

# WAYLAND BOARD OF PUBLIC WORKS

DPW Facility  
66 River Road  
Wayland, MA 01778  
August 8, 2017

## MEETING MINUTES

Present: W. Baston (Chair), T. Abdella, M. Lowery, J. Mishara, M. Wegerbauer T. Holder (DPW Director)

DPW Staff in Attendance: Daniel Cabral (Office Coordinator-Administrator), Joe Doucette (DPW Superintendent)

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston reviewed the agenda.

Baston asked for public comment – there was none.

### **Irrigation Application Review – 23 Country Corners**

Baston noted that this item will be passed over for discussion at a future meeting.

### **Discussion and Potential Board Vote on Fall Town Meeting Article to Fund the Demolition of the Structure at 107 Old Sudbury Road**

Baston noted the original article to purchase the property did not include funding for the demolition.

Wegerbauer asked if there is grant money available.

Holder noted that any available grants exclude the costs of demolition alone.

Lowery asked Holder to confirm that there are no surplus funds left over from the purchase of the property.

Lowery made a motion that the article be brought forward for Fall Town Meeting based on the cost estimate provided.

Mishara 2<sup>nd</sup>, all in favor.

Wegerbauer discussed potential sources of funding for the article, noting that he is against the use of retained earnings for capital projects.

***Items Included in the Packet for Discussion***

- 107 Old Sudbury Road Demolition CIP
- 107 Old Sudbury Road Demolition Article for Special Town Meeting

***Items Distributed for Review***

- 8/7/17 Engineer's Estimate for Probable Construction Costs – 107 Old Sudbury Road Demolition

**Discussion of Irrigation Application & Abatement Policies & Procedures**

The Board reviewed the Irrigation System Information Sheet draft.

Lowery suggested several additions to the Irrigation System Information Sheet, including a reference to the applicable bylaws.

Mishara suggested the development of a public relations campaign describing best practices for irrigation systems.

Holder noted that he and Water Superintendent Don Millette have been developing a revised irrigation application for use in conjunction with the guidance documentation being discussed.

The Board reviewed Baston's suggested changes to the Board's policy concerning water abatements.

The Board discussed the nature of granting abatements for financial hardship and sought clarification for how they are administered.

***Items Included in the Packet for Discussion***

- Irrigation System Information Sheet Draft
- Abatement Request Draft

**Discussion of Status of Castle Gate Pillars**

[Abdella arrived at 7:49 PM]

Lowery noted that the Historical Commission would prefer the pillars remain in their current location.

Holder noted that he feels that the pillars should be relocated 2 to 3 feet diagonally back to remove them from the travel path of vehicles while maintaining their character.

Lowery noted he is in support of presenting Holder's plan to the Historical Commission as a potential compromise.

***Items Included in the Packet for Discussion***

- 7/27/17 Castle Gate Stone Pillar Detail Survey

**DPW Director's Financial Report**

The Board reviewed the current DPW Financial Report.

The Board discussed the status of the Transfer Station revolving fund.

Abdella noted that he would like to explore the potential for offering document shredding at the Transfer Station.

*Items Included in the Packet for Discussion*  
*- 7/28/17 DPW Financial Report*

### **Board Members' Reports, Concerns, and Updates**

Wegerbauer discussed the status of seeking funding an MWRA Connection Study at a future Town Meeting.

Wegerbauer urged the Board to mention the MWRA Connection Study when presenting articles to the Finance Committee.

Wegerbauer asked about the status of the Parkland and Charles intersection.

DPW Superintendent Joe Doucette noted the project is nearly complete.

Wegerbauer asked about the status of the Habitat for Humanity easement.

Holder noted that the easement has been recorded.

The Board discussed the process of removing an easement on Michael Road.

Mishara noted that the removal of the easement appears to be a routine matter.

Lowery discussed the drainage issue at the rear of the Library parking lot, noting that the DPW plans to address the issue within the coming week.

Lowery requested that the DPW remove tree limbs that were removed from Mill Pond and left on the shore.

Baston noted that the Board of Public Works' Finance Committee contacts would like to be included in future meetings where budgetary issues are discussed.

Baston asked if the amount of water pumped this year has decreased due to the increased rainfall.

Baston asked about the status of the triangular lay-down area.

Holder responded that material is currently being removed from the area.

Baston asked about the status of the Happy Hollow access road.

Holder responded that he anticipates construction to begin by November 1.

Baston asked about updates to the status of private roads.

Holder responded that he is awaiting legal opinion on the definition of a road ‘open for public use.’

The Board determined that the next Board meetings would occur on 9/12 and 9/26.

**Review and Approve the Minutes of the 7/25/2017 Meeting**

Lowery noted a typographical correction to page 1.

Mishara made a motion to approve the minutes of the 7/25/2017 meeting as amended.

Abdella 2<sup>nd</sup>, all in favor.

*Items Included in the Packet for Discussion  
- 7/25/2017 BOPW Meeting Minutes Draft*

Mishara made a motion to adjourn.

Mishara 2<sup>nd</sup>, all in favor.

Meeting adjourned at 8:40 PM.

Respectfully submitted,  
Daniel Cabral  
DPW Office Coordinator-Administrator