

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
December 12, 2017

MEETING MINUTES

Present: W. Baston (Chair), M. Lowery, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

Absent: T. Abdella

DPW Staff in Attendance: Daniel Cabral (Office Coordinator-Administrator), Joe Doucette (DPW Superintendent)

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston reviewed the agenda.

Baston asked for public comment – there was none.

Discussion and Potential Board Vote Concerning Irrigation Application Approval Process

Lowery suggested that due to the absence of Abdella and Water Superintendent Millette, discussion be delayed until the next meeting.

Items Included in the Packet for Discussion
- Irrigation Application

Discussion and Potential Board Vote Concerning the Potential Funding of the Repair of the North Cemetery Stone Wall as a CPC Project

Lowery noted that CPC project applications are due on 12/15/17, and that an estimate would be needed as part of the application.

The Board discussed the overall condition of the wall and whether the current condition warrants extensive repairs.

Lowery asked Holder to gather more information regarding the potential repairs and associated costs, for consideration as a CPC project for November Town Meeting.

Discussion Regarding Potential Advanced Metering Infrastructure Water Meter Reading Systems

Lowery discussed a recent meeting with North Reading officials he attended with Tom Abdella and Tom Holder regarding the Advanced Metering Infrastructure (AMI) Meter Reading System employed by the Town of North Reading.

Lowery discussed the RFP and AMI implementation process undertaken by North Reading.

Lowery described North Reading's experience with exploring a connection with MWRA.

Mishara asked if North Reading residents expressed any concern about the health effects of the radio frequencies.

Lowery replied that North Reading did not experience any significant concerns from residents.

Holder urged the Board to consider beginning a public education program prior to seeking approval at Annual Town Meeting.

Items Distributed for Review:

- Email from Mike Lowery re: Visit to N. Reading

Discussion Regarding WWMDC & High School Treatment Plant Costs as well as Proposed Waste Water Operations Manager Position

Uday Virkud, member of the Waste Water Management District Commission, appeared before the Board to discuss the proposed Operations Manager position.

Holder described the general role of the proposed position, noting that the position would report to him.

The Board reviewed the Operations and Maintenance Budget Analysis for the Town's Wastewater Systems.

Items Included in the Packet for Discussion:

- 12/5/2017 Memo from Town Engineer Paul Brinkman re: Waste Water cost analysis

DPW Director's Operational Report

The Board reviewed the DPW Director's Operational Report.

Lowery suggested the Holder contact Anette Lewis for more information on the status of the Route 20 South capped landfill site.

Holder described the State Revolving Fund Loan program that the Water Division is eligible for through the Clean Water Abatement Trust.

Lowery expressed his concern that security cameras are not installed at the Baldwin Pond Treatment Plant.

Items Included in the Packet for Discussion:

- 12/12/2017 DPW Director's Report

Board Members' Reports, Concerns, and Updates

Lowery described an informational program about the DPW that WayCam is currently making.

Lowery discussed the status of the partial reconstruction of Stone's Bridge, noting that the presence of the endangered Eastern Pond Mussel has delayed the project until spring.

Lowery discussed the recent dredging of Mill Pond by the Surface Water Quality Committee.

The Board determined that the next meetings will occur on 1/9/18 and 1/23/18.

Holder discussed the submission schedule of articles for 2018 Annual Town Meeting.

Items Included in the Packet for Discussion:

- Annual Town Meeting warrant guidelines

Items Distributed for Review:

- 11/21/2017 Surface Water Quality Committee memo re: 2017 Summary Report: Detritus and Debris Removal, Mill Pond, Wayland, MA

Topics Not Reasonably Anticipated by the Chair 48 Hours Prior to Posting

Baston discussed a memo received by the School Committee regarding the maintenance of the Artificial Turf Field, noting that they wish to meeting with the Board for further discussion.

Lowery noted that the owner of Cochituate Commons has filed suit against the Town, but it has not yet been reviewed by Town Counsel.

Review and Approve Minutes of the 11/28/17 Meeting

Lowery noted that Millette was not present at the meeting.

Lowery noted a typographical correction on page 1.

Mishara made a motion to approve the minutes of the 11/28/17 meeting as amended.

Wegerbauer 2nd, all in favor.

Mishara made a motion to adjourn.

Wegerbauer 2nd, all in favor.

Meeting adjourned at 8:36 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator