

WAYLAND BOARD OF PUBLIC WORKS

DPW Facility
66 River Road
Wayland, MA 01778
June 13, 2017

MEETING MINUTES

Present: W. Baston (Chair), M. Lowery, J. Mishara, M. Wegerbauer, T. Holder (DPW Director)

Absent: T. Abdella

Meeting opened at 7:00 PM

Baston announced that the meeting is being recorded.

Baston reviewed the agenda.

Baston asked for public comment.

Public Comment

Judy Currier of 22 Algonquin Path appeared before the Board to support the use of the Route 20 South Landfill for bus parking.

Sheila Carel of 18 Joyce Road spoke in support of the comments made by Currier.

Irrigation Application Review – 8 Dylan’s Circle

Steve Breitmaier of 8 Dylan’s Circle appeared before the Board to discuss the irrigation application for 8 Dylan’s Circle.

Lowery urged Breitmaier consider the installation of a subsurface drip irrigation system.

Mishara made a motion to approve the irrigation permit for 8 Dylan’s Circle as submitted.

Lowery 2nd.

Baston and Mishara in favor, Lowery opposed.

Items Included in the Packet for Discussion

- 8 Dylan’s Circle Irrigation Application

Items Distributed for Discussion

- Dylan’s Circle As-Built Plans

Irrigation Application Review – 51 Maiden Lane

Lowery noted that the review of the irrigation application for 51 Maiden Lane will be delayed until a future meeting.

Items Included in the Packet for Discussion
- 51 Maiden Lane Irrigation Application

Review of Letter to Planning Board Regarding the Release of Bonds

Mishara suggested the first paragraph of the letter to the Planning Board be eliminated.

The Board noted typographical corrections to the letter.

Lowery made a motion to accept the draft of the letter to the Planning Board as amended, and requested that the amended letter be sent to the Planning Board.

Mishara 2nd, all in favor.

Items Included in the Packet for Discussion
- Draft letter to Planning Board from Board of Public Works re: Suggested policy regarding return of bond held for street construction

Discussion on the Incorporation of the Scope of Service Provided by the School Dept for Inclusion in the Weston & Sampson Study of the Route 20 South Landfill Site

Holder discussed the nature of the proposal by Weston & Sampson as well as the request by the School Department to supplement the proposal.

Baston suggested that the needs of the DPW be examined separately from the needs of the School Department.

Lowery suggested changes to the language of the proposal to clarify that the proposal is asking for permitting for both uses.

The Board discussed the timeframe for the completion of the study, as well as permitting and construction, noting that the process will likely be lengthy.

Lowery requested that the School Committee update the Board on the status of their 4/2015 letter concerning the protection of the Happy Hollow Wells.

Lowery made a motion that the Board approves the Weston & Sampson proposal with the revisions noted.

Mishara 2nd, all in favor.

Items Included in the Packet for Discussion
- 6/7/17 Weston & Sampson Proposal for Engineering Services

Discussion of Board Policy Concerning the Purchase of Properties within the Zone 1

Holder noted that the DPW was approached by the owner of 24 Glezen to inquire if the Board had an interest in purchasing the property.

Lowery requested that the Health Department be asked to confirm that the septic system on the property is satisfactory.

Lowery suggested that the construction of a small wastewater treatment plant be considered for homes whose septic systems are currently within the zone 1.

Baston suggested that a letter to Board of Health be drafted regarding the concern for septic systems located in Zone 1 areas.

DPW Director's Financial Report

Holder reviewed the operating budget.

Holder discussed the FY2018 operating budget, noting pending expenses related to storm water management.

Holder suggested that the Board consider a Fall Town Meeting article concerning MS4 permitting.

Items Included in the Packet for Discussion
- 6/9/2017 DPW Financial Report

Review and Approve the Minutes of the 5/23/17 Meeting

Baston noted that Jane Capasso also attended the WWMDC Oversight Meeting.

Lowery noted a typographical correction on page 5.

Lowery made a motion to accept the minutes of the 5/23/17 meeting as amended.

Mishara 2nd, all in favor.

Items Included in the Packet for Discussion
- 5/23/2017 BOPW Meeting Minutes Draft

Water Rate Discussion with David Fox

Holder noted that Fox was unable to attend, and the decision was made to continue the rate evaluation in-house with Town Engineer Paul Brinkman.

Brinkman presented a Power Point water rate discussion to the Board.

Carol Martin and George Uveges, members of the Finance Committee, attended the water rate presentation and discussion.

[Wegerbauer arrived at 8:38 PM]

The Board discussed the status municipal water usage and billing.

Holder discussed with the Board additional information that may be needed prior to setting rates at the next meeting.

Items Distributed for Discussion

- 6/13/2017 Water Rate Discussion Power Point Presentation

Board Member's Reports, Concerns, and Updates

Lowery noted that he and Baston attended a recent Community Preservation Committee (CPC) meeting to seek funding to restore the Castle Gate Pillars.

Baston noted that the CPC will seek a warrant article for Fall Town Meeting to designate CPC funds to restore the pillars.

Lowery expressed his concern for signs placed at the Transfer Station, and noted that there is currently no policy in place concerning their placement there.

Lowery asked about the status of a malfunctioning catch basin at the library.

Holder discussed the issue, noting that it involved a part of the pre-existing drainage system, not the recently-completed work.

Lowery expressed his desire for Stone's Bridge to be transferred from the custody of the Highway Department to Park Department.

[Mishara departed at 9:23 PM]

Wegerbauer asked about the status of the Parkland and Charles intersection.

Doucette noted that the road has been marked and cut, and signage is scheduled to arrive shortly.

Baston noted that a Bow Road resident has asked for consideration of a 4th speed bump.

Holder replied that he does not recommend that a 4th speed bump be considered.

Wegerbauer asked about the status of the easement needed for the Happy Hollow Access Road.

Holder noted that the Habitat for Humanity is currently working to complete the easement.

Baston asked the Board to consider additions for the proposed Board Policy Book.

Items Distributed for Discussion

- *Wayland Community Preservation Act Project Application for the Restoration and Preservation of Castle Gate Stone Pillars*

- *DPW Policy Book Draft*

Executive Session to Review and Approve the Executive Session Minutes of the 5/23/17 Meeting

Baston made a motion that the Board of Public Works enter into executive session pursuant to Massachusetts General Laws Chapter 30A, Section 21(a)(3) to review and approve the executive session minutes of the 5/23/2017 meeting.

Lowery 2nd.

Roll Call Vote: Lowery – aye, Baston – aye, Wegerbauer – aye.

Baston invited attendance by DPW employees Dan Cabral, Joe Doucette, and Tom Holder.

Baston noted that the Board will reconvene in open session in approximately five minutes for the purpose of adjourning.

The Board entered into executive session at 9:41 PM

The Board reconvened in open session at 9:45PM

Wegerbauer made a motion to adjourn.

Lowery 2nd, all in favor.

Meeting adjourned at 9:46 PM.

Respectfully submitted,
Daniel Cabral
DPW Office Coordinator-Administrator