said not yet.

Brown said that the barrels and lighted poles at the intersection of 27 & 126 look good.

Brown asked if TEC looked at the bond from Twenty Wayland. Ouellette said TEC said the bond is good.

Brown asked Gorham if the Wellhead Protection Website had been updated with new member information – Gorham said yes.

Brown asked about the easements needed at 27 & 30. At 25% completion. Need input from State. Discussion about the issue at Starbucks. Need to go through Conservation. Discussion about being an intermediary between Starbucks and Conservation. Ouellette said he will try to deal with this issue next week.

Fixed Meter Program

Brown asked about Abrahams justification for wireless water meters. Ouellette said the quote to do this from Abrahams was over \$5,000.00 would need to get other quotes to proceed. Ouellette said he would talk to Abrahams about doing a Rate of Investment only.

Recreation Board Request for Expense Report

Brown said that Recreation had requested an accounting for the two guys paid for by Recreation. Ouellette handed out a sheet that M. Lindeman, Park Superintendent, had prepared breaking out the work and the labor monies involved in the past year for Recreation facilities. The sense of the Board was that they were very happy with the report.

Route 27 & 30 Water Main Project

27 & 30 – Ouellette said that all of the water services are back on the main. All the work should be done by the end of the week. We are tied in successfully to Natick.

Discussion. Ouellette said there is a valve on both sides for either town to use when necessary. We have the same tie ins at Lincoln, Sudbury and Weston.

Other Current Business

Ouellette said that the Fence Company at Hannah Williams fabric will be done by Wednesday. The work should be done by Friday.

Beach - half of the pipe is in will be done by Friday.

Ouellette said that the separator has gone out to bid via Tighe and Bond.

Discussion about videos done by Way Cam. This includes DPW garage video and testimonials.

Pelham Island Bridge

Ouellette told the Board that Pelham Island bridge will come out in February. After floods come they will go back and finish the work. The work will be complete November 2012 or May 2013. Ouellette said the official schedule has not been released. There will be an information meeting in January. This is a 2.4 million dollar contract.

Remote Participation Meetings

Brown handed out and explained the letter from the Attorney General regarding remote participation at meetings. The Attorney General has ruled that remote participation is acceptable as long as there is physically a quorum in the room. Reasons for remote participation listed include medical and emergency reasons. Can be held via telephone or video and must be seen by all members and the public. A remote member can vote. Every voted must be a roll call vote. Remote person must have access to all documents. The Board of Selectmen wants a report every 6 months regarding meetings held with remote members in attendance.

Lowery asked for a room with Wi Fi for future meetings. Would like to meet in the Large Hearing room until there is Wi Fi in the Senior Center.

Approve Minutes

December 5, 2011 Minutes

Brown made a motion to approve the minutes as amended.

2nd Mishara

4-1 Approved Abdella Abstained (not present at that meeting).

Water Abatement Guidelines

Lowery handed out a new version of the guidelines. Discussion. Discussion about a checklist before the next meeting.

Happy Hollow Wells

Ouellette told the Board that the Happy Hollow wells were approved to be moved at the last Conservation Meeting. Ouellette said that the approval for moving the building will be done separately.

Adjourn at 10:14